

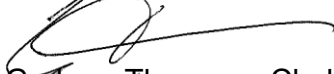
# MEDBOURNE PARISH COUNCIL

## Notice of Meeting

Dear Councillor,

You are summoned to attend a meeting of Medbourne Parish Council which will be held in the Village Hall, Medbourne on **Monday 7 March 2016 at 7:45 p.m.** Members of the Public and Press are invited to attend.

**Members of the public are welcome to attend but are not permitted to participate except under Item 4 when invited to do so by the Chair.**



Graham Thomson, Clerk to the Council  
27 Sycamore Drive, Desborough, NN14 2YH

29 February 2016

## AGENDA

**1. To accept, or otherwise, apologies for absence received.**

The Council has been notified that Councillor Shaen-Carter will not be in attendance. The Council will be REQUESTED to accept the absence.

**2. To note any declarations of interest received.**

**3. To note any requests for dispensation granted by the Clerk.**

**4. Public Representations (Note: no decisions will be made in response to this item.)**

To allow members of the public the opportunity to make representations, ask questions or give evidence about an item of business on the agenda of the Meeting in accordance with the Council's policy and practice (limited to three minutes per person, and twenty minutes in total).

**5. Confirmation of the accuracy of the minutes of the meeting held on 1 February 2016**

The draft minutes, having been circulated in advance of the meeting, will be taken as read.

**6. To receive factual updates of matters arising from those minutes not mentioned elsewhere on the agenda.**

**7. Casual Vacancy in the Office of Parish Councillor – Co-option**

Following the resignation of Jo Cory as Councillor, notice of the vacancy was published as required by statute, and also advertised on the website. The closing date for electors to requisition a poll (call a public election) passed and no poll was requisitioned. The Council must therefore fill the vacancy at the earliest opportunity. Anyone expressing an interest, or notified to the Clerk in advance of the meeting as a potential candidate, will be invited to the meeting to address the Parish Council. The Clerk will attempt to carry out the necessary verifications before the meeting. The Council is REQUESTED to fill the vacancy in accordance with the procedure circulated to Councillors.

**8. To receive verbal reports on the following matters:-**

**8.1. Broadband**

**8.2. Parish Council and Village Websites**

**8.3. Lighting**

**8.4. Sports Club (including the Mower Fund)**

**8.4.1. Mower Fund**

The Council has been approached by the Sports Club with a request to widen the scope of the Mower Fund to allow the purchase of additional grass maintenance equipment. Councillors will recall that the fund was established in 1998 when the Council agreed to "match on a £ for £ basis the contribution of the Sports Club to a new mower". A background paper has previously been circulated to Councillors. Previous requests to expand the use of the Mower Fund have been rejected by the Council stating that the overwhelming feeling of the Parish Council was that the costs involved should be borne by those participating in the various sporting activities by contributing towards ground maintenance through their subscriptions, match fees or fundraising and that use of the monies held in the Mower Fund should be limited to the purposes for which it was intended.

The Sports Club has indicated that it has been creative in ensuring value for money by getting free services, firstly through the engineering workshop at Stocken Prison and then by the agricultural engineering students at Brooksby college, therefore saving a large sum in the fund. The usage of the sports field has increased greatly over the life of the Mower Fund.

The Sports Club has asked that it be permitted to use some of the Fund to buy a Quadraplay: a multipurpose piece of equipment for slitting, scarifying etc. and which, with the big slitter already owned by the Club would help to ensure that grass growth is maintained and kept in good condition for regular mowing.

The Council is REQUESTED to consider the matter.

**8.5. Village Hall**

**8.6. Medbourne Educational Foundation Trust (MEFT)**

**9. Neighbourhood Plan Advisory Committee**

**9.1. To receive the minutes of the meeting of the Advisory Committee held on 20 January 2016**

**9.2. Neighbourhood Planning external support**

Pursuant to the Council's decision to seek quotations for the provision of external consultancy and support for the neighbourhood planning process an insufficient number of quotations was received. An amended specification has been issued to five companies. The closing date for the quotations is Monday 14 March 2016. The Clerk will scrutinize the quotations with assistance from the Medbourne Neighbourhood Plan Advisory Committee and shortlisted bidders will be invited to make a presentation to the Advisory Committee in the week commencing 21 March, before the Advisory Committee makes a recommendation on which bid it commends to the Council meeting on 4 April 2016.

