

**MEDBOURNE PARISH COUNCIL**  
**Minutes of Parish Council Meeting**  
**Held in Village Hall on Monday 27 September 2021 at 7.30 p.m.**

**In attendance:** Cllrs Kendall; Easton; Shaen-Carter; Oakes.

**Also present :** Martin Field (Parish Clerk) + 5 members of the public

**ITEM. NO.    AGENDA**

**793.0        APOLOGIES FOR ABSENCE**

None

**794.0        DECLARATIONS OF INTEREST**

None

**795.0        REQUESTS FOR DISPENSATION**

None

**796.0        MINUTES OF PARISH COUNCIL MEETING (held on 5 July 2021)**

These were accepted – all related actions noted below.

**797.0        CO-OPTION / ELECTION OF PARISH COUNCILLORS**

797.1        The meeting noted that no recent interest in the vacant Councillor's post had been confirmed, so it was agreed to readvertise the vacancy via HDC and the PC's own website.

797.2        Councillors agreed to the proposal to have their 'passport photos' placed on the website and the notice board - all were asked to confirm this with the Clerk and to forward a photo to him.

**798.0        PUBLIC REPRESENTATIONS**

798.1        Members of the public raised concern over the works being undertaken to 41A Main St., where it was noted that the systems of large existing trees on the boundary may be weakened by soil excavations from the building works. Some uncertainty was noted on the actual ownership of the trees and the hedgerow.

**799.0        CLERK & COUNCILLORS REPORTS**

799.1        The licence to erect Gateways on the roadsides has been received from Highways, and works are planned to commence week-beginning 8 November.

799.2        A post requires replacement by the entrance to the children's playground – Cllr SSC will obtain a quote. **Action Cllr SC**

- 799.3 Comments have been returned to HDC by the PC and by Cllr Rickman (HDC) on a desired relocation of the village speed limit signs to points along the main roads but further out of village. There are also national moves for village-based 30 mph areas to be reduced to 20 mph. Cllr O will maintain a 'watching brief' over the matter. **Action Cllr O**
- 799.4 A discussion was had on using the PC's available funds to install some 'flashing' speed hazard signs, that could be fixed to streetlights. Cllr SC noted one previous quote had been received (@£2600 plus VAT) however two others would be required before any order could be confirmed. It was agreed to obtain further quotes and to consider two signs within the 2021-22 financial year. **Action Cllr SC**
- 799.5 MF noted a summary report on the website accessibility audit would be brought to the next meeting. **Action MF**
- 799.6 The 'dog mess' signs had yet to be ordered, so MF was asked to now order six signs (including one for the church yard) **Action MF**
- 799.7 SK noted he had :
- returned the questionnaire on bus services;
  - contacted Anglia Water about local flooding : a response from AW noted that the raised drainage cover would be sealed closed;
  - had yet to contact Sports Club on 'action' under minute ref 782.3.
- 799.3 Outline drawings on the proposed new affordable housing on the ex-garage site had been received from Platform Housing Scheme.
- Councillors noted that the desired wildlife zone was not evident Comment and agreed to return a comment on that point and to suggest the properties be allocated as 2x2b / 2x3b. It was agreed to arrange a meeting to discuss these points further. **Action MF**
- 800.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:**
- 800.1 **Village Hall**
- The recent Wine Night had raised £600, and other general funds should be forthcoming from the Harborough Lotto.
- The rates for hiring the Village Hall are due to be raised.
- The renovations are almost done – two doors remain to be completed, and then there will be 'suited locks' to all doors.
- 800.2 **MEFT**
- There had been no contact with Stephen B to date on future of the management of the playground / committee work. Cllr K agreed to chase this up. **Action Cllr K**

800.3      **Sports Club**

Nothing to report aside from new mower having arrived. Cllrs asked that a photo be taken for the website.

800.4      **Village broadband/website**

Nothing to report. It was agreed to delete this as a regular item.

**801.0      TO CONSIDER AND COMMENT ON PLANNING MATTERS**

801.1      Applications to HDC:

801.1.1      Ref. 21/01286/FUL The Nevill Arms 12 Waterfall Way Medbourne  
(various works to remove and add features)

Discussion noted a series of matters that will be required by the proposed implementation of works at this address - party wall clarity; acoustic materials; roof design; parking spaces. Cllr O agreed to check on visibility along Ashley Road if customers park along the highway.

