

Medbourne Parish Council
MINUTES OF THE ANNUAL STATUTORY MEETING HELD
IN THE VILLAGE HALL
MONDAY 14TH MAY 2012

Present: Cllrs Polito (Chair), Tweddle, Clarke, Palmer & Pilkington

Parishioners: Tom & Ann Price, Nick Hall, Jenny Sandars.

1.0 APOLOGIES: David Beaty.

2.0 ELECTION OF CHAIRMAN:

2.1 Nominations were received for the position of Chairman for the ensuing year. Cllr Tweddle proposed that Cllr Polito continue as Chairman and this was seconded by Cllr Pilkington. There being no further nominations the proposal was put to the meeting with all being in favour.

3.0 CHAIRMAN'S ACCEPTANCE OF OFFICE:

3.1 Cllr Polito agreed to continue as Chairman for the ensuing year by signing the formal Declaration of Acceptance of Office and this was witnessed by the Clerk.

4.0 ELECTION OF VICE CHAIRMAN:

4.1 Cllr Clarke proposed that Cllr Tweddle be appointed as Vice Chairman and this was seconded by Cllr Polito.

5.0 APPOINTMENT OF TRUSTEES AND REPRESENTATIVES:

L&RALC	Cllr Polito
Medbourne Charities	Cllr Tweddle & Roger Pocock
MEFT	Cllr Pilkington
Village Hall Representative	Cllr Clarke
Street Lighting Warden	Cllr Clarke
Sports Club Representative	Cllr Clarke
Taxi Voucher Scheme	Cllr Tweddle
Planning Representative	Cllr Palmer
Bowls Club Representative	Cllr Tweddle
Tree Warden	Bryan Smith
War Memorial Warden	Keith Sandars
Heritage Warden	Cllr Palmer
Village Web Site	David Tuffs
Custodian of The Hollow	Bryan Smith
Flood/Brook Warden	Bryan Smith
Custodian of Village Benches	Peter O'Donnell

6.0 APPOINTMENT OF COMMITTEES:

6.1 It was agreed that any committees necessary would be appointed on an ad hoc basis.

7.0 ANNUAL SUBSCRIPTIONS:

7.1 At the meeting it was agreed that the following subscriptions be renewed for the ensuing year:

L&RALC	£169.48
RCC	£ 40.00

8.0 INSPECTION OF TRUST DEEDS & INSTRUMENTS:

8.1 The Trust Deeds and documents held by the Parish Council were checked against the Inventory by Cllr Pilkington. As last year, items numbered (1), (1a), 5 & 6 were not available for inspection, being held by Richard Hammond. One item, details of the village War Memorial, was added to the list.

9.0 MINUTES OF THE MEETING HELD ON 2nd APRIL 2012:

The minutes were approved and signed by the Chairman as a correct record.
Proposed: Cllr Tweddle. Seconded: Cllr Pilkington.

10.0 MATTERS ARISING:

The pothole on Old Holt Road has been given a temporary repair, to be finished on a more permanent basis once the adjacent building work is completed.

11.0 CORRESPONDENCE:

11.1 During the month the following correspondence had been received and circulated to councillors:

- An update on the local Youth Group
- Invitation to the Harborough Locality Forum
- A survey regarding Community services in East Leicestershire and Rutland
- LRALC March and April Newsletters
- Notification of HDC Meeting on 30th April
- Details of the Standards Committee Meeting on 3rd May
- Proposals for a new Public Transport Support Policy – consultation details
- A response from Alan Duncan MP on EDM2824 and the Planning Applications Bill
- An update on the Broadband Leicestershire survey
- Details of SLCC training courses

12.0 QUESTIONS TO THE CHAIRMAN: No questions raised.

13.0 MATTERS ARISING FROM ANNUAL PARISH MEETING HELD 2nd APRIL 2012:

No matters raised.

14.0 VILLAGE HALL:

- 14.1** Cllr Clarke reported that the tree directly outside the kitchen of the Village Hall has been taken down and the stump removed. Planning has been submitted for a ramp and quotes have been requested for work to the roof. Regular meetings are taking place and the village hall is now on the village website.

15.0 REPORTS:

- 15.1** Cllr Polito reported that Harborough District Council have written to the Cinnamon Lounge asking them to remove their sign. The Enforcement Officer has confirmed that no response has been received, but that action can only be enforced by going to court and this would be a lengthy process. Cllr Polito has therefore consulted Richard Hammond, who advised that the Bowls Club should serve notice to the Cinnamon Lounge that the sign should be removed within 14 days. Their having been made aware of the situation, a response was now awaited from the Bowls Club.

- 15.2** Cllr Polito reported that he had attended a Big Society Rural Action Seminar on May 3rd. Items of interest included:

- 15.2.1** A new Village Shop Support Scheme, for which a full time retail consultant is being funded in order to support and improve Leicestershires local village shops. Information on this has been passed to Kerry at Medbourne Village Stores.

- 15.2.2** Information on local funding opportunities – paperwork about which will be circulated to councillors.

