

MEDBOURNE PARISH COUNCIL
Minutes of Parish Council Meeting
Held in Village Hall on Monday 31 January 2022

In attendance: Cllrs Kendall; Easton; Shaen-Carter; Oakes, Wooten (Cllr W was present for part of the meeting)

Also present : M Field (Parish Clerk), Cllr Rickman (HDC), 2 members of the public, plus representative from Hereward Homes

ITEM. NO.

866.0 **APOLOGIES FOR ABSENCE**

None.

867.0 **DECLARATIONS OF INTEREST**

None.

868.0 **REQUESTS FOR DISPENSATION**

None.

869.0 **MINUTES OF PARISH COUNCIL MEETING** (held on 3 January 2022)

869.1 These had been circulated and were accepted with no amendments.

870.0 **CO-OPTION / ELECTION OF PARISH COUNCILLOR**

870.1 'Declaration of Interest' forms were received from Cllr W.

871.0 **PUBLIC REPRESENTATIONS**

871.1 None in general.

871.2 Update on Hallaton Road development site:

a) The meeting had details of proposed revisions to the Hallaton Road site to create a better conformity with MNP, including a change to the site entrance that would require fewer retaining walls.

b) 15 properties are still proposed, with 4 affordable units (2 bungalows plus 2 terraced)

c) Measures for the on-site attenuation of water are still under consideration, though this could be combined with moving the space for public access to the north end of the site and linking it with a circular walk.

d) The developers are going to raise the ownership and the maintenance of the boundary hedge with Highways.

872.0 **HDC PRESENTATION ON REVIEWING NEIGHBOURHOOD PLANS**
This will be rearranged for the March meeting, if the officer is available.

873.0 **CLERK & COUNCILLORS REPORTS**

873.1 Traffic activated 'speed signs'

- a) Feedback from Highways was discussed regarding the likely suitable locations for signs on each of the four main roads.
- b) It was agreed to proceed with signs on the Drayton Road and Uppingham Road, and to consider the other roads next year when their new developments have been completed.
- c) It was noted that Highways suggested a further 'risk assessment' would be required – **ACTION : Cllr SC agreed to request details.**
- d) One quotation for the signs had been received by Cllr O and another is due, which will make three in total.
- e) MF noted the printing of some copies of the MNP is yet to be arranged. **ACTION : MF**

873.2 Update on Packhorse Bridge

Information John Gray (Highways) noted that English Heritage had visited to bridge today and will provide more thoughts on how to deal with the weaknesses on the structure. Available funds may be running out by March.

873.3 Jubilee Year trees

Ongoing consideration will be given to obtaining trees for commemorating the Jubilee. It was agreed that a replacement was not required for ailing tree on the towpath which will be removed. It was suggested that an ornamental tree be planted in the village hall area.

873.4 Other action points from 3 January

- a) Contact with the Sports Club on its future changing room provision was being compiled.
- b) There had been very limited interest shown in the 'Snow Wardens;' scheme to date.
- c) A piece on the traffic reduction measures had been written for the parish magazine by Cllr K.
- d) A quotation for the roadway mirror is to come to Cllr O

874.0 **TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:**

874.1 **Village Hall**

- a) A new appeal poster has been produced to garner future donations.

- b) New emergency exit lights have been provided in the main hall
- c) The 'heritage' fish has been sold and raised £180.
- d) A further grant has been secured of £9500 for renewing the kitchen.
- e) Publicity is under way for the next gin-tasting event on 18th Feb
- f) Consideration is being given to an event on the Village Hall's green area to commemorate the coming Jubilee.

874.2

MEFT

- a) The planned meeting with Stephen Bishop / Tom Price / Margaret Tuft / Sue Delaney (new MEFT co-optee...) had taken place on 31 January. Topics discussed included maintenance works, repair of the playground and ideas for increasing future activity / engagements and an increased local profile. An onsite visit took place the next day.
- b) MEFT members requested more information on the idea for an Outdoor Gym and for detail of future responsibilities.
- c) Tom Price agreed to forward a copy of the original lease to MF.
- d) Confirmation of the deposited £600 in the MEFT is awaiting contact with the Treasurer.

