

MEDBOURNE PARISH COUNCIL

Minutes of Meeting

Minutes of Parish Council meeting held via Zoom on Monday 2 November 2020

Present : Cllrs Gidley-Wright, Caffrey, Pilkington, Easton and Shaen-Carter

Also present : Parish Clerk (MF) + one member of the public

ITEM. NO. AGENDA

660.0 APOLOGIES FOR ABSENCE

None

661.0 DECLARATIONS OF INTEREST

None

662.0 REQUESTS FOR DISPENSATION

None

663.0 MINUTES OF PARISH COUNCIL MEETING (held 5 October 2020)

663.1 These were agreed as circulated with one amendment – not ‘orf’.

663.2 The minute of the confidential item is on file.

664.0 PUBLIC REPRESENTATIONS (also via Zoom)

There were none at this meeting.

665.0 CLERK & COUNCILLORS REPORTS

665.1 It was noted that the Clerk’s salary adjustment from April 2018 (as per the calculation from Autela Payroll services) will be of £521.30 *gross*.

665.2 All information required to support the traffic reduction measures has been sent to Highways.

665.3 Cllr E is still to obtain a third quote for the installation of gates by the highways.
Action : Cllr E.

665.4 Correspondence on overgrowth by kerbsides hedges has been sent, but no reply received to date. MF will resend. It was agreed to consider the possibility of some community clean-up / cut-back activity in the Spring.

666.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:

666.1 **Village Hall**

The £500 payment of the previous grant has yet to be arranged. MF to contact the Committee and then draw up the cheque. **Action : MF**

666.2 **MEFT**

Nothing to report.

666.3 **Sports Club**

Nothing to report from the club committee.

The e-mail exchange on responsibility for expenditure was noted, and it was agreed this is not the responsibility of the Highways authority when on private land. The work as previously agreed will proceed as already approved at Council meeting to replace kissing gate and repair main gate to entrance of village.

666.4 **Village broadband/website**

Nothing to report.

667.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

667.1 Applications to HDC:

667.1.1 Ref. No: 20/01541/AGR (erection of agricultural building) – land west of Hallaton Road, Medbourne

It was noted there had been no feedback on the suggestion of using an alternative site for the purpose of this application. Councillors agreed to issue the comments prepared by Cllr SC. **Action : MF**

667.1.2 Ref. No: 20/01586/FUL, revised 19/00960 FUL (side, front and rear extension) – Mill Farm, Slawston Road, Medbourne

It was agreed there was no objection to the scheme in principle, but the ridge of the extension needs to be 300mm lower than the original dwelling in line with national planning practice. **Action : MF**

667.1.3 Ref. No: 20/01623/LBC (repairs to bridge parapet) – bridge over River Welland B664.

It was agreed there was no objection to this application. **Action : MF**

667.1.4 Thanks were given to Cllr SC for her comments on these works.

668.0 TO NOTE CORRESPONDENCE RECEIVED:

668.1 Detail of work under way at 28 Manor Road had been received. The roadside wall will be removed and rebuilt.

668.2 The exchange of information about mud on the highways was noted. Recent rain has helped to remove some of this, but more is to come before the harvesting is complete.

669.0 2020-21 BUDGET AND APPROVAL OF PAYMENTS

669.1 Unrecorded payments to note July / August:

- Eon (highway lighting): **£126.43** (chq 101675 drawn July 2020)
- Eon (electricity supplies): **£486.42** (chq.101676 drawn July 2020)

669.2 Payments to note since October PC meeting:

- Eon (electricity supplies): **£491.77**
- HDC (bins): **£133.12**
- LRAC (course fee): **£20.00**

669.3 Payments to approve in November 2020:

- M Field (salary for November *plus adjustment*) : **@£590.58 net**
- M Grewcock (Remembrance Day wreath plus donation) : **£40.00**

669.4 Bank reconciliation to October 2020 - details had been circulated

670.0 2020-21 PC POLICY REVIEWS

670.1 The MPC 'Freedom of Information policy 2020' circulated for approval was agreed for adoption.

670.2 MF noted there are no more reviews or policy refreshments due before April 2021.

671.0 WEBSITE ACCESSIBILITY REQUIREMENTS

671.1 The draft Website Accessibility Statement had been circulated. Comments were noted from David T on concerns that any changes need to be an appropriate proportion for a body the size of the Parish Council.

671.2 It was agreed to place the Statement on the parish website as an interim position, but for MF to instigate an audit of the website from external consultants, up to a budget sum of £1000. **Action : MF**

671.3 Liaison should be maintained with DT but not to trespass on his goodwill. Sincere thanks were made to him for his ongoing support for the website.

672.0 GRANT APPLICATIONS

None submitted.

673.0 QUESTIONS TO THE CHAIR

None submitted.

674.0 **ITEMS OF REPAIRS AND MAINTENANCE**

- 674.1 Concerns on the previous trench work has been reported to Highways (reported as gulley drain) No. 809919
- 674.2 The overgrown churchyard trees had been reported.
- 674.3 The parking on pavements had been discussed with the Play Group. The offenders are probably local builders.
- 674.4 An over-hanging hedge has been reported on Manor Road, making it difficult to walk on the footpath. **Action : Cllr P.**
- 674.5 Tarmac repairs could be needed in the churchyard. **Action : Cllr P.**
- 674.6 Concern over cracks by the ford bridge have been reported, but Highways have investigated this and feel nothing is unsafe.

675.0 **COUNCIL TRAINING AND RESOURCES**

- 675.1 No training needs were identified at the meeting. It was noted that details of further LRALC training on Zoom use will come.

676.0 **ITEMS FOR NEXT AGENDA**

- Update on Website Accessibility Action Plan
- Draft 2021-22 Budget and precept (include all allocated sums to date)

DATE OF NEXT MEETING : *Monday 7 December 2020, 7.45 pm*

Signed :

Date :