- 15.3** Cllr Polito also reported that he had contacted PC Andy Cooper to find out why the Parish Council did not appear to be receiving regular speeding and crime reports, and gave assurances that these would be distributed in future.

16.0 TAXI VOUCHER SCHEME:

This scheme continues to run well for those people in the village without access to a car who need assistance with transport arrangements.

17.0 PLANNING:

- 17.1** During the month details of the following Planning Applications submitted to the Development Control Team had been received and circulated to councillors:

Mr Flude – Work to a tree 33 Hallaton Road: Councillors supported this application and had no additional comments.

Mrs Wheeler-Bennett – Work to trees, The Old Hall, Rectory Lane: Councillors supported this application and had no additional comments.

Mrs Read – Removal of willow tree, 3 Main Street: Councillors had no comments.

- 17.2** During the month Planning Permission had been given by the Development Control Team for the following:

Mr R Matthews – Erection of two storey extension, Brook House, 1 Main Street

Mr & Mrs Hulme – Re-development of piggery and pole barn, Medbourne Lodge Cottage

Mr & Mrs Kendall – Erection of single storey side and rear extensions, 2 Ashley Road

17.3 During the month details of Planning Applications submitted to the Development Control Team for the Harborough District had been received and circulated to councillors.

17.4 **Local Green Space:** The Council has received advance notification of a ‘Local Green Space Call for Sites consultation, taking place for 6 weeks from the middle of May. The designation of Local Green Space is a means of protecting important open spaces which are valued by local communities and the consultation will give communities the opportunity through their Parish Council representatives to identify potential Local Green Space. Areas of Important Open Land as presently defined in the Harborough Local Plan will not automatically become Local Green Spaces, local communities will have to justify each one. Councillors agreed that they would meet for a walk around the village to consider the current spaces, and would then discuss this further at the next meeting.

18.0 PARISH REPAIRS & MAINTENANCE:

18.1 A complaint has been received about the state of the road surface of Rectory Lane. It has therefore been reported and highways will come out to assess it. It has been given job reference number 5328712.

18.2 The light on the corner of Ashley Road and Waterfall Way has now stopped working completely. Cllr Clarke will speak to Eon, as the council only paid for the repair of this light in March.

19.0 ACCOUNTS:

19.1 **Accounts for Year Ending 31st March 2012:** The final accounts were presented for approval by the Clerk and accepted by councillors. Proposed: Cllr Clarke. Seconded: Cllr Palmer.

19.2 During the month the following invoices had been submitted to councillors for payment:

Eyebrook Bird Feeds	£ 15.30
The Hollow	

E.on	£ 178.83
Quarterly Charge	

Elaine Hall	£150.00
Jubilee Donation	
Village Celebration	

Murphys Taxis	£ 50.00
Redeemed Taxi Vouchers	

R Murphy	£ 30.00
Redeemed Taxi Vouchers	

At the meeting the following invoices were presented for payment:

RCC (Annual Subscription)	£ 40.00
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LRALC Annual Subscription	£169.48
Six Saints Circa Holt Annual Donation – Youth Club	£400.00
Broker Network Ltd Insurance	£525.58
HDC Emptying Dog Bins	£241.18

Proposed: Cllr Tweddle. Seconded: Cllr Clarke

- 19.3** The renewal papers for the Parish Council insurances have been received. The premium is £525.58, which is slightly less than last year. The council has been advised that it should undertake a risk assessment for the employment of volunteers, as if there was to be a claim the lack of a risk assessment could result in the claim being rejected. It was queried whether there were any exclusions within the insurance for working with specific machinery. Cllr Pilkington agreed to look at the policy. All councillors will consider the risk assessment for the next meeting.
- 20.0** **COUNCILLORS HOLIDAYS:** Details of when councillors are away during the forthcoming month were given.
- 21.0** **DATE OF NEXT MEETING:** The next meeting will be held at 7.45pm on Monday 11th June 2012. The following meeting will be Monday 2nd July 2012.
- 22.0** **PUBLIC QUESTION TIME:**
- 22.1** Tom Price asked whether Bryan Smith would be consulted for his comments on the risk assessment for volunteers. Cllr Pilkington agreed to speak to Bryan about this.
- 22.2** Tom Price raised the issue of the Sports Pavilion (when work is completed) being in competition with the Village Hall, and asked whether it would be possible for them to work together, maybe deciding on their specific target audiences. Cllr Clarke reassured the meeting that they are liaising and the hope is that both parties will benefit.
- 22.3** Nick Hall advised the meeting that tickets for the Jubilee Party were selling well and having to be limited to people within the village due to capacity. He asked if Cllr Polito would give the Royal Toast.
- 22.4** Nick Hall also asked about potholes on the road to Harborough and the road to Drayton. Cllr Polito advised that those within Leicestershire could be reported to Highways Customer Services.
- 22.5** Cllr Clarke had been approached with complaints regarding levels of noise from peacocks, and asked what the procedure was. Cllr Polito advised that residents needed to complain directly under the Noise and Pollution Act to Clare Lawrence at Harborough District Council (821186), who would then advise them of how to proceed.

There being no further business the meeting closed at 8.55pm.