

MEDBOURNE PARISH COUNCIL

Notice of Annual Meeting of the Parish Council

The Annual Meeting of the Parish Council will be held at
7.45pm on Monday 16 May 2022,
(or immediately following the closure of the Annual Parish Meeting)
in St Giles Church, Main Street, Medbourne

All members of the public are welcome to attend but are only permitted to participate when invited to do so by the Chair.

M. Field

Martin Field
Clerk to the Council

8 May 2022

22AMPC 1.0 ELECTION OF CHAIR (followed by Acceptance of Office)

22AMPC 2.0 APPOINTMENT OF VICE-CHAIR (followed by Acceptance of Office)

22AMPC 3.0 APOLOGIES FOR ABSENCE

22AMPC 4.0 DECLARATIONS OF INTEREST

22AMPC 5.0 REQUESTS FOR DISPENSATION

22AMPC 6.0 REVIEW OF ITEMS REQUIRED BY STANDING ORDERS:-

1. standing orders, financial regulations and internal controls, and to recommend any changes considered appropriate.
2. delegation arrangements to committees and staff.
3. arrangements, including charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by them.
4. representation on or work with external bodies and arrangements for reporting back.
5. inventory of land and assets including buildings and office equipment.
6. arrangements for insurance cover in respect of all insured risks.
7. subscriptions to other bodies.
8. complaints procedure.
9. procedures for requests under the Freedom of Information Act 2000; Data Protection Act 1998; and 2018 General Data Protection Regulations

10. policy for dealing with the press/media.

**22AMPC 7.0 APPOINTMENT OF ANY OTHER COMMITTEES deemed necessary
(and to determine their terms of reference)**

22AMPC 8.0 APPOINTMENT OF TRUSTEES / REPRESENTATIVES & AGENTS

- | | |
|---|--|
| <input type="checkbox"/> Information Resource Advisor | <input type="checkbox"/> Internal Auditor |
| <input type="checkbox"/> Keeper of the Hollow | <input type="checkbox"/> Keeper of the Village Benches |
| <input type="checkbox"/> Legal Advisor | <input type="checkbox"/> LRALC representative |
| <input type="checkbox"/> Medbourne Charities representative | <input type="checkbox"/> MEFT representative |
| <input type="checkbox"/> Parish Maintenance | <input type="checkbox"/> Planning representative |
| <input type="checkbox"/> Sports Club representative | <input type="checkbox"/> Street Lighting Warden |
| <input type="checkbox"/> Tree & Brook Warden | <input type="checkbox"/> Village Hall representative |
| <input type="checkbox"/> War Memorial Warden | <input type="checkbox"/> Nomination to Valentine Goodman Charity |

22AMPC 9.0 TO NOTE THE INSPECTION OF TRUST DEEDS & INSTRUMENTS

Finish

MEDBOURNE PARISH COUNCIL

Notice of Meeting

Parish Councillors are summoned to the next meeting of Medbourne Parish Council
at 8.15 pm on Monday 16 May 2022,
(or immediately following the closure of the Annual Meeting of the Parish Council)
in St Giles Church, Main Street, Medbourne

Members of the public are welcome to link into this meeting from a private address
but can only participate when invited under 'Public Representations'.

M. Field

Martin Field
Clerk to the Council

8 May 2022

- 923.0 **APOLOGIES FOR ABSENCE**
- 924.0 **DECLARATIONS OF INTEREST**
- 925.0 **REQUESTS FOR DISPENSATION**
- 926.0 **MINUTES OF PARISH COUNCIL MEETING** (held 4 April 2022)
- 927.0 **CLERKS / COUNCILLORS REPORT**
- 928.0 **PUBLIC REPRESENTATIONS**
- 929.0 **TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:**
 - Village Hall
 - MEFT
 - Sports Club
- 930.0 **TO CONSIDER AND COMMENT ON PLANNING MATTERS**
- 931.0 **PROCESS TO REVIEW MEDBOURNE NEIGHBOURHOOD PLAN**
- 932.0 **REVIEW OF 'VILLAGE ENGAGEMENT PROPOSAL'**
- 933.0 **TO NOTE CORRESPONDENCE RECEIVED**
- 934.0 **LRALC 'INTERNAL AUDIT' OF 2021-212 ACCOUNTS**
- 935.0 **ACCOUNTING STATEMENTS 2021-22 (to approve)**
- 936.0 **2022-23 BUDGET & APPROVAL OF PAYMENTS**
- 936.1 **Payments to approve for 2022-23:**
 - Westcotec (poles for traffic signs) : £1950/3900

- Seton (roadside mirror, 500ml) : **£137.93**
- M Field (salary payments May and June) : **£130.48 x 2**
- M Field (renewal of website domain name) : **£11.98**
- E-on (lighting maintenance) : **£158.40**

936.2 Bank Reconciliation to 30 April 2022

936.3 Bank Mandate for MPC Mower Fund

937.0 GRANT APPLICATIONS

938.0 QUESTIONS TO THE CHAIR

939.0 ITEMS OF REPAIRS AND MAINTENANCE

940.0 COUNCIL TRAINING AND RESOURCES

941.0 ITEMS FOR NEXT AGENDA

DATE OF NEXT MEETING: *Monday 4th July 2022, 7.30pm*