**10. To consider and make comment on Planning Matters**

Details of the applications made are available at [www.harborough.gov.uk/planning](http://www.harborough.gov.uk/planning) (click the links on your screen to be taken to the application) and will include:-

10.1. 16/00279/TCA Works to trees (fell)

7 Old Holt Road Medbourne LE16 8DY

10.2. 16/00253/PCD Discharge of condition 7 (boundary treatment) of 14/00956/FUL

Red Kite Barn Uppingham Road Medbourne LE16 8ED

10.3. 16/00194/TCA Works to trees

Meadow Brook House Hallaton Road Medbourne Leicestershire LE16 8DR

10.4. 16/00191/FUL Replacement of existing conservatory roof and erection of a porch

Bridgedale Farm Drayton Road Medbourne Leicestershire LE16 8DW

10.5. 16/00192/LBC Replacement of existing conservatory roof and erection of a porch

Bridgedale Farm Drayton Road Medbourne Leicestershire LE16 8DW

**11. The Hollow – Dog Fouling**

Correspondence has been received raising concern about the lack of control shown by dog owners who visit the sports field and the Hollow Nature Area. The complainants state that as far as the wildlife in The Hollow is concerned free running dogs are dangerous predators and as far as the human users of the paths are concerned the leaving of dog faeces is not just a nuisance but a health hazard particularly to that of children. It has been suggested that notices be erected around The Hollow so that no one is in any doubt as to what is required of them if they use the nature area paths with their dogs. Other suggestions include the making of Byelaws which would be time consuming and potentially costly. However, Harborough District Council's regulatory committee will meet on 15 March 2016 to look at the feedback from a public consultations held at the end of last year with a view to making a Public Spaces Protection Order. The "Antisocial Behaviour, Crime and Policing Act 2014" introduced powers for Principal Councils to bring in Public Spaces Protection Orders (PSPO) to identify and address particular problems in their areas. Harborough District Council is considering using these powers to tackle dog fouling and other forms of irresponsible dog ownership. The Council is REQUESTED to consider

**12. To note significant correspondence received**

**13. Questions to the Chair**

Councillors will be invited to ask questions of the Chair.

**14. To note any items of repairs and maintenance in the Parish in need of attention**

Councillors will be asked to notify the Chair of any items of which they are aware.

**15. Council Training and Resources**

Councillors will be asked to identify any training needs.

**16. Making payments**

Until very recently, Councils were only able to make payments by cheque. Recently, however, these rules have been relaxed and Councils are able to make electronic payments with the same protections as for paper cheques. There are regular payments which would be ideally suited to electronic payments such as street lighting maintenance and salary payments. The audit trail and protections would be as rigorous and effective as for paper cheques. The Council is RECOMMENDED to authorize the Clerk / Responsible Financial Officer to create electronic payments for dual authorization through online banking.

**17. To consider and approve payments**

The Council is RECOMMENDED to approve the payments in Appendix A, together with any others received in advance of the meeting.

Report of the Clerk to  
Medbourne Parish Council  
7 March 2016

**17. To consider and approve payments listed in the schedule.**

The Council is REQUESTED to approve the following payments:

<b>Recipient</b>	<b>Purpose</b>	<b>Budget</b>	<b>Amount</b>
Medbourne Sports Club	Mower repairs	Mower Fund	£119.75
e.on Energy Solutions Ltd.	Street Lighting Maintenance – Quarters ending 30 June and 30 September 2015) – cheques not cashed	Street Lighting	£252.86
Leicestershire County Council	Web Support Service to parish councils.  NB. The Council previously questioned whether this service had ended. However, the Web Support Service for Leicestershire Villages ended in March 2015.	Administration	£180.00
HMRC	Tax	Administration	£113.60
G Thomson	Clerk's salary (February 2015)	Administration	£117.16
	Clerk's salary (March 2015)	Administration	£117.16
	Photocopying and printing	Administration	£139.15
	Mobile Telephone	Administration	£10.00
	Clerk's salary Neighbourhood Planning (February 2015)	Neighbourhood Planning	£34.46
	Clerk's salary Neighbourhood Planning (March 2015)	Neighbourhood Planning	£34.46

NOTE: Other payments will be added to the list and notified to the Council in advance of the meeting.

Graham Thomson  
Clerk to the Parish Council