

MEDBOURNE PARISH COUNCIL
Minutes of Parish Council Meeting
Held in Village Hall on Monday 3 January 2022 at 7.45 p.m.

In attendance: Cllrs Kendall; Easton; Shaen-Carter; Oakes.

Also present : M Field (Parish Clerk), Michelle Wooten, Cllr Rickman (HDC).

ITEM. NO.

846.0 **APOLOGIES FOR ABSENCE**

None

847.0 **DECLARATIONS OF INTEREST**

None

848.0 **REQUESTS FOR DISPENSATION**

None

849.0 **MINUTES OF PARISH COUNCIL MEETING** (held 13 December 2021)

849.1 These had been circulated and were accepted with no amendments.
(Cllr Rickman noted had had not been included in the circulation of the previous minutes and the meeting agenda).

850.0 **CO-OPTION / ELECTION OF PARISH COUNCILLOR**

850.1 The 'Expression of Interest' received from Michelle Wooten was considered and there was unanimous agreement to co-opt her into the vacant position of Parish Councillor. MF will send papers to MW in order to complete the formal process. **Action MF / Cllr MW**

851.0 **PUBLIC REPRESENTATIONS**

No members of the public were present.

852.0 **CLERK & COUNCILLORS REPORTS**

852.1 **Traffic activated 'speed signs'**

Suggestions were out forward for new positions of the proposed signs:

- beyond bridge on Uppingham Road, between 30 and 40mph limits;
- Drayton Road: *opposite* 36 Drayton Rd;
- Ashley Road: *between* 2 and 4 Ashley Rd;
- Hallaton Road: *opposite* 19 Hallaton Rd, on first bend before the ford

Neighbours have been consulted adjacent to each siting above.

Cllr SC will contact highways for the required permit. **Action Cllr SC**

Cllr Rickman's contact with Highways on relocating speed limit signs further out of the village had not been supported by the department at present. He and Cllr K to consider response to HDC. **Action Cllr K**

Two more quotations will be sought from the suppliers of suitable signs. **Action Cllr O**

852.2 **Update on Packhorse Bridge** - no further information at this meeting.

853.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:

853.1 **Village Hall**

- No further meeting held over Christmas period.
- Contact details for the use of the Defibrillator to be checked.

853.2 **MEFT**

- Cllr K and Cllr O will meet with the MEFT Chair mid-January.
- Info from Louise P is that £600 donation rests in MEFT account : to check the availability of this deposit with MEFT records.

853.3 **Sports Club**

- Nothing new to report.
- Background summary given to history of proposals for encouraging provision of future female changing rooms. Cllr K and O to draft contact with Club on its next intentions. **Action Cllr O and Cllr K**

854.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

854.1 Applications to HDC:

Ref. No: 21/01885/LBC - 29 Main Street Medbourne (demolition and erection of two-storey extension)

Council for British Archaeology's comment on lack of information and suggestion for it to be withdrawn at present. It was agreed to ask HDC for comment on this point. **Action MF**

854.2 Other planning matters:

- David Atkinson (Director of Planning) had emailed Cllr K on 20 December regarding site works and revetments at 41a Main Street, noting an assessment that "the properties at the higher level and their gardens at not at risk". Cllr K and Cllr Rickman will follow up concern expressed on the acceptance of this situation. **Action Cllr K**
- Paynes Lane / Hallaton Road site : revised drawings for an entrance further up Hallaton Rd have been received but it was not clear if the housing layout was also to be amended to the preferred revised scheme i.e. without tall retaining walls. Cllr Rickman will liaise with the developer.

- MF to arrange a printing of 10 copies of Neighbourhood Plan.
- A check will be made on MNP's conformity with all Local Plan policies, and an invitation extended for MDC officer to address the next meeting of the Parish Council.

855.0 MPC WEBSITE AND ACCESSIBILITY

855.1 Information on the costs and arrangements of a potential new website provider will be brought to the February PC meeting, and details of further liaison with DT.

856.0 POLICY REVIEWS

None required for this meeting.

