

# **MEDBOURNE PARISH COUNCIL**

## **Notice of Annual Meeting of the Parish Council**

The Annual Meeting of Medbourne Parish Council will be held via Zoom on Monday **3 May 2021 at 7.30 p.m.**

The Zoom link to the Meeting will be :

<https://us02web.zoom.us/j/82931681325?pwd=SmV4WIZVTTAwQk8xYU5PVi9GZXhGUT09>

Meeting ID: 829 3168 1325

Passcode: 073942

All members of the public are welcome to attend but are only permitted to participate when invited to do so by the Chair.



Martin Field  
Clerk to the Council

26 April 2021

**21AMPC 1.0 ELECTION OF CHAIR** (followed by Acceptance of Office)

**21AMPC 2.0 APPOINTMENT OF VICE-CHAIR** (followed by Acceptance of Office)

**21AMPC 3.0 APOLOGIES FOR ABSENCE**

**21AMPC 4.0 DECLARATIONS OF INTEREST**

**21AMPC 5.0 REQUESTS FOR DISPENSATION**

**21AMPC 6.0 REVIEW OF ITEMS REQUIRED BY STANDING ORDERS:-**

1. standing orders, financial regulations and internal controls, and to recommend any changes considered appropriate.
2. delegation arrangements to committees and staff.
3. arrangements, including charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by them.
4. representation on or work with external bodies and arrangements for reporting back.

5. inventory of land and assets including buildings and office equipment.
6. arrangements for insurance cover in respect of all insured risks.
7. subscriptions to other bodies.
8. complaints procedure.
9. procedures for requests under the Freedom of Information Act 2000; Data Protection Act 1998; and 2018 General Data Protection Regulations
10. policy for dealing with the press/media.

**21AMPC 7.0 APPOINTMENT OF ANY OTHER COMMITTEES deemed necessary  
(and to determine their terms of reference)**

**21AMPC 8.0 APPOINTMENT OF TRUSTEES / REPRESENTATIVES & AGENTS**

- |   |  |
|---|--|
| <input type="checkbox"/> Information Resource Advisor       | <input type="checkbox"/> Internal Auditor                        |
| <input type="checkbox"/> Keeper of the Hollow               | <input type="checkbox"/> Keeper of the Village Benches           |
| <input type="checkbox"/> Legal Advisor                      | <input type="checkbox"/> LRALC representative                    |
| <input type="checkbox"/> Medbourne Charities representative | <input type="checkbox"/> MEFT representative                     |
| <input type="checkbox"/> Parish Maintenance                 | <input type="checkbox"/> Planning representative                 |
| <input type="checkbox"/> Sports Club representative         | <input type="checkbox"/> Street Lighting Warden                  |
| <input type="checkbox"/> Tree & Brook Warden                | <input type="checkbox"/> Village Hall representative             |
| <input type="checkbox"/> War Memorial Warden                | <input type="checkbox"/> Nomination to Valentine Goodman Charity |

**21AMPC 9.0 TO NOTE THE INSPECTION OF TRUST DEEDS & INSTRUMENTS**

**Finish**

# MEDBOURNE PARISH COUNCIL

## Notice of Meeting

Parish Councillors are summoned to the next meeting of Medbourne Parish Council **to be conducted via Zoom** internet link, on Monday 3 May 2021 at **8.00 p.m.**

The Zoom link to the Meeting will be :

Meeting ID: .....

Passcode: .....

Members of the public are welcome to link into this meeting from a private address but can only participate when invited under 'Public Representations'.

*M. Field*

Martin Field  
Clerk to the Council

26 April 2021

- 759.0 **APOLOGIES FOR ABSENCE**
- 760.0 **DECLARATIONS OF INTEREST**
- 761.0 **REQUESTS FOR DISPENSATION**
- 762.0 **MINUTES OF PARISH COUNCIL MEETING** (held 12 April 2021)
- 763.0 **CLERKS / COUNCILLORS REPORT**
- 764.0 **PUBLIC REPRESENTATIONS**
- 765.0 **TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:**
  - Village Hall
  - MEFT
  - Sports Club
  - Village broadband & website
- 766.0 **TO CONSIDER AND COMMENT ON PLANNING MATTERS**
- 767.0 **TO NOTE CORRESPONDENCE RECEIVED**
- 768.0 **2021-22 BUDGET & APPROVAL OF PAYMENTS**
- 769.0 **GRANT APPLICATIONS**
- 770.0 **QUESTIONS TO THE CHAIR**
- 771.0 **ITEMS OF REPAIRS AND MAINTENANCE**
- 772.0 **COUNCIL TRAINING AND RESOURCES**
- 773.0 **ITEMS FOR NEXT AGENDA**

**DATE OF NEXT MEETING: TBC**