

## MEDBOURNE PARISH COUNCIL

### Minutes of Meeting 2 July 2018

Councillors present: Gidley-Wright, Pilkington Easton and Shaen-Carter  
 Also present: one member of the public, and Martin Field (Parish Clerk).  
 [Apologies had been received from HDC Cllr Rickman.]

MIN. NO.		ACTION
243.0	<b>APOLOGIES FOR ABSENCE</b> None	
244.0	<b>DECLARATIONS OF INTEREST and REQUESTS FOR DISPENSATION</b> None.	
245.0	<b>PUBLIC REPRESENTATIONS</b> None	
246.0	<b>MINUTES OF THE PARISH COUNCIL MEETINGS ON 4<sup>th</sup> and 18<sup>th</sup> June 2018</b>  Both Sets of minutes were accepted as an accurate record of these meetings.	
247.0	<b>UPDATES OF MATTERS ARISING / CLERKS REPORT</b>	
247.1	A short discussion was had on where to store the new mower. Cllrs Pilkington and Easton will discuss with members of the village.	LP / LE
247.2	A transfer of the £892.09 of funds for the Hollows as recorded in the 2017-18 Statement of accounts had now been affected at the bank. MF will ensure that future Eyebrook invoices are directed to the holders of the new account.	MF
247.3	Discussion was had on the history of payments by the Pc and the Sports Club into the Mower Fund account. An end-of-year bank statement AT 31/03/2018 had been sent to the Sports Club but more details of historical payments was requested. The Clerk was asked to check all available bank records up to the past 5 years and summarise payments made or received.  Agreement on dealing with the future of the remaining funds in the account will be taken at a future date....	MF
247.4	Power line maintenance work had been arranged at the Hollows. The Clerk was asked to check that the PC's insurance covered the Hollows site.	MF

247.5	<p>Further discussion was had on the subject of the PC finding or nominating a new Trustee for the Valentine Goodman charity (which holds land and property in the Welland Valley and produces some yearly cash assets to be used for local 'relief of need').</p> <p>It was agreed that the PC Chair will research and draft a preliminary script on what the role will involve, and consideration be given to approaching individuals who might be interested in this, before instigating any wider invitations to the village in general.</p>	TG-W
248.0	<p><b>RECOMMENDATIONS FROM INTERNAL AUDIT OF PC ACCOUNTS AND PRACTICE 2017-18</b></p>	MF
248.1	<p>The meeting noted the following key matters which have been raised in the report undertaken by the Internal Auditor.</p> <ul style="list-style-type: none"> <li>- to receive regular bank reconciliations</li> <li>- to have VAT payments reclaimed</li> <li>- to check and update registration with the Pension Regulator</li> <li>- to ensure website compliance with the Transparency Code</li> <li>- to confirm a public statement of the PC's key policies</li> </ul>	MF
248.2	<p>Updates on these issues will be provided and recorded in the meetings to take place during the year.</p>	MF
249.0	<p><b>TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:</b></p>	BL/MF
249.1	<p><b>Neighbourhood Plan</b></p> <p>The Referendum vote was @93% in favour at the Plan. It is therefore expected to be finally approved for adoption ('made') by the District Council later in July.</p> <p>All funds have been accounted for, no further payments required. Documents will be needing to be stored in time – Bernadette L will liaise with MF.</p> <p>Website information will confirm the formal outcome in due course. The PC's Chair will be the immediate point of liaison for NP matters in future.</p> <p>It was agreed to stand down the MNPAC and a vote of thanks was agreed again for all its work and achievement.</p>	TG-W
249.2	<p><b>Village Hall</b></p>	