874.3

Sports Club

Cllr O noted he will attend the Club's AGM in May.

875.0

TO CONSIDER AND COMMENT ON PLANNING MATTERS

875.1

Applications to HDC: tbc

875.1.1

Ref. No: 22/00023/VAC Land adj. to 41A Main Street, Medbourne

Erection of 6 dwellings and associated access (Variation of Condition 11 (approved plans) of 21/01003/FUL to amend retaining walls because of site levels)

It was noted that the revised heights of the retaining walls are still shown to be 0.75m over the guidance limit of 2m. Cllr K had also approached the developer's agent to express ongoing concern about the envisaged development.

It was agreed to submit further comment to HDC on concerns about the robustness of the walls and of their proposed height.

875.1.2

Ref. No: 22/00066/FUL Home Farm, Holt Road, Medbourne

Erection of an agricultural building

Councillors had no objections to this proposal.

875.2 Other planning matters: Details on 29 Main Street, Medbourne
No new additions to detail on website.

876.0 MPC WEBSITE AND ACCESSIBILITY

876.1 It was noted that the indicative cost of the investigated replacement website with 2 Commune (which provides for a number of Leicestershire PC's) would be approximately £500 start-up costs and £500 in the following year.

Final details of all costs and the arrangements will be set out at the march meeting, along with the contractual position to increase the Clerk's hours by one hour per week, as already agreed.

MF will liaise with DT and clarify version controls and future links back to the village website.

877.0 POLICY REVIEWS

None at this meeting

878.0 TO NOTE CORRESPONDENCE RECEIVED

878.1 A draft 'Statement of Community Involvement' had been received from Leics. County Council – any comments are required by 21 February.
ACTION: Cllr K / SC to consider [and forward to Cllr R]

878.2 A visit by the Leicester Fire and Rescue Community Safety Team was being organised to the Seniors Lunch Club 24 February (with Cllr K).

878.3 Local Cycling and Walking Infrastructure Plan (LCWIP) development – raise with David T for wider individual returns....

878.4 Highways have set a deadline of 15 April for any road closure applications required to facilitate Jubilee Events during the holiday period 2-5 June 2022. All fees will be waived, and signs and cones can be loaned from LCC.

Councillors agreed to liaise with the Village Hall Committee and offer a grant that could cover costs. **ACTION : Cllr E to contact Village Hall**

879.0 2020-21 BUDGET AND APPROVAL OF PAYMENTS

879.1 **Update on changes to bank account mandate** : The bank is still refusing to honour cheques until it has accepted the revised mandate / signing arrangements.

More ID had been delivered today to the bank from MF / Cllr K / Cllr O.

- 879.2 **Payments approved for February 2022:**
- M Field (salary for February) : **£130.48**
 - E-on (electricity supplies) : **£299.53**
 - M Field (MPC annual subscription Office 365) : **£59.99**
 - LRALC (internal audit) : **£180.00**
- 879.3 Details of the **Bank reconciliation** to end-December 2021 had been circulated
- 880.0 GRANT APPLICATIONS**
- 880.1 An application had been received from the Parish Magazine for £250 towards yearly operating costs – this was agreed.
- 880.2 It was noted that the Great Easton Youth Club may commence again, which has received support from the Parish Council in the past, as the club venue alternated between Great Easton and Medbourne.
- 880.3 It was agreed that insurance cover for the MEFT could be acceptable as a topic of a future application.
- 881.0 QUESTIONS TO THE CHAIR**
- None received
- 882.0 ITEMS OF REPAIRS AND MAINTENANCE**
- 882.1 It was noted that some of the dog waste bins required repair.
- 883.0 COUNCIL TRAINING AND RESOURCES**
- 883.1 Cllr W / Cllr O are booked for the on-line Councillor Training, due to take place on 8 February 2022.
- 884.0 ITEMS FOR NEXT AGENDA**
- New PC Website
 - Any arrangements to agree for a ‘Jubilee Event’
 - Progress to arrange the required illuminated Traffic Signs

DATE OF NEXT MEETING: *Monday 7 March 2022, 7.45 pm*