

MEDBOURNE PARISH COUNCIL

Minutes of Meeting held at 19.30 on Monday 4 December 2017
in Medbourne Village Hall

Councillors present: Gidley-Wright, Pilkington Caffrey, Easton and Shaen-Carter
Also present: 8 members of the public, and Martin Field (Parish Clerk)
[Apologies had been received from HDC Cllr Rickman.]

MIN. NO.		ACTION
123.0	APOLOGIES FOR ABSENCE None	
124.0	DECLARATIONS OF INTEREST and REQUESTS FOR DISPENSATION None.	
125.0	PUBLIC REPRESENTATIONS The Chair suspended the meeting to invite contributions from members of the community. Members of the public raised:	
125.1	- a number of concerns of the perceived danger in siting more bollards by the grass verges at Neville Holt	
125.2	- concerns on the disruption, danger and loss of village heritage that would be incurred by demolishing the Reading Room	
126.0	MINUTES OF THE PC MEETING ON 6 NOVEMBER 2017 The minutes had been circulated prior to the meeting, and were accepted as an accurate record of the previous meeting.	
127.0	UPDATES OF MATTERS ARISING / CLERKS REPORT	
127.1	New Microsoft Office software had been acquired.	
127.2	The Clerk noted that available hours had not permitted the accounts for the Hollows to be completed – this will be conducted as soon as can be arranged.	MF
127.3	A set of figures for adjustments to the 2016/17 accounts and an up-to-date summary of 2017/18 spend should be available for the January meeting.	MF
127.4	Information had been requested on payments to the PC to cover Right of Way at the Shieling. The ledger was delivered to the meeting and the formal record will be scrutinised and relayed to the householder.	MF

128.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
128.1	<p>Neighbourhood Plan</p> <p>a) An extra meeting of the PC councillors had been held on 13 November 2017 to look through the consultation responses received on the draft Plan, and its final wordings. Thanks were extended to the Advisory Committee for all the work incurred to date. After brief discussion of the Regulation 16 submission of the Medbourne Neighbourhood Plan the Chair requested that councillors vote to agree that the plan should be approved. The vote was unanimous in favour of approval.</p> <p>b) The Clerk was authorised to submit the Plan to HDC, and liaise with B Lee accordingly.</p> <p>c) A claim form had been returned to Groundworks UK on the use of the 2017-18 N P grant funding.</p>	<p>To submit Plan</p> <p>MF (BL)</p> <p>MF</p>
128.2	<p>Village Hall</p> <p>a) The meeting was informed that £300 had been raised at the recent Christmas event</p> <p>b) Space has been identified at the Hall for a filing cabinet to be stood and contain the PC's records. Thanks were extended to members of the Committee for this. The Clerk will respond after Christmas.</p>	
128.3	<p>MEFT</p> <p>Nothing to report on this item.</p>	
128.4	<p>Sports Club</p> <p>Nothing to report on this item.</p>	
128.5	<p>Village broadband and telephone reception</p> <p>a) A redirection of e-mails had been arranged so that all correspondence to the Chair should now go directly to him.</p> <p>b) It was reported that there may have been some improvement in the O2 service. David T was hoping to obtain more feedback from households previously affected by poor service.</p>	
129.0	<p>TO CONSIDER AND COMMENT ON PLANNING MATTERS</p> <p>Previous minute 115.1 : 17/01694/FUL – Use of land for the siting of 20 leisure lodges at Innarla Caravan Park, Hallaton Road, Medbourne</p>	<p><i>Response to HDC:</i></p>