<p>249.3</p> <p>249.4</p> <p>249.5</p>	<p>It was noted that the submitted 'Heritage Fund' grant application had not been successful at present, although a response has been received that a reapplication just concerning the renovation to the 'older part' of the Hall might be supported (not for any extension). The toilets have a 'listed' status, so these could be a focus of funding.</p> <p>In the meantime, action is still required to check the deterioration of the roof, and consideration is needed for a plan for maintenance. Cllr Easton will raise this matter with the Village committee and report back to the PC., in its role as having final responsibility for the structure. Cllrs Easton / Caffrey both intend to go to next meeting (16<sup>th</sup>)</p> <p><b>MEFT</b></p> <p>Funds raised at the recent t camp-site BBQ included a donation of £250 for MEFT that costs to operate the village playground. It was noted independent inspections are carried out each year on the equipment.</p> <p><b>Sports Club</b></p> <p>The Fun Day held on 1 July 2018 was a joint venture between the Church and the sports field. It was agreed there had been more space for activities, but perhaps less 'visibility' of the event in the middle of the village.....</p> <p><b>Village broadband and telephone reception</b></p> <p>Nothing to report.</p>	<p>LE/BC</p>
<p>250.0</p> <p>250.1</p> <p>250.2</p>	<p><b>TO CONSIDER AND COMMENT ON PLANNING MATTERS</b></p> <p><u>Applications submitted to HDC:</u> None notified</p> <p><u>To note decisions undertaken by HDC:</u></p> <p>18/00693/TCA – APPROVED Works to trees, 14 Waterfall Way</p> <p>18/00722/OUT – REFUSED Outline application for the erection of a dwelling and associated access (Revised scheme of 17/01834/OU), Field Off Drayton Road</p> <p>The application for further extension to the approval at Drayton Road will be in front of HDC Committee tomorrow night. It is understood that Cllr Rickman will speak against the piecemeal enlargement.</p>	<p><i>Response to HDC:</i></p>

250.3	<u>To note enforcement actions commenced by HDC :</u> None notified	
250.4	<u>Other issues:</u>  It was noted that traffic at the recent Nevill Holt opera event did not seem as great an amount as initially feared. PC members agreed that traffic volumes should be monitored over the next 12 months, but revisit specifically at a PC meeting in three months.	All
<b>251.0</b>	<b>CORRESPONDENCE HAD BEEN RECEIVED ON:</b>	
251.1	An invitation from ROSPA to be used in inspections of local sports and leisure equipment.	
251.2	An LRALC open invitation to PCs to attend the Annual Parishes Liaison reception / networking event on 9 July 2018.	
<b>252.0</b>	<b>QUESTIONS TO THE CHAIR</b> None.	
<b>253.0</b>	<b>TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE:</b> None.	
<b>254.0</b>	<b>COUNCIL TRAINING AND RESOURCES</b> None.	
<b>255.0</b>	<b>PC BUDGET AND PAYMENTS</b>	
255.1	<b>It was agreed to pay the following invoices:</b>  a) Eon – Inv. No. 083696 (Lighting Maintenance) : <b>£126.43</b>  b) Harborough D C - Inv. No.D0012396 (Bins) : <b>£125.69</b>  c) M Field (July salary) : <b>£153.78</b>  d) the 2018/19 fees to SLCC : <b>(amount to be confirmed in August meeting)</b>	MF to action all
255.2	A notice had been received from Came & Co claim repayment of the small overpayment on the 2018/19 insurance, as negotiated by the Chair.	
255.3	Details of the Bank Account Reconciliation to 7 June 2018 had been circulated. MF noted these would proceed on a two-monthly basis.	

<b>256.0</b>	<p><b>TO CONSIDER APPLICATIONS FOR GRANT SUPPORT</b></p> <p>An application had been received and circulated from Six Saints Parochial Church Council for £250.00 to support the Parish Magazine. PC members agreed to support this application.</p>	MF
<b>158.0</b>	<p><b>ITEMS FOR NEXT AGENDA</b></p> <p>None identified as yet.</p>	
	<p><b>DATE OF NEXT MEETING</b></p> <p><b><i>7.30pm, Monday 6<sup>th</sup> August 2018</i></b></p>	

Signed \_\_\_\_\_ Date \_\_\_\_\_

DRAFT