

Medbourne Parish Council

MINUTES OF THE MEETING HELD IN MEDBOURNE VILLAGE HALL AT 19:45 ON MONDAY 9 JANUARY 2016

Councillors present: Pilkington (Chair), Caffrey, Easton, Gidley-Wright, and Shaen-Carter.

Also present: District Councillor Rickman, fourteen members of the public, and Graham Thomson (Clerk to the Council).

117.0 D **TO ACCEPT, OR OTHERWISE, APOLOGIES FOR ABSENCE RECEIVED**

The Clerk reported that no Councillors had presented apologies.

118.0 D **TO NOTE ANY REQUESTS FOR DISPENSATION GRANTED**

The Clerk reported that no requests had been granted.

119.0 D **PUBLIC REPRESENTATIONS**

The Chair suspended the meeting at this point and invited comment from members of the community present.

119.1 D **Nevill Holt**

A member of the public referred to the email issued inviting people to express their views about the highways issue and Mr Tuffs indicated that he would issue the specific details after the meeting. A member of the public speaking on behalf of the estate commented that it wished to protect the heritage of the environment and he read a short statement. He concluded with an invitation to the Council to meet the Property Manager and the Land Agents on site. The Chair explained that the Council had received assistance from County Councillor Galton. Following a number of contributions from members of the public about the perceived merits and disadvantages of the proposal, the Chair encouraged people to make their views, whatever they were, known to the applicant and to the County Council so that they could be taken into account by the Highways Authority as part of the public consultation.

119.2 D **Resumption of the meeting**

The Chair resumed the meeting at this point.

120.0 D **CONFIRMATION OF THE ACCURACY OF THE MINUTES OF THE MEETING HELD ON 5 DECEMBER 2016**

The minutes of the meeting of the Parish Council held on 5 December 2016 had been circulated.

Cllr. Gidley-Wright MOVED and Cllr. Easton SECONDED and it was RESOLVED that the minutes be accepted and signed by the Chair.

121.0 D **TO RECEIVE FACTUAL UPDATES OF MATTERS ARISING FROM THOSE MINUTES NOT MENTIONED ELSEWHERE ON THE AGENDA**

122.0 D **Minute 126.1 To Consider And Make Comment On Planning Matters**

Pagets Farm

It was reported that the matter relating to the width of the drive was to be discussed at the next planning meeting.

Garage at 15 Hallaton Road

It was reported that the appeal had been dismissed but that the original permission was still valid.

122.1 D **Minute 126.1 16/01768/PCD Discharge of conditions of 14/01411/FUL The Paddock Drayton Road Medbourne**

It was reported that the ecologist had approved the maintenance scheme and the Planning Officer had indicated that it would be taken into account. It was noted that the hedge appeared to be inside the 5 metre buffer zone instead of at the top of the bank.

123.0 D **TO RECEIVE REPORTS INCLUDING ON THE FOLLOWING MATTERS:-**

123.1 D **Broadband / Websites**

Mr Tuffs reported that the website was now displaying 2017 information.

123.2 D **Lighting**

The Chair stated that there was nothing new to report.

123.3 D **Sports Club**

Cllr. Caffrey stated that there was nothing new to report.

123.4 D **Village Hall**

Cllr. Easton reported that there had been no meeting in December but that a meeting was being organized for 25 February 2017 to discuss plans for the Village Hall.

123.5 D **Medbourne Educational Foundation Trust (MEFT)**

Cllr. Pilkington stated that there was nothing new to report.

123.6 D **The Hollow**

The Clerk reported that four signs had been received.

124.0 D **NEIGHBOURHOOD PLAN ADVISORY COMMITTEE (MNPAC)**

124.1 D **To adopt the minutes of the meeting of the MNPAC held on 16 November 2016**

The minutes of the meeting held on 16 November 2016 having been previously circulated were accepted and adopted.

124.2 D **Awards for All (Big Lottery)**

The Clerk reported that a grant of £10,000 had been received from the Awards for All (Big Lottery) towards specified costs for the Neighbourhood Plan. The Chair congratulated the MNPAC on the award.

