

Medbourne Neighbourhood Plan Advisory Committee

Minutes of the meeting held on Wednesday 18 October 2017

Present: Bernadette Lee (Chair), Councillor Tim Gidley-Wright, Councillor Sheelagh Shaen Carter, Councillor Louise Pilkington, Martin Delaney, Paul Griffiths, Trevor Pemberton, Meriel Godfrey, Bill Barrie, Martin Field (PC Clerk).

In attendance: Gary Kirk, Your Locale.

- 1. Apologies:** David Nance, Lyn Easton, Caroline Jack.
- 2. Welcome:** The Chair welcomed all to the meeting including Parish Councillors invited to discuss item 6. The intention of this meeting is to discuss the draft plan, sign it off and pass it to the PC in advance of Submission. It was noted that this was a closed meeting due to the sensitivities of the matters under consideration.
- 3. Declarations of interest:** None. The Chair asked that TP leave the meeting during discussions about Site 3, due to a conflict of interest.
- 4. Minutes of last meeting:** The minutes of the meeting held on 29 July 2017 accepted and signed.
- 5. Matters Arising:** None
- 6. Pre-Submission Consultation:** This ran from 29th August to 10th. October 2017. All landowners and stakeholders were informed. GK very pleased with the level of response. Majority of comments were positive. GK will make the necessary amendments as agreed below. [Note that the numbers below relate to the Pre Submission Consultation response document].

There was a discussion around the wording of Community Actions and the capacity of the Parish Council to deliver these actions. GK suggested that after approval of the Plan the PC may wish to establish a NP Delivery Committee to move forward community actions. The PC agreed to discuss this further outside this meeting.

TGW

An amendment in the introduction and later in the narrative was agreed to clarify the position of the PC moving community actions forward.

There was a discussion about the Design Statement and Energy Policy. GK will propose revised wording on the Energy Policy. The PC will meet to discuss these two issues. **TGW**

Section 15. Windfall, discussed and agreed to change to 4.

Section 17. Policy E3 discussed. Agreed

Section 45. Discussed and it was agreed that the intention was to safeguard views but not inhibit innovative design. Agreed amend to "height of development". It should be noted that TP objected to this amendment.

Section 55. Discussed limits to development along Main Street. Agreed not to change.

Section. 85. Discussed. Policy ENV8 will be made more positive

Section 87. All ok

TP left room for discussion of Section 35.

Section 35. All responses discussed. Add requirement for archaeological survey as recommended by Harborough District Council.

TP returned.

Healthcheck: GK commented on the response from the Healthcheck. The plan was commended. There were several specific recommendations which GK has actioned as appropriate.

7. Submission Supporting documentation:

7.1. Consultation statement: BL drafting. It was noted that in support of this statement information on the website needs updating as soon as possible **BL/MD**

7.2 Housing Site Assessment Process: DN is drafting this. **DN**

7.3. Basic condition Statement: This has been completed by GK.

It was noted that for submission all this information needs to be available on the PC website. An informal meeting is needed to make sure that all the supporting evidence is available. **BL/DN**

8. Neighbourhood Plan Draft: The committee agreed that subject to the revisions above, it is ready to be sent to the PC with the recommendation that it be formally submitted.

9. Project Plan: It was noted that there may not be enough time for the PC to consider the above issues in-depth in time to sign the plan off at the 6th November PC meeting. An extraordinary PC meeting may therefore be required. This would not have any detrimental impact on submission.

10. Finance: It was noted that available funding and expenditure are expected to be in balance. BL and PC Clerk to check details and finalise. **BL/ MF**

11. Next meeting: In the expectation that the Plan will be submitted in mid-November the November MNPAC meeting will be cancelled. MNPAC members will be notified regarding the date of the next meeting.

The meeting closed at 21:45

DRAFT