

MEDBOURNE PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 2 March 2020 in Medbourne Village Hall, Main Street, Medbourne

Present : Cllrs Gidley-Wright, Pilkington, Easton, Shaen-Carter and Caffrey

Also present : Parish Clerk (MF) plus 7 members of the public

ITEM. NO.	<u>AGENDA</u>	Action
574.0	APOLOGIES FOR ABSENCE	
575.0	DECLARATIONS OF INTEREST	
576.0	REQUESTS FOR DISPENSATION	
577.0	<p>MINUTES OF PARISH COUNCIL MEETING held 3 February 2020</p> <p>These were accepted as circulated, with one small amendment: the member of the Sports Club should have been 'Burrows' not Burrow.</p>	
578.0	PUBLIC REPRESENTATIONS	
578.01	<p>Members of the community asked about pothole repairs, noting that a number are needed around the village, especially on Manor Road.</p> <p>Cllr P agreed to compile a list and send this to HDC / LCC.</p>	CllrP
578.2	<p>It was noted there will be a VE Day celebration in the Village Hall on 8 May 2020 (in the grounds if the weather permits, or otherwise inside). The Village Hall will draft a grant application to HDC, and then send on to the Parish Council for its to be submitted.</p>	MF
579.0	CLERK & COUNCILLORS REPORTS	
579.1	<p>Cllr P summarised the consideration on a proposed new path to Leviathan Wood, noting that there are a number of matters that require further thought, including areas of future responsibilities and/or liabilities.</p>	
579.2	<p>It was agreed to hold further discussion with the land-owners and look at potential route options that could avoid creating other problems for pedestrians and traffic, and to consider if it could be a better fit with other potential development in the village at a future time. Cllr P will contact the land-owners and pass information to the Clerk.</p>	CllrP

579.3	Councillors noted the proposals for planting new mixed broadleaf woodland at Dale Farm and gave their broad agreement and thanks to this proposal. This response will be sent to the Dale Farm agents.	MF
579.4	Cllr P noted that work will be soon put into motion to undertake the quoted tree-works on the tow-path.	
580.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
580.1	Village Hall – Arrangements are in hand to hold the VE Day even on 8 May. The required tree-removal has taken place at the front of the Hall and a new bench positioned in the area. A Fund-raising Manager is being sought to help produce and submit a sequence of fund-raising actions to fund hall improvements. A 'Gin Tasting' evening is to be held at beginning-September	
580.2	MEFT - No items to report.	
580.3	Sports Club- It was noted that work is required to a blocked drain close to property on Hallaton Road. CllrGW agreed to contact Anglian Water.	CllrGW
580.4	Village broadband and website - No items to report.	
581.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	
581.1	<u>Applications submitted to HDC:</u> 19/00852/FUL Hinch's Farm (<i>amended plans for 7 dwellings</i>) It was noted that this application has been substantially revised and now only includes reference to new dwellings. The previous proposal for workspace buildings had received adverse response from HDC planners as not suitable for development in 'open countryside', even though the Neighbourhood Plan has identified support for such new provision in principle. It was agreed to reply to HDC that there are no objections to the revised application, but to express disappointment about the lack of support for new workspaces in the final detail. CllrSC to respond.	CllrSC
581.2	20/00249/FUL 28 Manor Road (<i>property extensions</i>) The Clerk was tasked to seek an extension of the consultation period for this recently submitted application and discuss at the April meeting.	MF

582.0	TO NOTE CORRESPONDENCE RECEIVED:	
582.1	A copy of the Electoral Register data has been received from HDC.	
582.2	A national census is under way on facilities of Village Halls and Community Buildings – this will be submitted by the Village Hall.	MF
582.3	Information has been circulated from HDC on forthcoming VE day celebrations and available grants.	
582.4	Information has been received in the ‘Shared Lives’ initiative – a poster will be placed on the village Notice Board.	CIIRP
582.5	Information on “A kit for Tackling Road Safety” had come from HDC	
582.6	Details had been received from HDC on the Annual Parish (Communication) Survey. [This was completed at the end of the meeting for submission to HDC.]	MF
583.0	2019-20 BUDGET AND APPROVAL OF PAYMENTS	
583.1	The following 2019-20 payments were approved budget: - M Field (salary, March): £153.78 - LRALC (Internal Audit): £170.00 - M Field (Printer ink + stamps): £57.00 - HMRC (tax and NI payment): £15.40	MF
583.2	It was noted that support to use funds on ‘traffic reduction’ measures for new ‘gates’ to the village had yet to commence. It was agreed to retain £2000 from current reserves as ‘ committed ’ for this purpose and to pursue from the next meeting onwards.	MF
583.3	Bank reconciliation to February 2020 - details were circulated.	
583.4	MF noted a final year VAT claim would be submitted for £230.85.	MF
584.0	AUDIT OF PC ACCOUNTS	
584.1	Details of a proposed process for undertaking the necessary Asset Review had been circulated prior to the meeting. It was noted that the mower and office equipment had been recent acquisitions and therefore have known values to be inserted into a revised list of valuations.	

584.2	Councillors requested that advice be sought from LRALC on any customary measures to bring assessments up-to-date, and then to seek other legal advice from Mr Hammond, if so required.	MF
585.0	PC POLICY REVIEW	
585.1	A summary had been circulated of all the policies and information reviewed throughout 2019-20. It was noted that only a couple of policy areas remained to receive immediate consideration.	
585.2	CllrC agreed to look at a review of the Complaints Policy.	CllrC
585.3	A review of the 'Risk Assessment' policy will be held in April.	MF
586.0	GRANT APPLICATIONS	
586.1	A request had been received from Medbourne Village Hall for £250.00 to put towards hall furniture - this was agreed.	MF
586.2	CllrP provided an update to the previous award of a grant to MEFT, to clarify that MEFT does not receive insurance cover from the insurance from the Sports Club, as this is not possible within the terms of the lease agreement. The MPC grant remains appropriate to help MEFT meet the outstanding insurance requirements.	MF
587.0	QUESTIONS TO THE CHAIR None submitted.	
588.0	ITEMS OF REPAIRS AND MAINTENANCE	
588.1	It was noted that Anglian Water have been attending sewer-related issues in the Brook Terrace area, but this is not the same as the required investigation into sewer-lid lifting at the Ashley Road bridge.	
589.0	COUNCIL TRAINING AND RESOURCES	
589.1	Confirmation had been received for CllrSC to attend the LRALC 'Planning Nuts & Bolts' seminar on 5 March.	CllrSC
590.0	ITEMS FOR NEXT AGENDA - Review of MPC Risk Assessment - Annual review of MPC Grants Policy (2020-21) - Traffic Reduction measures and village 'gates'	
	DATE OF NEXT MEETING <i>6 April 2020</i>	