- 125.0 D **TO CONSIDER AND MAKE COMMENT ON PLANNING MATTERS**
- 125.1 D **16/01935/TCA Works to trees (fell), 10 Main Street, Medbourne**
RESOLVED that:-
the Council comment in the following terms: *“The Council has no objection to the proposal”*.
- 125.2 D **16/01916/FUL Riverside House 9 Springbank Medbourne**
It was reported that the owner wishes to alter his fence line into what is currently regarded as a highway and that although the line of the fence was described as 4m from the church wall, the 4m was shown at an angle, and not perpendicular to the wall. RESOLVED that the Council comment in the following terms:
“This matter was raised at the Parish Council before, and a vote was taken to approve the alteration, on the basis that the highway would remain a minimum of 4m wide. The Parish Council requests that the drawing to be amended to show 4m perpendicular to the church wall.”
- 125.3 D **16/01892/FUL 2 Brookfield Cottages Drayton Road Medbourne (Previously approved 14/01292/FUL)**
It was reported that the scheme was a re-submission of a previously approved scheme, to turn a two-bedroomed cottage into a three-bedroomed cottage. RESOLVED that:-
the Council comment in the following terms: *“The Council has no objection to the proposal”*.
- 126.0 D **S278 HIGHWAYS ACT AGREEMENT, NEVILL HOLT**
The Chair explained that the proposal was for the estate to take over responsibility from the Highway Authority for the verge and then to install bollards but that concerns had been raised by members of the community especially about the effects of narrowing the roadway. She added that there had been no public awareness of the scheme and therefore no opportunity for public comment. She explained that as a result of Parish Council’s involvement, a commitment had been given by the County Council to hold a public consultation on the matter. It was reported that the Parish Council had received a number of comments about the proposal which were summarized, and she referred to a letter from the Property Manager of the Nevill Holt Estate, and the comments earlier in the meeting with the invitation to the Parish Council to meet the Property Manager and the Land Agents on site. Following further discussion it was RESOLVED that:-
- i) the invitation to discuss the proposal with Mr Ross and the Property Manager on behalf of the Nevill Holt Estate be accepted; and,
 - ii) the Chair contact Mr Newton from Nevill Holt Parish Meeting;
 - iii) members of the public be urged to make their views known to the County Council.
- 127.0 D **TO CONSIDER ANY GRANT APPLICATIONS RECEIVED AND TO DETERMINE ANY AWARDS IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1972, SECTION 137**
- 127.1 D **Village Hall**
The Clerk reported that he had issued further application forms to the Village Hall and the forms had been posted on the website. He added that no formal application had been received from the Village Hall to cover general administration and running costs. RESOLVED that the Village Hall again be offered assistance with the application forms.
- 128.0 D **TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED**
- 128.1 D **Dog Bins**
The Chair reported that some comments had been received about the absence of the bin. Cllr. Easton reported that no clear location had been found. Following a discussion about possible locations it was RESOLVED that the cost of installing the bin adjacent to the refuse bin at the Old Rectory be investigated and the Clerk be authorized to approve the relocation of the bin if the cost is reasonable.
- 129.0 D **QUESTIONS TO THE CHAIR**
No questions were asked of the Chair.
- 130.0 D **TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE IN THE PARISH IN NEED OF ATTENTION**
No items were raised.
- 131.0 D **COUNCIL TRAINING AND RESOURCES**
No new items of training or necessary resources were identified.
- 132.0 D **TO CONSIDER AND APPROVE PAYMENTS**
The Clerk reported that the payment to BT for website hosting had been made electronically. RESOLVED that the following payments be approved:-

<u>Recipient</u>	<u>Purpose</u>	<u>Budget</u>	<u>VAT</u>	<u>Sub total</u>	<u>Amount</u>
e.on	Electricity supply	Street Lighting	£15.26	£305.17	£320.43
e.on	Street lighting maintenance Oct – Dec 2016	Street Lighting	£21.07	£105.36	£126.43
Philip Johnson & Daughters	Eyebrook Wild Bird Feeds	The Hollow	£2.06	£32.78	£34.84
Getmapping Plc	Subscription for Parish Online mapping	Neighbourhood Plan	£9.60	£48.00	£57.60
Grant Thornton	Annual Audit	Administration	£0	£200.00	£200.00

yourLocale	Theme Group support: preparation and support for housing; environment and community facilities / employment / transport Theme Groups	Neighbourhood Plan	£240.00	£1,200.00	£1,440.00
Medbourne Village Hall	Room hire	Administration	£0	£75.00	£150.00
		Neighbourhood Plan	£0	£75.00	
Graham Thomson	Refund of computer purchase	Transparency funding	£58.17	£290.83	£349.00
Graham Thomson	Salary and Neighbourhood Plan (01/17)	Administration	£0	£87.95	£113.82
		Neighbourhood Plan	£0	£25.87	

133.0 D **SETTING THE BUDGET FOR 2017/18**

The Clerk outlined the process and answered questions about the outline costings. He undertook to circulate details of the new audit process, and to begin the process of seeking less expensive electricity suppliers and street lighting maintenance. The Council went through the outline budget in detail. The Chair reported that Mr Lee had indicated that he would no longer be able to undertake the internal audit function and that alternative provisions would have to be sought. RESOLVED that:-

- i) the Clerk commence the process of obtaining quotations for the supply of unmetered electricity and maintenance of street lighting;
- ii) details of the audit processes for the
- iii) a special meeting be held on 18 January 2017 at 18:30 in the Village Hall to finalize the budget.

134.0 D **SETTING THE PRECEPT FOR 2017/18**

RESOLVED that consideration of the matter be deferred until after the budget has been determined.

The meeting closed at 21:38

Signed: _____

Date: _____