



Medbourne Neighbourhood Plan Advisory Committee

**Minutes of MNPAC meeting held on Wednesday 15 February 2017 19.30  
Medbourne Village Hall**

**Present:** Bernadette Lee, David Nance, Tim Gidley-Wright, Lynn Easton, Martin Delaney, Bill Barrie, Meriel Godfrey, Caroline Jack

1. Apologies were received from Paul Griffiths, Trevor Pemberton, Gary Kirk
  2. Bernadette Lee welcomed all to the meeting
  3. There were no Declarations of interest or requests for dispensation
  4. **The Minutes of the meeting** held on 18 January were approved as a true record
  5. **Matters Arising**
    - 5.1. Awards for All Logo: MD has created 4 templates. Need to choose one **BL**
    - 5.2. Historic England response: DN confirmed that he had written to Historic England stating that Nevill Holt was NOT in our Parish. A response is awaited
  6. There were no Public Representations
  7. **Parish Council Meeting Report** TGW reported that there was nothing of relevance to note other than the PC becoming more aware of the work being undertaken. It was agreed that we would invite the PC to join us at our April meeting when we will be in a position to report on progress in development of the NP **DN**
  8. **Project Plan:** This will be updated when details of the dates for the Questionnaire are confirmed **BL**
  9. **National and local policy update:** There was a White Paper published yesterday "Fixing our Broken Housing Market" which includes support for local community involvement in planning.
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## **10. Public Engagement**

- 10.1. Young People: An invitation has been prepared with a plan to invite young people to the Camp Site on Hallaton Road on Tuesday 11 April at 5pm. Details of the event to be finalised **MG/CJ**
- 10.2. Questionnaire: It has been finalised. The meeting agreed to sign it off to be forwarded to Your Locale. They will come back to us if needed with any comments or suggestions. Final timescale for distribution to be confirmed. Agreed that Committee Members would distribute and would also collect with a timescale for completion of 10 days. People would be encouraged to complete on line. Multiple copies would be delivered
- 10.3. Updates to village: Recognition that there has been no recent communication. The time is now right to provide an update that the Questionnaire will be circulated shortly and to state that there would be another open event **BL**

## **11. Theme Groups**

- 11.1. Heritage and Environment: The completed summaries on heritage, water and environment have been sent to the YourLocale Consultant. The completed work is extensive covering all key areas. It was noted that there will be a revised Flood Plan produced in April by the Environment Agency. Next meeting of the group is 2 March 2017.
- 11.2. Community, Economy and Transport: Group members have been delegated responsibility for gathering information for each of the areas. Care is being taken to ensure there is no overlap notably with Community and open space. Much of the work on Transport including traffic and parking will be influenced by results from the Questionnaire. Work is underway in respect of business and drafting the information gathered. This will also be influenced by the results of the Questionnaire. There was discussion as to who would lead on footpaths, notably new ones. To be kept under review.
- 11.3. Housing: Two main areas, Design and Proposed Sites. The work on design features has been completed and the information is sufficient to start developing policies. TGW stated that he had a large collection of photographs
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of current design features which will be extremely useful for the Open Event. A large number of Landowners did put forward Land and these have been ranked against a Sustainable Sites Framework. This has enabled sites to be ranked and suitable sites to be identified to provide the number of houses needed. This work will be finalised at the next meeting of the Group at the end of February.

**The meeting closed at 20.40**

**Date of next meeting - 15 March 2017**

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