857.0 TO NOTE CORRESPONDENCE RECEIVED

857.1 Apparent dead cherry tree on towpath outside Willowbrook : Cllr O will report this to Highways. **Action Cllr O**

857.2 It was noted that as the previous ideas for creating a 'permissive' path through the Brudenells development site over the brook, railway bridge and adjacent fields were considered to be unfeasible given concerns over new maintenance obligations. (The MNP included a footpath around site 1 Station House Livery Yard and its continuation to Leviathan Wood.)

857.3 Information on a draft 'Statement of Community Involvement' had been received from North Northants Council.

857.3 An information to appoint 'Snow Wardens' had been received from the County Council. It was agreed to put a notice on the village website to ask for names or volunteers. Cllr K agreed to co-ordinate any volunteers that might come forward. **Action MF / Cllr K**

858.0 2020-21 BUDGET AND APPROVAL OF PAYMENTS

858.1 Update on changes to bank account mandate

MF provided an update on the process to have a new bank mandate for signatories in place. A further form from Barclays was signed on the proposed changes, and it was agreed that MF contact the PC's solicitor for the external verification the bank has requested. **Action MF**

A form complaint will be issued to Barclays when the mandate has been resolved.

858.2 Payments to approve in January 2022:

The following payments were approved for January 2022:

- M Field (salary for January) : **£130.48**

[Note an amendment is required for the December salary payment to be also £130.48, when cheques can be drawn again. MF will contact the payroll service to ascertain the reduction in net payment which may be due to a revised tax code for MF.]

- E-on (lighting maintenance) : **£126.43**
- M Field (expenses – printer ink £54.99 / postage £6.85) : **£61.84**
- H M Revenue & Customs (Tax & NI) : **£173.20**

858.3 Funds for two vehicle-activated traffic signs (see minute 852.1 above) of @ £3655.00 + VAT each were agreed to be set aside, plus @ £300 per pole for 4 poles, subject to confirmation of the actual supplier.

858.4 A Bank reconciliation to the end-November 2021 had been circulated prior to the meeting.

859.0 2022-23 PARISH PRECEPT

859.1 Proposals for the 2022-23 precept and budget had been circulated, one denoting a stand-still budget, and one for an approximate 2% increase on the 2021-22 precept figure.

859.2 The 2022-23 figures included a reconfiguration of the budget to allow a change in the Clerk's conditions of employment that will raise the salaried hours to 6 (six) per week, in order to undertake an increase in duties for managing a new website, if so required.

859.3 It was agreed to submit a completed 2022-23 precept figure to HDC for a 2% increase in the precept budget to £13701.00 – this includes an increase in the Clerk's hours to six /week. **Action MF**

859.4 Further to the commitment to procure two traffic-activated signs this year (21-22), it was furthermore agreed to consider use of reserves to be for at least one further sign next year (22-23), and possibly for supporting repairs to the Packhorse Bridge if required.

859.5 Cllr K agreed to write a piece on the use of funds for the traffic-activated signs for the parish magazine. **Action Cllr K**

860.0 GRANT APPLICATIONS

None received.

861.0 QUESTIONS TO THE CHAIR

861.1 Mention was made of replacing the 'mirror' on the side roadway close to the pub – Cllr O to obtain quotation. **Action Cllr O**

862.0 ITEMS OF REPAIRS AND MAINTENANCE

No further matters discussed.

863.0 **COUNCIL TRAINING AND RESOURCES**

863.1 Info on current courses was noted in the recent LRALC circular – dates on courses will be given to Cllr W and Cllr O. **Action MF**

864.0 **DATES OF PARISH COUNCIL MEETINGS FOR 2022-23**

The following dates were agreed for the next financial year:

2022

April	4 th April
May (Annual Meeting)	16 th May
July	4 th July
September	5 th September
October	3 rd October
November	7 th November
December	5 th December

2023

January	9 th January
February	6 th February
March	6 th March

865.0 **ITEMS FOR NEXT AGENDA**

- HDC presentation on reviewing Neighbourhood Plans
- Proposed replacement website
- Potential tree replacements for the Jubilee Year

DATE OF NEXT MEETING: ~~Monday 7 February 2022, 7.45 pm~~

NOTE

The next meeting date is changed to Monday 31st January 2022, 7.45 pm