

Medbourne Parish Council

MINUTES OF THE MEETING HELD IN MEDBOURNE VILLAGE HALL AT 19:45 ON MONDAY 5 SEPTEMBER 2016

Councillors present: Pilkington (Chair), Caffrey, Gidley-Wright, and Shaen-Carter.

Also present: seven members of the public, and Graham Thomson (Clerk to the Council).

82.0D **TO ACCEPT, OR OTHERWISE, APOLOGIES FOR ABSENCE RECEIVED**

An apology for absence was accepted from Councillor Easton.

83.0D **TO NOTE ANY REQUESTS FOR DISPENSATION GRANTED**

The Clerk reported that no requests had been granted.

84.0D **PUBLIC REPRESENTATIONS**

The Chair suspended the meeting at this point and invited comment from members of the community present.

84.1 D **Bowling Green Shed**

A member of the public stated that the alterations to the shed were welcome and asked if the modesty screen was due to be removed. The Chair explained that the screen was to be removed, and the repainting undertaken, by or at the end of the playing season.

84.2 D **Resumption of the meeting**

The Chair resumed the meeting at this point.

85.0D **CONFIRMATION OF THE ACCURACY OF THE MINUTES OF THE MEETING HELD ON 8 AUGUST 2016**

The minutes of the meeting of the Parish Council held on 8 August 2016 had been previously circulated. The Chair requested that the words "*No apologies for absence were received*" be deleted from Minute 68.0 "To Accept, Or Otherwise, Apologies For Absence Received", and that Minute 58.0 "To Consider The Request To Hold Funds By The Defibrillator Fundraisers" be amended to include a reference to the Committee being responsible also for and any monies left in the fund.

Cllr. Gidley-Wright MOVED and Cllr. Caffrey SECONDED and it was RESOLVED that the minutes as amended be confirmed and signed by the Chair.

86.0D **TO RECEIVE FACTUAL UPDATES OF MATTERS ARISING FROM THOSE MINUTES NOT MENTIONED ELSEWHERE ON THE AGENDA**

86.1 D **Minute 72.2: Consider And Approve The Accounts For Year Ending 31st March 2016 And The Annual Return**

The Chair reported that Mr Lee the auditor had received the accounts from the Clerk which, once approved, would be issued to the external auditor.

87.0 D **TO RECEIVE REPORTS INCLUDING ON THE FOLLOWING MATTERS:-**

87.1 D **Broadband**

Mr Tuffs reported that following the service interruption caused, people were able to pursue claims for compensation through BT, and he acknowledged the assistance of District Councillor Rickman. Mr Tuffs added that a number of properties had not installed Gigaclear and stated that it would be helpful if people made their intentions known to the company. He confirmed that the installation to the Village Hall was imminent upon the removal of the trees

87.2 D **Parish Council and Village Websites**

Mr Tuffs reported that following the closure of the previous website, visitors had been diverted to a site owned by 2commune.com which contained Parish Council information and the Clerk's personal information but no link to the Council's website. He added that Great Easton had been similarly affected but that its Neighbourhood Plan consultation had been hit. Mr Tuffs explained that he had asked the company for a direct link to the Council's website but had been told that the cost would be £75 per year. It was noted that the 2commune.com site gave the appearance of being the Council's only web presence.

Following a full discussion it was RESOLVED that Mr Tuffs prepare for the Chair, an appropriate draft letter to 2commune.com requesting that the page be removed; and that he write to the village suggesting that people search online for "Medbourne" rather than "Medbourne Parish Council".

87.3 D **Lighting**

District Councillor Rickman reported that street columns would be converted to LED in the next year.

87.4 D **Sports Club**

Cllr. Caffrey stated that there was nothing new to report.

87.5 D **Village Hall**

In the absence of Cllr. Easton no report was presented. It was noted that the Village Hall was looking for a caretaker.

87.6 D **Medbourne Educational Foundation Trust (MEFT)**

Cllr. Pilkington stated that there was nothing new to report.

87.7 D **The Hollow**

It was reported that a revised quotation had been received at £18.50 plus VAT per sign plus £20 for artwork. Following a full discussion during which the style and wording of signs was discussed it was RESOLVED that:-

- a) MEFT be requested to allow a sign to be erected on its land at a site to be agreed;
- b) an offer from The Hollow volunteers to clean, prepare and erect the signs be accepted;
- c) a separate sign saying Danger Deep Water be erected; and,
- d) a total of four signs be purchased at an approximate cost of £100 plus VAT.

88.0 D **NEIGHBOURHOOD PLAN ADVISORY COMMITTEE**

88.1 D **To adopt the minutes of the meeting of the MNPAC held on 15 June 2016**

RESOLVED that the minutes of the meeting of the MNPAC held on 15 June 2016, having been circulated, be adopted.

88.2 D **To receive a report of the meeting of the MNPAC held on 17 August 2016**

Cllr. Gidley-Wright reported that the MNPAC was still broadly on track with the project plan, that the Terms of Reference had been reviewed, that a questionnaire was being drafted, and that volunteers for the Theme Groups would be reported to the Council after the September MNPAC meeting. It was RESOLVED that the report of the meeting of the MNPAC held on 17 August 2016, be noted.

88.3 D **To consider recommendations for amendments to the Terms of Reference**

Cllr. Gidley-Wright having circulated a copy of the proposed revised Terms of Reference for the MNPAC explained the changes and the rationale behind them. Attention was drawn in particular to the Theme Groups being able to meet in an *ad hoc*, informal, way but reporting to the Advisory Committee which in turn would recommend to the Council. Cllr. Gidley-Wright confirmed that the wording had been approved by LRALC. He also suggested that Councillors try to attend a meeting of the MNPAC to gain a better understanding of its workings. Following a full discussion especially about the operation of the Theme Groups it was RESOLVED that the proposed Terms of Reference be approved and reviewed in four months' time.

