

MEDBOURNE PARISH COUNCIL

Minutes of Meeting held at 19.45 on Monday 2 October 2017
in Medbourne Village Hall

Councillors present: Gidley-Wright (Chair), Caffrey, Easton and Shaen-Carter
Also present: 6 members of the public, Cllr Rickman and Martin Field (Parish Clerk)

MIN. NO.		ACTION
92.0	<p>APOLOGIES FOR ABSENCE Apologies were received from Cllr. Pilkington</p>	
93.0	<p>DECLARATIONS OF INTEREST None.</p>	
94.0	<p>REQUESTS FOR DISPENSATION GRANTED The Clerk reported no requests had been received or granted.</p>	
95.0	<p>PUBLIC REPRESENTATIONS The Chair suspended the meeting to invite contributions from members of the community. Members of the public raised:</p> <p>95.1 - Concern over the proposal to make long-term vehicular use of Brook Terrace;</p> <p>95.2 - A request for clarity on the Parish Council's role to award local grants and its relationship to the level of the Parish precept. The 'grant policy' is located on the website.</p> <p>The Chair resumed the meeting following these points.</p>	
96.0	<p>MINUTES OF THE PC MEETING ON 4 SEPTEMBER 2017 The minutes had been circulated prior to the meeting, and were accepted as an accurate record of the previous meeting.</p>	
97.0	<p>UPDATES OF MATTERS ARISING / CLERKS REPORT</p> <p>97.1 Minute 65.1 / 81.1 Traffic & Speeding: MF had been in touch with HDC and LCC Highways – the latter had no record of contact from the POC earlier in the year, and noted that without a history of local accidents and problems on the village roads it was unlikely that support could be gained to revise the speed restrictions downwards.</p> <p>97.2 Minute 83.4 Planning Matters: Information obtained on the general longevity of planning conditions has confirmed that they remain in force 'in perpetuity' with the site that is the subject of a planning approval.</p>	

97.3	<p>Minute 84.0 Community Speed Watch: The Chair had been in contact with the Police and HDC about the use of speed cameras in the village. There are no firm proposals for when this might be undertaken, but a leaflet on the subject will be issued in due course. It was agreed to use attendance at the Parish Liaison meeting to gain more information on the subject.</p>	MF / Cllr S-C
97.4	<p>It was confirmed that the Clerk's Contract of Employment had now been signed and completed.</p>	
98.0	<p>TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:</p> <p>Neighbourhood Plan The draft Plan has been issued for public consultation, with a deadline for responses by 10 October 2017.</p> <p>The next meeting of the Advisory Committee on 18th October will be to liaise with Parish Councillors and discuss the responses submitted. The overall timetable is still proposing to have a completed Plan ready for submission to HDC in November.</p> <p>Village Hall</p> <ol style="list-style-type: none"> 1. A further 'Meet the Neighbours event had been held and had received very positive feedback. 2. Draft plans have been produced to portray potential changes and modernisation to the internal spaces within the Village Hall. These would be discussed by a meeting of the Village Hall Committee, along with discussion on potential sources of funds for any desired work. <p>MEFT Nothing to report on this item.</p> <p>Sports Club Cllr Caffrey had followed up the concern raised on the sounding of the club house during the night hours - nothing else to report.</p> <p>Village broadband and telephone reception There was little change to report on the strength of O₂ reception, however it was noted that new customers of EE had reported significantly better reception with that service .</p>	All as available
99.0	<p>TO CONSIDER AND COMMENT ON PLANNING MATTERS</p>	Response to HDC:
99.1	<p>17/01532/VAC - Variation of conditions (14/01411/FUL) - alterations and access to new properties, Drayton Road</p> <p>No objections were raised on the general revisions now proposed although concern was expressed about the practice of submitting</p>	

<p>99.2</p> <p>99.3</p>	<p>such changes once the initial approval had been gained. Concern was expressed on the damage already done to the hedge-line, against the terms of the previous approval. It was agreed to raise this as a matter of 'enforcement' with CBC. Action by Cllr S-C.</p> <p>17/01577/CLU – Application for Lawful Development Certificate – <i>for use of driveway on Brook Terrace</i></p> <p>Strong concern was expressed on this proposal, and information exchanged on the changes during the last three years. It was noted that Cllr P will be forwarding detail on this history direct to HDC, and agreed that the PC will word a strong objection.</p> <p>The following <u>decisions</u> had been made by HDC:</p> <p>17/01294/FUL – <i>erection of log cabin, REFUSED.</i></p> <p>17/01315/TCA – <i>works to trees, Saddlers Cottage : AGREED</i></p>	<p>Cllr S-C to send letter</p> <p>Cllr S-C to draft and circulate to Cllrs.</p>
<p>100.0</p> <p>100.1</p> <p>100.2</p> <p>100.3</p> <p>100.4</p> <p>100.5</p> <p>100.6</p>	<p>TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED:</p> <p>An invitation from HDC to attend the Annual Parish Liaison Meeting, 1 November 2017 – Cllr S-C and MF to attend</p> <p>Info noted on Superfast Leicestershire Stakeholder Forum 9 Oct. 2017.</p> <p>Information on the Welland Rivers Trust 'Keeping Welland Cool project' – it was agreed to pass this to Brian Smith.</p> <p>Info had been received from Leics County Council on government consultation for housing growth within future Neighbourhood Plans. It is collating responses to this at: https://www.leicestershirecommunities.org.uk/np/members-area.html</p> <p>The actual consultation (responses back by 9 November) is at: https://www.gov.uk/government/consultations/planning-for-the-right-homes-in-the-right-places-consultation-proposals</p> <p>Rural Community Council outreach project 'Tackling Fraud' – it was agreed to request 2 posters for the local notice boards.</p> <p>LRALC are hosting a Parish & Town Council Code of Conduct Conference on 2 November. All places have been booked, but it is likely this issue will receive repeat attention in the near future.</p>	<p>Cllr S-C / MF</p> <p>MF</p> <p>MF</p>