	Some information had been received on the current drainage system, and the numbers of people expected on site at a given time, but not on their length of stay. No further details had been received on vehicle access, or likely impact on local badgers, or on contamination from waste treatment.	
129.1	17/01973/FUL : The Reading Room - <i>application to demolish</i> It was noted the draft neighbourhood Plan lists the Reading Room as a non-designated asset (Policy 5), and the PC needed to uphold such a position. Discussion was had on the ability to conserve and enhance the building rather than demolish. It was agreed to send a strong objection to demolition.	Objection
129.2	7/01927/LBC : Village Hall – <i>improvements and alterations</i> This application is part of the proposals for major renovation and extension to the Hall's facilities. It was agreed to re-use the Letter of Support sent to support grant applications and send to HDC on the PC's support. Site visit and photos are arranged for 11 December	Support
129.3	17/01914/TPO : 6 Hallaton Road – <i>works to trees</i> Proposed works to pollard front and rear willow down to 8m. It was agreed to support the application.	Support
129.4	17/01948/VAC : 1 The Paddock, Drayton Rd – <i>variations of conditions</i> It was noted that the new garage is now to be located at the front of building. It was agreed not to raise an objection.	
129.5	17/01962/VAC : 24 Main Street - <i>variations of conditions</i> This will be considered at the January meeting.	
129.6	17/01987/PCD : plots of The Paddock - discharge of condition 3 This will be considered at the January meeting.	
129.7	Decisions undertaken by HDC: 17/01750/TCA : 4 Old Holt Road – <i>work to Cherry tree approved</i>	
129.8	HDC have open 'enforcement' cases regarding : 15 Hallaton Road : 24 Main Street	
129.9	An application at Nevill Holt : <i>siting of bollards</i> Strong objections to this proposal were raised on grounds of it likely to be detrimental to the future road safety for all users. It was agreed that a strong objection be worded of counter-arguments to the reasons put forward on the application, and that the likely outcomes will be more detrimental than positive.	Objection

	Cllr P will circulate a draft response for others to add or amend, and for a response to be sent to HDC by the deadline.	Cllr P.
130.0	TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED:	
130.1	Harborough Community Safety partnership : Parish feedback requested on Community Safety priorities by end-January 2018. To be placed on the PC's January 2018 agenda	MF
130.2	HDC invitation to support proposals for Sec106 funding : it was considered that this request did not apply to Medbourne.	
130.3	LCC Neighbourhood Planning Network event 28 November 2017 : MF attended.	
130.4	Leicestershire Rural Partnership Digital Growth Programme : details of this offer to local businesses will be placed on the Village notice board.	Cllr G-W
130.5	LRALC Job Evaluation service to be established: this will be revisited in the discussions on the future budget and precept .	
130.6	Locality – information on general membership	
130.7	Leicester City Council - information on the UK's Autumn Budget	
130.8	Notification had been received that the new external auditor for 2017-18 will be PKF Littlejohn LLP.	
131.0	Revisions to Data Policy David T provided a concise summary on pending impacts from changes to data protection requirements, especially the electronic processing of data. A revision has been proposed for the PC's data policy. It was agreed to check through a revised document and for this to be approved at the January meeting.	MF (DT)
132.0	QUESTIONS TO THE CHAIR None. It was confirmed that PC meetings will commence at 7.30pm.	
133.0	TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE: No concerns were raised. One road sign has been fixed, (another is askew). Work to the street light is in hand.	.

134.0	COUNCIL TRAINING AND RESOURCES	
134.1	MF had undertaken the 'Introduction to the Role of a Parish Clerk' course hosted by LRALC on 9 November.	
134.2	Details of other LRALC training courses were noted – it was agreed to return to all potential training requirements.	
135.0	TO CONSIDER PC BUDGET AND APPROVE PAYMENTS	
	It was agreed to pay the following invoices / fees:	MF (all payments)
135.1	Invoice 08 from Your Locale £2760.00	
135.2	Invoice on training (for Clerk & Chair) from LRALC £70.00	
135.3	<u>Repairs to mowers : Sports Club £48.00 (Mower Fund Ac.)</u>	
135.4	Councillors were in the process of completing 'proof of identity' to Barclays, to confirm authorisations for the Mower Fund ac.	LE
136.0	Draft details of 2018-19 Parish Precept and 2018-19 Budget	
	Draft figures of the next year's budget and precept were circulated prior to the meeting. A rationale was provided for different components of this draft.	
	It was agreed that Councillors scrutinise these figures and look to confirm them at the January meeting.	ALL
137.0	TO CONSIDER APPLICATIONS FOR GRANT SUPPORT	
	None received.	
122.0	ITEMS FOR NEXT AGENDA	
122.1	- The 'Good Neighbour' scheme + possible links with the village 'Autumn Club'. - Harborough Community Safety partnership : Parish feedback - Revision to the PC's data policy. - 2018 budget and precept	Cllr S-C
	<i>The meeting closed at 21.15</i>	
	DATE OF NEXT MEETING 7.30pm, Monday 8th January 2018	

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Signed _____ Date _____