

## MEDBOURNE PARISH COUNCIL

*Draft Minutes of Meeting held at 19.45 on Monday 7 August 2017  
in Medbourne Village Hall*

Councillors present: Gidley-Wright (Chair), Caffrey, Easton and Shaen-Carter  
Also present: 10 members of the public, and Martin Field (Parish Clerk)

MIN. NO.		ACTION
<b>60.0</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Cllr. Pilkington.	
<b>61.0</b>	<b>DECLARATIONS OF INTEREST</b> None.	
<b>62.0</b>	<b>REQUESTS FOR DISPENSATION GRANTED</b> The Clerk reported no requests had been received or granted.	
<b>63.0</b>	<b>PUBLIC REPRESENTATIONS</b> The Chair suspended the meeting to invite contributions from members of the community.	
63.1	Discussion on the Sports Club is included under item 67.4 below.	
63.2	<b>Resumption of the meeting</b> The Chair resumed the meeting at this point.	
<b>64.0</b>	<b>CONFIRMATION OF THE ACCURACY OF THE MINUTES OF THE COUNCIL MEETINGS HELD IN JUNE 2017</b> The minutes had been circulated of meetings held by the Parish Council on: 5 June 2017 (minute nos. to 46) 13 June 2017 (minutes nos. to be 47-53) 19 June 2017 (minutes nos. to be 54-59) It was noted that there was one small amendment required to 'Minute 34.0D/Minute 14.2' from 5 June : the word 'not' should be replaced with the word 'no' (as in '.... no central register...'). Cllr.Shaen-Carter MOVED and Cllr Easton SECONDED and it was RESOLVED that all the minutes are accepted as amended and signed by the Chair	Chair
<b>65.0</b>	<b>TO RECEIVE FACTUAL UPDATES OF MATTERS ARISING FROM THE MINUTES NOT ELSEWHERE ON THE AGENDA</b>	
65.1	<b>Traffic and speeding</b> It was noted that there had been no progress with the Highways department regarding extending the 30mph speed limits on Hallaton Rd, and the road to Uppingham speeding issues. MF was asked to explore the background details on this matter in order for the PC to start a new set of enquiries with all relevant departments. BC to forward original copy of letter to HDC to MF	MF BC
65.2	<b>Minute 34.0D/21.2 Bowls Club Painting</b> Painting works have commenced, and councillors expressed satisfaction at the new appearance and colour scheme.	
65.3	<b>Minute 34.0D/21.1 Neighbourhood Watch</b> Further e-mail correspondence has been received from Caroline Jack, she still awaits clarity from the Police on how to proceed.	

65.4	<b>Minute 38.0D Highways Act Agreement Nevill Holt</b> Details of the update from Phil Crossland were read to the meeting. More information is awaited when Nevill Holt have given more consideration to their options and ideas.	
65.5	<b>Minute 41.0D Dog Waste bins</b> A HDC officer had been out to walk around the village with Cllr Easton and discuss bin provision. A number of sites were considered and a mix of dog waste bins and ordinary bin provision agreed.	
66.0	<b>APPOINTMENT OF NEW PARISH CLERK</b> MF was welcomed as new Parish Clerk and had commenced in post from 1 August 2017. Contract of employment to be finalised and signed.	Chair / MF
67.0	<b>TO RECEIVE REPORTS INCLUDING ON THE FOLLOWING MATTERS:</b>	
67.1	<b>Neighbourhood Plan</b> (a) First draft of Plan Councillors noted the production of a first draft of the proposed Plan and expressed thanks to members of the MNPAC for the hard work undertaken to get to this stage. Some responses had been made by Councillors about the shape of the policies and their terminology - these and other comments will be considered by the MNPAC before this pre-submission version is discussed with a wider set of local/statutory stakeholders. Attention will continue to be given to the 'evidence base' for the Plan contents and proposals. A question was raised on what support is evident for 'green' and renewable energy policies in the Plan – this will be reviewed against the sources of evidence base in the plan and reported back upon. The meeting agreed to support the direction of the pre-submission plan, as emerging, and that the work of the MNPAC will continue to refine the evidence base, draft policies and text. There is a projected 'sign-off' of the Plan for November.	
67.2	(b) Technical Support Grant This award is for specialist help to undertake a 'health-check' on the eventual submission. No specific action is required at present beyond ongoing liaison with Your Locale. MF will liaise with B. Lee on the background to Plan matters and funding. <b>Village Hall</b> Two 'open gardens' had been held in fantastic weather with good success. Sketch plans for the refurbishment and extension to the Village Hall are progressing and will be on display at the next 'Meet the Neighbours' day, which is to be held on 26 September. New residents are going to be invited to attend	MF / B Lee
67.3	<b>MEFT</b> Nothing to discuss.	
67.4	<b>Sports Club</b> A substantial discussion was held on the background to plans by the Sports Club to purchase additional equipment for	