It was agreed to check if the PC can be informed on implications of any future traffic survey. **Action Cllr O**

801.1.2      Ref. 21/01485/FUL 48 Main Street Medbourne  
(erection of rear extension and new flat roof conservatory,)

It was agreed there were **No objections** to this application.

801.1.3      Ref. 21/01647/FUL land at Jays Lodge 41A Main Street Medbourne  
(erection of detached dwelling and garage – revision to 18/00842/FUL)

The concern raised under Public Representations was noted, as was the date of the arboricultural report appearing to be from 2013. It was agreed more up-to-date information is required. CllrSC agreed to draft a comment to be returned by MF. **Action Cllr SC / MF**

801.2      Other planning matters:

A response was noted from Planning Enforcement on works under way at the for Nevill Arms. No further action is planned.

**802.0      TO NOTE CORRESPONDENCE RECEIVED**

802.1      Details had been received of HDC's Community Grant Fund. MF will check that this is also on the village website. **Action MF**

802.2      The suggestion was made that future mowing of the towpath could be undertaken in tandem with the pub. Cllr K will ask. **Action Cllr K**

803.3      The subject of excessive glare from external lighting at the Village Hall had been a further subject of contact made with the PC. It was agreed to inform the V H Chair and check potential solutions. **Action MF**

**803.0      2020-21 BUDGET AND APPROVAL OF PAYMENTS**

**803.1      The following payments had been approved since the July PC meeting:**

E-on **£486.42** (electricity charges)  
E-on **£126.43** (lighting maintenance)  
LRALC **£45.00** (training course fee)  
HDC **£135.77** (bins)  
M Field **£173.48** (salary for August)

**803.2      Payments approved in September 2021 were:**

M Field (salary for September) : **£173.48**  
E-on (lighting maintenance) : **£126.43**  
Autela Payroll (payroll services) : **£52.20**  
HM Revenue & Customs (Q2) : **£130.20**

**803.3      Quarter 2 expenditure**

It was noted that expenditure to date was approximately only 50% of what had originally been proposed to spend by the year's midpoint.

A repayment of £953.00 VAT had also been received.

**803.4      Bank reconciliation**

Details had been circulated of all reconciliations to 7 September 2021.

**803.5      Remittance from HDC**

£6720 had been received for the second half of the Parish Precept

**803.6      Change of signatories for PC bank accounts**

**803.6.1      It was noted that a visit to Barclays is likely to be required in person by the future new signees. Cllr K will liaise with all.      Action Cllr K**

**803.6.2      MF obtain appropriate forms and check on ID.      Action MF**

**803.6.3      MF to check also on future web-based transactions.      Action MF**

**803.7      Transfer of Mower Fund resources to Medbourne Sports Club**

**803.7.1      Detail had been received from the PC's ex-Chair on the historic agreement to use the Mower Fund solely for mower expenses.**

**803.7.2      It was agreed to reimburse the Sports Club the required balance of the account from the PC's main fund and move the Mower Fund's sum to the main account when the former is finally closed.**

**803.7.1      It was agreed that £5519 be forwarded to the Sports Club.**

**804.0      GRANT APPLICATIONS**

804.1      A request for £250 had been received from Medbourne Village Hall for equipment to install flushing urinal system.

It was agreed to support this application for £250.

**805.0      QUESTIONS TO THE CHAIR**

None

**806.0      ITEMS OF REPAIRS AND MAINTENANCE**

806.1      Uneven surface on church path. **Cllr O will report to Highways**

806.2      The guardrail on the Packhorse Bridge is being monitored and will be actioned by English Heritage when eventually required. **Cllr O to contact Mike Thornton and check over time.**

**807.0      COUNCIL TRAINING AND RESOURCES**

Cllr O to attend course on 4 October

**808.0      ITEMS FOR NEXT AGENDA**

Website Accessibility

Policy reviews

Speeding signs

**DATE OF NEXT MEETING:** *Monday 1 November 2021, 7.45*