

MEDBOURNE PARISH COUNCIL

Minutes of meeting of Medbourne Parish Council on Monday 5 September 2022

Present Parish Councillors Oakes; Kendall; Easton; and Shaen-Carter;

Also: M Field (Parish Clerk) + two members of the public

959.0 APOLOGIES FOR ABSENCE

Cllr Wooten

960.0 DECLARATIONS OF INTEREST

None

961.0 REQUESTS FOR DISPENSATION

None

962.0 MINUTES OF PARISH COUNCIL MEETING (held on 4 July 2022)

962.1 The minutes were confirmed as an accurate record, with the following changes:

948.3 Change 'Beasty' to 'Beatty'.

948.5 Change 'wis' to 'is'.

962.2 A list of Action Points from 4 July 2022 had been circulated before this meeting.(see sheet). All actions had been undertaken, except this with minute numbers below:

948.5 (Gravel) **MF** to contact War Memorial wardens on gravel supply

955.0 (Heritage leaflets) **Cllr K** to take copies of leaflets to Sports Club

952.1 (Cherry Tree) **Cllr SC** to obtain more quotes for tree removal

962.3 Other Action Points agreed:

962.3.1 (Remembrance Day) **Cllr K** to write to Stephen B / Secretary to
request information on the usual procedures

962.3.3 (Platform Housing) **MF** to contact Platform and ask for update on
The Drayton Road garage site

963.0 PUBLIC REPRESENTATIONS

None.

964.0 CLERK & COUNCILLORS REPORTS

964.1 Traffic activated 'speed signs' and funding

MF will write and ask for an update on when the posts will arrive.

It was agreed that, given the news from Cllr Galton to pay for the installation of one sign, the PC should press on with acquiring all four signs in the current financial year.

964.2 Update on Packhorse Bridge

No further news was available. Cllr K to write to John Gray for an update.

964.3 Feedback on Jubilee commemorations

The £750 grant held and received for the Jubilee celebrations is now required by the Village Hall – a cheque will be drawn by the PC.

It was agreed to return to the subject of the £500 committed by the PC for tree-planting by November.

964.4 2021-22 accounts / audit return

The period of public notice is now finished - no requests were made to the Parish Clerk for further information.

964.5 Village Engagement Survey

A draft from Cllr W had been circulated to Councillors – all to read this and send suggestions to Cllr W.

965.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:

965.1 Village Hall

- Funds for Primary Health and Care Network will assist the renovation of the kitchen and other works.
- It has been agreed there will be no use of 'bouncy castles' in future.
- 'Last of Summer Wine' will be happening this month.
- The Committee are to turn to use of electronic banking.

965.2 MEFT

No information available at the meeting. It was agreed to ask **Cllr W** to check on level of recent ticket receipts.

965.3 **Sports Club**

No information was available at the meeting. It was agreed that **Cllr K / W** arrange a meeting with the Chair of Sports Club to discuss speeding up installation of the desired female changing facilities at the club.

966.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

966.1 Applications to HDC:

It was noted that an objection (in line with concerns raised by Historic England) had been sent back to HDC with regard to the proposed replacement doors at the church.

966.2 Other planning matters:

The Neighbour Plan Review Committee has held three meetings to date, working with HDC, and will continue meeting every two weeks.

967.0 UPDATE ON NEW 2022-23 MPC WEBSITE

MF noted that his proposed population of the planned website had been slow but hoped that the details would be in place by the end of the month. A definitive update will be sent to DT and a copy to Cllrs.

968.0 TO NOTE CORRESPONDENCE RECEIVED

968.1 Details had been circulated on the possible change to the External Audit arrangements from 2026-27 – it was agreed to remain with the current arrangements via LRALC.

968.2 Details of a Traffic Survey from Leics County Council had been circulated – this will be considered again next month.

968.3 Details of had been circulated on the application process for installing Seasonal Decorations on the highways.

969.0 2022-23 BUDGET AND APPROVAL OF PAYMENTS

969.1 **Update on changes to bank account mandate**

MF noted he is still to take details back to the bank to demonstrate that it has not complied with the PC's instruction to change contact and signee details for all the accounts, including the Mower Fund

It was agreed to move to electronic banking arrangements as soon as other authorisations have been settled.

969.2 **Payments approved in September 2022 :**

- M Field (salary for August & September) : **£130.48 x 2 (£260.96)**
- Jubilee grant payments from £750+ (*payees to be Village Hall*)
- Heritage Fencing (painting gates) : **£180.00**

- Cllr S Kendall (fixing for road-side mirror) : **£11.99**

- Autela Payroll (payroll services) : **£53.28**

969.3 Bank reconciliation to end-July 2022

Details of the latest complete reconciliation had been circulated.

969.4 Outturn of expenditure Qtr. 2 / (July- September) 2022-23

It was noted that expenditure to-date (for April-September) is already approximately 50% above half of the year's precept. MF confirmed that use of existing reserves to fund the traffic safety signs will see the year's overall expenditure significantly above the precept sum.

969.5 Increase of Parish Clerk's hours from 1 Sep / Oct 2022

The meeting confirmed the agreement to increase the Clerk's hours when the new website comes into use.

970.0 GRANT APPLICATIONS

Cllr E asked that £300 could be considered for bird feed at the Hollow. This was agreed in principle but will require a completed grant application form to be completed. **Action Cllr E / MF**

971.0 QUESTIONS TO THE CHAIR

None raised.

972.0 ITEMS OF REPAIRS AND MAINTENANCE

972.1 Kerb stones near Post Office – **Cllr O to report** to Highways.

972.2 It was agreed to pay for a replacement 'poo bin' on the recreation ground. - @ £150. **Cllr E** to send detail to MF and **MF will order**.

972.3 Light outside 2 Ashley Road lamp to be replaced - Cllr O to report.

972.4 The road sign is obscured outside of Station House - **Cllrs K / O agreed to check**.

973.0 COUNCIL TRAINING AND RESOURCES

Latest Information from LRALC had been circulated.

974.0 ITEMS FOR NEXT AGENDA

A vacancy for Parish Councillor will arise from October as Cllr SC is set to resign. **Cllr SC will suggest wording** for an announcement to invite interest from individuals to become the PC's 'planning representative'

DATE OF NEXT MEETING: 7.45pm, Monday 3rd October 2022