67.5	<p>maintenance of the fields and the use of the Mower Fund for this expense. Councillors asked that the Sports Club defer any decision on how to fund the required Quadraplay equipment until there is clarity on the level of other expenditure required for the repairs of the gang-mowers.</p> <p>Information was requested from the Council, by the SC about when contributions to the Mower Fund stopped, as they seemed unaware. They are interested in whether it may re-start at some time. This info will be collated from previous minutes and reviewed at the September meeting.</p> <p><b>Village broadband and telephone reception</b></p> <p>It was noted that the reception from O<sub>2</sub> seems as poor and as patchy as ever. 33 responses had already been collated of addresses with problems and shared with O<sub>2</sub>, but this has not met with any change in service. More complaints are recommended to be relayed direct to the company from all individuals concerned, although consideration will be given to how else concerns might be raised.</p>	MF review minutes
68.0	<p><b>MEDBOURNE TENNIS CLUB</b></p> <p>The meeting discussed the request of the Tennis Club <i>“that the Parish Council reconsiders a proposal to change the make-up of the Management Committee”</i>. Discussion focused on how to secure sufficient membership of Medbourne residents on the Committee, and on the proposal for changing the constitution so that at least 5 members would need to be from within a 3-mile radius of Medbourne. Councillors agreed to adjust that proposal so that ‘at least 5 members of the Committee must come from within a 3-mile radius of Medbourne, and at least one resident in Medbourne village’. This was PROPOSED by Cllr.Easton, SECONDED by Cllr. Shaen-Carter and APPROVED.</p>	Letter to Club - Chair/MF
69.0 69.1  69.2  69.3  69.4	<p><b>TO CONSIDER AND COMMENT ON PLANNING MATTERS</b></p> <p>17/01047/FUL: Brook Cottage Drayton Road Medbourne, LE16 8DP (<i>Alterations to facades and internal space</i>)</p> <p>Members had no objections to the proposed changes to the building, but expressed strong concern about the potential vehicle access routes to the address It was agreed that the Parish Council would seek inclusion of condition 10 of a previous planning application 04/01907/FUL, that access to the property be stipulated as solely from Drayton Road (and exclude access via Brook Terrace).</p> <p>17/01095/FUL (revised scheme of 16/01566/FUL): 38 Drayton Road Medbourne LE16 8DW (<i>Side and rear extensions</i>). Councillors noted this is a revised scheme and involve much less impact on neighbours. It was agreed to support the application.</p> <p>17/01042/TCA : Willow Brook House Hallaton Road Medbourne LE16 8DR (<i>Work to trees</i>)</p> <p>It was noted this proposed work to trim one and fell another tree. It was agreed to support the application.</p> <p>17/01026/TCA : Woodend 3A Old Holt Road Medbourne LE16 8DY (<i>Work to trees</i>)</p>	<p><i>Response to HDC:</i></p> <p>To include condition on stipulated access route.</p> <p>No objections</p> <p>No objections</p> <p>No objections</p>

