

MEDBOURNE PARISH COUNCIL

Minutes of Medbourne Parish Council held on Monday 12 April 2021

Present: Cllrs Gidley-Wright, Easton, Shaen-Carter and Caffrey
Also present: Parish Clerk, Seb Kendall, James Oakes and 2 members of public

742.0 APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Rickman at HDC.

743.0 DECLARATIONS OF INTEREST

None

744.0 REQUESTS FOR DISPENSATION

None

745.0 MINUTES OF PARISH COUNCIL MEETING (held 1 March 2021)

These had been previously circulated and were accepted as issued.

746.0 CO-OPTION / ELECTION OF PARISH COUNCILLORS

746.1 The meeting agreed to co-opt Seb Kendall immediately to the vacant post of Parish Councillor.

746.2 The meeting noted an Expression of Interest in a becoming a Councillor from James Oakes and agree to return to this in May.

746.3 As previously indicated, Cllr Caffrey offered her resignation with immediate effect. Sincere thanks were expressed for all her support. This new vacancy will be advertised in the parish as before. **Action MF**

746.4 New roles for Councillors will be agreed at the Annual meetings in May. MF was asked to check on the formalities of the annual meetings.

746.5 CllrGW noted that he may not be available to attend a meeting in June in person and will be looking to resign around that time.

746.6 Information and explanations of Council business and procedures will be shared with all new Councillors and Co-optees. **Action MF**

747.0 PUBLIC REPRESENTATIONS (also via Zoom)

747.1 It was noted that the Pilkingtons will be leaving in May, and a sincere vote of thanks was expressed for all their work and support for the parish. CllrGW agreed to organise a letter of thanks. **Action CllrGW**

748.0 CLERK & COUNCILLORS REPORTS

748.1 The traffic reduction measures are still in need of a required licence. MF was asked to chase this up again. **Action MF**

- 748.2 A second quote for the website accessibility audit is being sourced. **MF**
- 748.3 The sign on the sports field is not new but is not correct for a public footpath. Councillors agreed it should be returned to the Sports Club.
- 748.4 Platform Housing Group has made contact regarding potential redevelopment for the garages at Drayton Road and may be asked to attend a PC meeting in the future.
- 748.5 The chestnut tree in front of the village shop was noted to have bleeding canker. CllrSC agreed et a recommendation/quote from Jamie Markee, a tree surgeon, for any planning approval for its removal, and suitable replacement. **Action CllrSC**
- 748.6 Cllr Rickman had written to HDC to request a meeting regarding suitable sites for further phone masts and to clarify their purpose.
- 748.7 A very positive response had been received from the developer at Hallaton Road to agree to retain hedge height during construction.
- 748.8 CllrSC has sourced signage regarding dog mess. It was agreed to order six 7-inch signs with 3 colours (£9each) **Action CllrSC/MF**
- 749.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:**
- 749.1 **Village Hall**
- 749.1.1 Construction work had started on a 5-week contract. An unexpected finding is the medical room roof was not tied down, and new straps require installation. Dampness had been identified under the quarry tiles in the Lobby floor, which had to be dug up and replaced with a new concrete slab on a damp proof membrane. New hall cupboards and two new Belfast sinks have been installed in the Main Hall.
- 749.1.2 A copy of the Hall's H & S policy had been received.
- 749.2 **MEFT**
- Nothing to report.
- 749.3 **Sports Club**
- 749.3.1 CllrC had written on the take up of girls' activities by the sports club and received a very helpful response. It was agreed to revisit ideas here and for provision of inclusive internal facilities.
- 749.3.2 National campaigns are relevant in this regard, though not evident in being promoted at the local level CllrC will raise this at the next AGM.
- 749.3.3 It was noted that the Sports Club is an umbrella for separate clubs and gatherings from within the Parish.
- 749.4 **Village broadband/website**
- A second quote on website accessibility audit will be procured.

750.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

750.1 Applications to HDC:

Ref. No: 21/00448/FUL (demolition of barn / erection of covered horse walker & stables) Bridgedale Farm, Drayton Road, Medbourne.

CllrGW declared an interest as a neighbour.

It was agreed there was no objection to this application.

750.2 Other planning matters:

None

751.0 TO NOTE CORRESPONDENCE RECEIVED

751.1 HDC's Parish Survey had been received 1/4/21. **Action MF.**

751.2 An on-line Book of Condolences re HRH Prince Philip can be noted on the village website.

751.3 MF will check public notices for the Board and obtain the key in May.

752.0 2020-21 BUDGET AND APPROVAL OF PAYMENTS

752.1 The following payments were noted to have been approved since the March PC meeting:

Autela Payroll **£61.45** (payroll)

E-on **£126.43** (lighting)

M Field **£7.00** (computer mouse)

Medbourne Preschool **£225.00** (grant – storage boxes)

Medbourne Village Hall **£500.00** (grant – asbestos survey)

Medbourne Village Hall **£400.00** (grant – cover to well)

Heritage Fencing **£420.00** (gate by playing field)

Heritage Fencing **£2,640.00** (traffic 'gates')

Eon **£481.08** (electricity supplies for Qtr4, 2020-21).

752.2 It was noted that the recent cheque for £52.76 requires redrafting with a correct date.

752.2 It was recorded that the final end-of-year figures for 2020-21 are :

Expenditure £16,441.15 (sizably above the year's precept)

Income: £13,043.21

752.3 The bank reconciliation to 1 April will be circulated as soon as the relevant bank statements have been received.

752.4 The appointment of LRALC 's nominated auditor for the 2020-21 Internal Audit was noted.

752.5 Details had also been received of the required AGAR Annual Return. It was agreed that a Certificate of Exemption be submitted as total expenditure is under £25,000 for the year.

752.5 A claim to have over £800 of VAT expenditure repaid will be submitted as soon as the government website is in operation. **Action MF**

753.0 2021-22 BUDGET AND APPROVAL OF PAYMENTS

753.1 Payments approved for April 2021:

- M Field (salary for April) : **£173.48**
- LRALC subscription : **£215.31**
- HDC (bins) : **£133.43**

753.2 Details of the Clerk's annual salary increment will be circulated when received from NALC / LRALC.

753.3 New signatures for the bank account will be agreed in May.

753.2 The first 50% payment of the 2021-22 precept had been received.

7753.4 It was noted that Quarter 1 expenditure is required to be @£3360, to keep a balance expenditure of the year's precept total.

754.0 GRANT APPLICATIONS

754.1 An application from the Village Hall for a loft ladder was noted to have been held over from 2020-21. Members felt that substantial grants funds had been recently agreed for the Village Hall, so this application was not supported. **Action MF**

755.0 QUESTIONS TO THE CHAIR

None received.

756.0 ITEMS OF REPAIRS AND MAINTENANCE

756.1 MF was asked to check if a report had been submitted to Highways on potholes at Springbank. **Action MF**

757.0 COUNCIL TRAINING AND RESOURCES

757.1 MF is attending a webinar on 'common land' on Monday 19 April.

757.2 Training will be required for new Councillors. **Action MF**

758.0 ITEMS FOR NEXT AGENDA

2021-22 insurance cover

DATE OF NEXT MEETING(S):

***Annual Parish Meeting - 7.00pm, Monday 3 May 2021,
Annual Meeting of Parish Council - 7.30pm, Monday 3 May 2021***