100.7	The draft Harborough Local Plan had been received plus notice of the six-week consultation period 22 Sep – 3 Nov. 2017. MF will attend a presentation on 4 October and then circulate the draft.	MF
100.8	Notice has been received of the next Leicestershire Neighbourhood Plan Network at County hall, 28 November 2017.	
101.0	QUESTIONS TO THE CHAIR	
101.1	A letter had been received requesting information on the current position of funds in the PC accounts to support the Hollow. It was agreed to clarify the history here as soon as information on funds deposited and used can be brought together.	MF
102.0	TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE:	
102.1	Minute 87.1 - 41 Main Street : this light has been repaired.	
102.2	Minute 87.2 – a request for reinstatement of the Blaston Road sign has been logged with Highways, order no. 530688	
102.3	Minute 87.3 – further inspection of the road surfaces at the top of Manor Road suggests a depression in the tarmac here.	
102.4	Some concern was noted on bush growth by roadside along by the pub. Cllr E agreed to raise this with contacts in the pub.	Cllr E.
102.5	The bin along the tow path has been removed, and a new one placed by Marlow Court. It is hoped there will be new ones at the top of Rectory Lane and the lower end of Manor Road.	
103.0	COUNCIL TRAINING AND RESOURCES	
103.1	The Clerk had attended two parts of the 'Introduction to the Role of a Parish Clerk' training course hosted by LRALC during September. The final part of this course will be on 11 October.	MF
103.2	The Chair noted he will be attending a Chair's training course prior to the next PC meeting.	Chair
104.0	TO CONSIDER PC BUDGET AND APPROVE PAYMENTS	
104.1	A number of issues had been raised by the 2016/17 audit still in progress, and which remains incomplete. MF is in communication with the external auditors and will focus on resolving the outstanding issues. A notice has been placed in the public domain to confirm the current position.	MF

104.2	It was noted that no reclaim of VAT appears to have been made from the start of 2016-67 to date. Total VAT paid on Neighbourhood Plan expenses totals @£3000 to date. MF will proceed with a VAT claim at the earliest opportunity.	MF
104.3	It was noted that the Parish Council is receiving invoices from two teams within E-on. MF is in discussion with the company's payments sections to seek clarification on which invoices deal with different provisions, and to obtain confident summaries of the current billing positions. MF will liaise with Cllr P. on background details	MF / Cllr P
104.4	£4949.50 remittance has been received for the second part of the 2017/18 Parish Precept. The Clerk's address will be confirmed.	MF
104.5	SLCC National Conference:18-19 October– discussion deferred.	
104.6	Invoice 11678, Autela Payroll Services : agreed to pay £19.95	
104.7	E-on Invoice, 077521 5 Sep. 2017 : agreed to pay £126.43	
104.8	LRALC, 'Introduction to Role of PC Clerk', 11 October 2017 : agreed to pay £35.00	
104.9	Eyebrook Wild Bird Feeds, Invoice for £33.97 – deferred whilst clarifying the holding of funds for the Hollow	
104.10	Harborough District Council, Invoice D0010939 for collection of dog bins - agreed to pay £114.08	
104.11	Bernadette Lee, printing of pre-submission Neighbourhood Plan – agreed to pay from Neighbourhood Plan resources £82.00	
104.12	M & B Godfrey, Theme Group expenses - agreed to pay from Neighbourhood Plan resources £57.70	
105.0	TO CONSIDER APPLICATIONS FOR GRANT SUPPORT	
105.1	1st Welland Valley Scouts : Application for £200-£600 A revised application has now been received for 2017-18, containing details of a number of items that might be funded, including benches and tables (£600); double gas burners (£200); toilet tents and equipment (£300). It was agreed to <u>support the application for £300</u> , subject to a circulating details on what levels of funding may have been committed to any similar youth-related activity in the past three years.	MF / All
105.2	Parish Magazine : Application for £250 A revised application has now been received for 2017-18. It was agreed to <u>support the application for £250</u> .	MF

106.0	ITEMS FOR NEXT AGENDA a) Funding records for the Hollow b) Storage of Parish Council records and files c) Commencement of meetings at 7.30pm	
	<i>The meeting closed at 21:25</i>	
	DATE OF NEXT MEETING <i>7.45pm, Monday 6th November 2017</i>	

Signed _____ Date _____

Draft