	This work is to reduce the height and spread of trees by 30%. It was agreed to support application.	
<b>70.0</b>	<b>TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED</b>	
70.1	An exchange of correspondence had taken place regarding further episodes of tractors riding on village pavements in Manor Road. An assurance had been received that tractor drivers had been instructed not to drive over pavements unless there was a danger and a need to avoid other traffic users.	
70.2	The maintenance of cherry trees and willows on the towpath area was discussed. Councillors requested that a response be addressed to David Baugh to state that the Parish council will monitor the impact of tree growth in this area as appropriate and will consider any need for willow-pollarding in due course.	Letter to DB(MF)
70.3	It was noted that detail had been received of a Village Picnic planned for 3 September 2017 at Rural Relaxing, Hallaton Rd.	
70.4	Information was being distributed to all levels of local authorities including Parish Councils on changes in 2018 to do with Data Protection and record management. MF will circulate a first summary of the proposed changes and its implications.	Info to be circulated
70.5	Detail of the Market Harborough Community Grant Fund had been received and is open to applications.	
70.6	Detail on procedures to commence a Community Speed Watch had been received. It was noted that the Council has a 'share' in a speed detection camera, so it was agreed to discuss the possibility of a 'Speed Watch' at the next meeting.	Discuss next meet
70.7		
70.8	A survey by the Harborough Leisure Centre is under way until 14 August. David Tufts would be asked to circulate this by e-mail around the village so that individuals can respond.	E-mail to village (DT)
<b>71.0</b>	<b>QUESTIONS TO THE CHAIR</b> None were received.	
<b>72.0</b>	<b>TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE IN THE PARISH IN NEED OF ATTENTION</b> None had been identified. It was noted that a degree of work has been carried out to fill some pot-holes on local roads.	
<b>73.0</b>	<b>COUNCIL TRAINING AND RESOURCES</b> Cllr Gidley-Wright is booked on a Chairs course, October 2017. MF to consider what training courses will be available and appropriate for the new Clerk.	MF
<b>74.0</b>	<b>TO CONSIDER AND APPROVE PAYMENTS</b>	
74.1	An reminder invoice dated 28 July 2017 (£126.43) has been received from EON. Councillors agreed its payment, but may need to complete at the next meeting unless MF can secure signatures beforehand.	Signatures
74.2	It was acknowledged that bank arrangements with Barclays in Harborough need amendment. MF was requested to reorganise bank correspondence to come to his home address. MF / Chair will investigate obtaining a 'BACs facility' as soon as possible.	MF / Chair
<b>75.0</b>	<b>TO CONSIDER APPLICATIONS FOR GRANT SUPPORT</b>	
75.1	<b>1<sup>st</sup> Welland Valley Scouts</b> An application form was compiled some months ago but has only	

75.2	<p>recently come to the Council, via the VHC. Councillors noted the general terms of the proposals and requested a specific focus on what expenditure would be undertaken. MF was requested to contact the Scouts and seek more detail regarding the year, the amount required, and end use of the grant requested.</p> <p><b>Parish Magazine</b></p> <p>The application form discussed was for both 2016/17 and 2017/18, however Councillors acknowledged that applications for grants cannot be paid retrospectively. MF was requested to ask the Parish Magazine to resubmit an application solely for 2017-18 and the P.C. requested that the clerk check the terms of the Council's Grants Policy.</p>	<p>Contact Scouts MF</p> <p>Contact magazine MF</p>
75.3	<p><b>Village Hall</b></p> <p>Councillors had received a request for an application for a retrospective grant to the VHC. This is not possible. It is noted that the VHC has been paid £500 for the year 2016/17, before the end of the last tax year, but that the next possible grant will be for the year 2017/18 .MF was requested to contact Caroline Frostwick explaining this.</p>	<p>Contact Vill. Hall MF</p>
	<p><i>The meeting closed at 21:40</i></p>	
	<p><b>DATE OF NEXT MEETING</b></p> <p><b><i>19.45, Monday 4 September 2017</i></b></p> <p><u><i>Items for Agenda:</i></u>  <i>Community Speed Watch</i>  <i>Expenditure on computer software</i>  <i>Eon invoice (if required)</i></p> <p><i>Invoice from Your Locale</i>  <i>Check old invoice from Sports Club</i>  <i>SLCC national conf. Leics 18-19 Oct. £99.00 +VAT (non-mem)</i></p>	

Signed \_\_\_\_\_

Date \_\_\_\_\_