

MEDBOURNE PARISH COUNCIL

Minutes of Parish Council meeting held via Zoom on Monday 6 July 2020

Present : Cllrs Pilkington, Easton and Shaen-Carter

Also present : Parish Clerk (MF) **Cllr Rickman (HDC)** plus 2 members of the public

ITEM. NO.		
609.0	APOLOGIES FOR ABSENCE – Cllr Caffrey; Cllr Gidley-Wright	
610.0	DECLARATIONS OF INTEREST None	
611.0	REQUESTS FOR DISPENSATION None	
612.0	MINUTES OF PARISH COUNCIL MEETING (held on 1 June 2020) These were accepted as an accurate record with the following changes : - the title in the 'footer' should refer to 'Minutes'; -reference to 'Leviathan Wood' should be changed to Dale Farm.	MF
613.0	PUBLIC REPRESENTATIONS (also via Zoom)	
613.1	A question was raised on the nature of the new bench to be donated – it was clarified that this should be delivered to Cllr GW	
613.2	It was noted that there has been no further progress on the proposed path through to Leviathan Wood.	
614.0	CLERK & COUNCILLORS REPORTS	
614.1	Quotation(s) had been received on some symbolic 'gates' at the entry points to the village, but it was agreed the proposed designs would not be sufficiently sturdy. It was agreed to consider and invite a more tailor-designed quote Cllrs E and SC will consider what redesign in timber would be appropriate. No agreed permit for the proposed works has yet been obtained from Highways . It was acknowledged that actions and expenditure is required for this item above what is contained in the 2020-21 precept budget.	Cllrs E/SC

614.2	Details of the dates to inspect the AGAR return, and details of public rights to look at the PC's audit information, had been highlighted on the website to end-August.	
614.3	Outstanding items still to be actioned are: - A note to the Village Hall on the £500 grant (originally for VE Day) - Increments to the Clerk's salary - a draft Equality & Diversity policy	MF
615.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
615.1	Village Hall - Refresher training on use of the Defibrillator is to be provide by St Johns via Zoom. - Fundraising towards improvement expenses continues with details being sent to two more funding bodies. - Councillors wondered if the funds from the VE Day grant could be suitable for fencing costs at rear of hall - MF to check.	MF
615.2	MEFT - A copy of the insurance cover obtained from the PC's grant has been forwarded to the PC. - The safety inspection has been delayed due to C-19 and will not take place before September.	
615.3	Sports Club A letter of thanks had been issued to D & R Beatty for their help with groundworks and soil removal.	
615.4	Village broadband and website No further information.	
616.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	
616.1	<u>Applications submitted to HDC</u> : 20/00411 Mill Farm Slawston Rd (Holiday let) – Change of garage into holiday let. It was agreed there was no objection to these plans, but it was noted that the plans show the bedrooms as very narrow, given the restricted headroom.	MF
616.2	<u>Other planning matters:</u> - The appeal against the planning refusal at Mill Farm, Slawston Rd has been rejected. - Approval has been gained from HDC for Variation of Conditions to the Planning Permission at Village Hall – permission is awaited on an application for Variation of Conditions to the Listed Building Consent	

	<ul style="list-style-type: none"> - The planning application at Ashley Rd has been withdrawn. - Enforcement attention to the proposed 'log cabin' has given temporary permission for the current cabin while the permanent cabin is built. Retrospective permission will be sought for the sheds on-site. 	
617.0	TO NOTE CORRESPONDENCE RECEIVED:	
617.1	<ul style="list-style-type: none"> - COVID-19 updates from HDC and LRALC had been circulated prior to the meeting: - Detail of HDC grants can be placed on the website for wider community interest. - Discussion was had on the usefulness of making an application s for grant from Highways : suggestion was made of vegetation to remove in Manor Rd and Ashley Rd areas; of potential hedge-trimming at Old Hall site; and of vegetation just over humpbacked bridge. Cllr P agreed to check and to report to Highways. 	MF CllrP
617.2	Plan details of the proposed development to the Village Hall had been passed to the PC.	
618.0	2020-21 BUDGET AND APPROVAL OF PAYMENTS	
618.1	<p>The following payments were approved from 2020-21 budget:</p> <ul style="list-style-type: none"> - M Field (salary, June): £153.78 - M Field (Office 365 Subscription): £59.99 - Autela Group (payroll services) : £64.01 - UK Woodlands Ltd. (pollarding to trees) : £385 - Six Saints : £250 (see item 620.0 below) 	MF
618.2	It was agreed that payments likely to be required during July and August (E-on / HDC bins / Clerk salary) can be authorised by cheque signatories.	
618.3	<p>Bank reconciliation to June 2020</p> <p>Details of the latest bank reconciliation to June had been circulated and will be place don the website.</p>	

619.0	2020-21 PC POLICY REVIEWS	
619.1	The order of annual review(s) will be reaffirmed at the September meeting.	
619.2	Production of a draft MPC 'Equality Policy' will be drawn up.	MF
620.0	GRANT APPLICATIONS	
620.1	An application had been received from Six Saints Parish Magazine for a grant of £250. This was agreed.	MF
621.0	QUESTIONS TO THE CHAIR None.	
622.0	ITEMS OF REPAIRS AND MAINTENANCE	
622.1	It was noted that the new benches will be delivered in approximately six weeks.	
622.2	Cllrs P and GW had walked the village and noted some potholes had been filled and others had been spray-marked to receive attention.	
622.3	Cracks by the bridge on the ford are to be fixed...	
623.0	COUNCIL TRAINING AND RESOURCES None	
624.0	ITEMS FOR NEXT AGENDA Expenditure for first six months and the remainder of the year.	
	DATE OF NEXT MEETING (No PC meeting in August) 7 September 2020	