89.0 D **TO CONSIDER AND MAKE COMMENT ON PLANNING MATTERS**

89.1 D **16/01242/TCA Work to trees (fell), Manor Farm 2 Hallaton Road Medbourne**

RESOLVED that no objections be raised.

89.2 D **16/01277/FUL Creation of permanent opera theatre within existing Stable Block, Stable Block, Nevill Holt Hall Paddock Lane, Nevill Holt**

It was noted that whilst the application site was not within Medbourne Parish there were implications for Medbourne with the access and traffic flows. It was RESOLVED that the Council comment in the following terms:-

"Medbourne Parish Council supports the application for a new Opera House at Nevill Holt in principle, welcoming the benefit it will provide to the area.

"However we would like to comment on a traffic issue. Concern has been raised by Medbourne villagers about the bollards that restrict the width of the road between the avenue of trees on the approach to Nevill Holt. Whilst we realise that the landowner is within his right to do this, the bollards mean that anyone who has travelled almost the complete length of the road has to reverse right back to the gates, if one or more vehicle, especially a large lorry is coming the other way.

"With the increase in traffic, the likelihood of two vehicles meeting each other half way down the road is more likely. We therefore ask that at least 2 passing places be provided along the length of the single track section of road, as part of this proposal. They do not have to be tarmac, but the bollards would need to be moved out for two small sections."

89.3 D **15/01316/FUL 6 Houses Off Main St (Near 41A)**

It was noted that the Council had just received a paper copy of an amended application which had been considered in October 2015 and upon which the Council had commented. The Chair added that the application did not appear to be on the Planning Portal.

RESOLVED that:-

- a) an extension of time to comment be sought on the grounds that their appeared to be a problem with the online portal, that the application had only just been received, and the Council did not meet again until 7 November 2016;
- b) if no extension is granted then a special meeting of the Council be convened to consider the Council's response.

90.0 D **To consider any grant applications received and to determine any awards in accordance with the Local Government Act 1972, Section 137**

The Clerk reported that he had received no applications for funding in accordance with the Council's Grants policy.

91.0 D **TO CONSIDER AND IF SO RESOLVED TO MAKE A RESPONSE TO THE COUNTY COUNCIL CONSULTATION ENTITLED "FROM A-ROADS TO ZEBRAS... HAVE YOUR SAY ON HOW WE LOOK AFTER LEICESTERSHIRE'S ROADS, PAVEMENTS AND VERGES IN THE FUTURE"**

The Chair reported that a response had been submitted on behalf of the Council and she urged residents to respond to the consultation.

92.0 D **TO CONSIDER AND IF SO RESOLVED TO MAKE A RESPONSE TO THE LRALC DEVELOPMENT AND MEMBER SUPPORT QUESTIONNAIRE 2016**

The Chair reported that a response had been drafted by herself and the Clerk and requested that any further comments be passed to the Clerk for incorporation. RESOLVED that the Clerk issue the response.

93.0 D **TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED**

93.1 D **Polling station review**

It was noted that Harborough District Council was conducting a review of polling districts and polling places within the area, and that the Polling Station in Medbourne was located in the Village Hall. RESOLVED that the District Council be informed that the Council was content with the present arrangement.

93.2 D **Pre-Submission version of the draft Neighbourhood Plan for Great Easton for 2017-2031**

Extracted from the report of the Clerk:-

"On Sunday 4 September 2016, the Council was invited to comment on Great Easton Parish Council's Neighbourhood Plan for its Parish area. The Draft Plan has a six week period to comment (between 2 September 2016 and 14 October 2016). The Draft Plan Pre-Submission Version 26 08 16 is available on the website: www.greastonparishcouncil.org

"Any comments made will influence the final draft before it is submitted to Harborough District Council, at which point there will be a further opportunity for comment when the Neighbourhood Plan is published prior to Independent Examination.

"The Council is REQUESTED to consider the matter."

The Chair reported that the document had been passed to the MNPAC for review with a request that any comments be passed to the Council for consideration, and that a special meeting of the Council be convened if necessary. The Clerk undertook to contact Great Easton Parish Council seeking an extension until after the date of the next ordinary Council meeting.

94.0 D **QUESTIONS TO THE CHAIR**

No questions were asked of the Chair.

95.0 D **TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE IN THE PARISH IN NEED OF ATTENTION**

No items were reported.

96.0 D **COUNCIL TRAINING AND RESOURCES**

No new items of training or necessary resources were identified.

97.0 D **TO CONSIDER AND APPROVE PAYMENTS**

The Clerk reported that the payment to BT for website hosting had been made electronically. Cllr. Shaen-Carter MOVED, Cllr. Caffrey SECONDED and it was RESOLVED that the following payments be approved.

<u>Recipient</u>	<u>Purpose</u>	<u>Budget</u>	<u>VAT</u>	<u>Sub total</u>	<u>Amount</u>
Six Saints Circa Holt Parochial Church Council	Neighbourhood Plan Advertising	Neighbourhood Plan	-	£22.50	£22.50
Autela Payroll Services	Payroll (July, August, September)	Administration	-	£17.39	£22.50
		Neighbourhood Plan		£5.11	
HMRC	Tax	Administration	-	£175.25	£226.80
		Neighbourhood Plan		£51.55	
Graham Thomson	Salary and Neighbourhood Plan (Sept)	Administration	-	£87.95	£113.82
		Neighbourhood Plan		£25.87	

The meeting closed at 21:39

Signed: _____

Date: _____