

MEDBOURNE PARISH COUNCIL

Notice of Meeting

Dear Councillor,

You are summoned to attend a meeting of Medbourne Parish Council which will be held in the Village Hall, Medbourne on **Monday 9 May 2016 at 7:50 p.m. or at the conclusion of the Annual Parish Meeting whichever is later.** Members of the Public and Press are invited to attend.

Members of the public are welcome to attend but are not permitted to participate except under Item 12 when invited to do so by the Chair.



Graham Thomson, Clerk to the Council
27 Sycamore Drive, Desborough, NN14 2YH

2 May 2016

AGENDA

1. Election of Chairman (followed by Chairman's Acceptance Of Office)
2. Appointment of Vice Chairman (followed by Vice Chairman's Acceptance Of Office)
3. To accept, or otherwise, apologies for absence received.
4. Review of items required by Standing Orders:-
 - 4.1. terms of reference for the Neighbourhood Planning Committee.
 - 4.2. delegation arrangements to committees and staff.
 - 4.3. standing orders and financial regulations and to recommend any changes considered appropriate.
 - 4.4. arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
 - 4.5. representation on or work with external bodies and arrangements for reporting back.
 - 4.6. inventory of land and assets including buildings and office equipment.
 - 4.7. arrangements for insurance cover in respect of all insured risks.
 - 4.8. subscriptions to other bodies.
 - 4.9. complaints procedure.
 - 4.10. procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
 - 4.11. policy for dealing with the press/media.
5. Appointment of the Neighbourhood Planning Committee (acceptances of office to be signed before the next Parish Council meeting).
6. Appointment of Chair of the Neighbourhood Planning Committee (acceptance of office to be signed before the next Parish Council meeting).
7. Appointment of other committees deemed necessary and determining their terms of reference.
8. Appointment of Trustees and Representatives
 - Information Resource Advisor
 - Internal Auditor
 - Keeper of the Hollow
 - Keeper of the Village Benches
 - Legal Advisor
 - LRALC representative
 - Medbourne Charities representative
 - MEFT representative
 - Parish Maintenance
 - Planning representative
 - Sports Club representative
 - Street Lighting Warden
 - Tree & Brook Warden
 - Village Hall representative
 - War Memorial Warden
9. To note the inspection of Trust Deeds and Instruments
10. To note any declarations of interest received.
11. To note any requests for dispensation granted by the Clerk.
12. Public Representations (Note: no decisions will be made in response to this item.)
13. Confirmation of the accuracy of the minutes of the meeting held on 4 April 2016
14. To receive factual updates of matters arising from those minutes not mentioned elsewhere on the agenda.

15. **To receive verbal reports on the following matters:-**
 - 15.1. **Broadband**
 - 15.2. **Parish Council and Village Websites**
 - 15.3. **Lighting**
 - 15.4. **Sports Club**
 - 15.5. **Village Hall**
 - 15.6. **Medbourne Educational Foundation Trust (MEFT)**
 - 15.7. **The Hollow**
 - 15.8. **Defibrillator**
 - 15.9. **Vehicle movements on Manor Road and Main Street**
16. **Neighbourhood Plan Advisory Committee**
 - 16.1. **To receive a report of the meeting of the Advisory Committee held on 20 April 2016**
17. **To consider and make comment on Planning Matters**

Details of the applications made are available at www.harborough.gov.uk/planning (click the links on your screen to be taken to the application) and will include:-

 - 17.1. 16/00663/LBC Erection of orangery to rear Dale Farm 12 Manor Road Medbourne
 - 17.2. 16/00662/FUL Erection of an orangery to the rear Dale Farm 12 Manor Road Medbourne
 - 17.3. 16/00680/NMA Re-siting of approved garage and alteration to roof pitch (proposed non-material amendment to 15/01429/FUL) 15 Hallaton Road Medbourne
18. **To note significant correspondence received**
19. **Questions to the Chair**
20. **To note any items of repairs and maintenance in the Parish in need of attention**
21. **Council Training and Resources**
22. **To consider and approve payments**
23. **Accounts for Year Ending 31st March 2016 and Annual Return**
24. **Information items**