

# MEDBOURNE PARISH COUNCIL

## Notice of Meeting

Parish Councillors are summoned to the next meeting of Medbourne Parish Council due to be held **in the Village Hall**, on Monday 5 July 2021 at **7.30 p.m.**

M. Field

Martin Field  
Clerk to the Council

29 June 2021

- | <b>ITEM. NO.</b> | <b><u>AGENDA</u></b>  |
|------------------|---|
| <b>774.0</b>     | <b><u>APOLOGIES FOR ABSENCE</u></b>                               |
| <b>775.0</b>     | <b><u>DECLARATIONS OF INTEREST</u></b>                            |
| <b>776.0</b>     | <b><u>REQUESTS FOR DISPENSATION</u></b>                           |
| <b>777.0</b>     | <b><u>CO-OPTION / ELECTION OF PARISH COUNCILLORS</u></b>          |
| 777.1            | Election of PC Chair  |
| 777.2            | Election / Co-option of vacant position as PC Councillor          |
| 777.3            | Contact details on PC and HDC websites                            |
| <b>778.0</b>     | <b><u>MINUTES OF PARISH COUNCIL MEETING</u></b> (held 3 May 2021) |
| <b>779.0</b>     | <b><u>PUBLIC REPRESENTATIONS</u></b><br>- to be confirmed         |
| <b>780.0</b>     | <b><u>CLERK &amp; COUNCILLORS REPORTS</u></b>                     |
| 780.1            | Follow up from business to be completed from Annual meetings      |
| 780.2            | Traffic reduction measures and required permit                    |
| 780.3            | Traffic incident on Ashley Road                                   |
| 780.4            | Update on website accessibility audit - received June 2021        |
| 780.5            | Salary / Clerk contract of employment                             |

**781.0** **TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:**

- |       |                     |       |                                  |
|-------|---------------------|-------|----------------------------------|
| 781.1 | <b>Village Hall</b> | 782.2 | <b>MEFT</b>                      |
| 781.3 | <b>Sports Club</b>  | 782.4 | <b>Village broadband/website</b> |

**782.0** **TO CONSIDER AND COMMENT ON PLANNING MATTERS**

- 782.1 Applications to HDC:
- 782.1.1 Planning Application Ref. No: 21/01003/FUL - Land Adj 41A Main Street Medbourne (Erection of 6 dwellings and associated access)
- 782.2 Other planning matters:
- 782.2.1 Platform Housing Association
- 782.2.2 Enforcement issue – Nevill Arms
- 782.2.3 Telephone Mast

**783.0** **MEDBOURNE MOWER FUND**

- 783.1 Correspondence with Sports Club
- 783.2 Future use of account funds

**784.0** **TO NOTE CORRESPONDENCE RECEIVED**

- 784.1 HDC Review of Bus Services
- 784.2 Liaison with Neville Arms

**785.0** **2020-21 INTERNAL AUDIT REPORT**

- 785.1 Report from Auditor and AGAR forms to sign off
- 785.2 Revisions to PC assets
- 785.3 2020-21 Risk Register
- 785.4 Dates for 'Public Rights'

**786.0** **ANNUAL MPC POLICY REVIEWS**

- 786.1 Revised timetable for annual revisions
- 786.2 2021-22 PC community grants

**787.0        2021-22 BUDGET AND APPROVAL OF PAYMENTS**

787.1        Changes to PC bank account signatures

787.2        Bank reconciliation to June 2021

787.3        Payments to approve in July 2021:

- M Field (salary for June) : **£173.48**

- LRALC course fees : **£40.00** and **£45.00**

- H M Rev & Customs (Tax & NI Qtr 1) : **£130.00**

- M Field (salary for July) : **£173.48**

- M Field (expenses - £6.33 postage + £59.99 Microsoft) : **£66.32**

787.4        Quarter 1 expenditure (spreadsheet)

**788.0        GRANT APPLICATIONS**

**789.0        QUESTIONS TO THE CHAIR**

**790.0        ITEMS OF REPAIRS AND MAINTENANCE**

**791.0        COUNCIL TRAINING AND RESOURCES**

791.1        2021-22 training courses received to date

791.2        Training courses to book

**792.0        ITEMS FOR NEXT AGENDA**

**DATE OF NEXT MEETING:        7.30 pm, 6 September 2021**