



Medbourne Neighbourhood Plan Advisory Committee

**Minutes of MNPAC meeting held on Wednesday 15 March 2017 19.30
Medbourne Village Hall**

Present: Bernadette Lee, David Nance, Tim Gidley-Wright, Lynn Easton, Martin Delaney, Bill Barrie, Meriel Godfrey, Caroline Jack, Paul Griffiths, Trevor Pemberton

1. Apologies were received from Gary Kirk
 2. Bernadette Lee welcomed all to the meeting
 3. There were no Declarations of interest or requests for dispensation
 4. **The Minutes of the meeting** held on 15 February were approved as a true record
 5. **Matters Arising** – Public Engagement
 - 5.1. Young People – invites have gone out. There is some interest. Need to plan the -format. **MG/CJ**
 - 5.2. Questionnaire – All distributed. So far 18% response but aiming for 40-50% so need to keep pressing. Closing date Wednesday 22nd at 5pm. **All**
 - 5.3. Village Open Event – Confirmed need to advertise with flyer in Parish Magazine and email as well as notice boards
 6. There were no Public Representations
 7. **Parish Council Meeting Report** TG-W reported that the PC had been briefed on the progress to date. It was confirmed that we would invite the PC to join us at our April meeting when we will be in a position to report on progress in development of the NP **DN**
 8. **Project Plan:** This had been updated to reflect amended key dates although the end date remains the same. It was noted that we are reaching a point where there is a heavy workload to develop policies and other information that needs to be available for the Open Event. Also confirmed that it would need to go to the PC prior to pre-submission and the plan needs to be amended to reflect this. This could mean slipping dates as the PC will need to time to consider what is in the
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plan before they endorse it. There was an opportunity that it could go for a Locality Health Check and it was agreed that we would follow this route **All**

9. Finance – There had been a review of our budget and expenditure to date. It was noted that there was a new funding stream that had become available via Locality and this would be applied for given the number of housing sites we were having to examine to ensure that the Sustainability Assessments are sufficiently robust **GK**

10. April Meeting – A discussion took place as to the objectives and format of this meeting. It was agreed that GK would facilitate it. The Theme Group Consultants and Theme Group Leads need to make sure that the Draft Policies are ready for this meeting and are available for the rest of the committee to view on Google Drive. It was hoped that in addition to Parish Councillors the Theme Group members would also be in attendance. The venue is confirmed as the Sports Club **DN**

11. National and local policy update: The only update is the new funding stream discussed under finance

12. Theme Groups

- 12.1. **Heritage and Environment:** Significant progress has been made on the development of policies and the total content of the Heritage and Environment section of the plan. Is now all at an advance stage
- 12.2. **Community, Economy and Transport:** Generally the progress has been good and awaiting more information from the Questionnaire. MD is writing some of the policies, liaising with the Consultant. The one area that has proved difficult is the economy but it is hoped that the questionnaire may provide clearer evidence of what policies should be included.
- 12.3. **Housing:** The key work currently being undertaken is the detailed examination in respect of all sites which now totalled 16. A further meeting is planned for 22 March following which final decisions on recommendations and ranking of sites will be completed. Little work has been undertaken on policy development but this will become the main focus over the next few weeks

The meeting closed at 20.55

Date of next meeting – 19 April 2017
