

**Medbourne Village Hall Management Committee**  
**Chairman's Annual Report – AGM 2012**

Welcome everyone to the Annual General Meeting and let me say firstly as Chairman of the Village Hall it has been an interesting year for me personally, being both Chairman and being a newcomer to village life, it has certainly been an eye opener ! Meeting so many people in such a short space of time in what has been described as the best village in the world has made me realise it lives up to its description.

The last year has been quite eventful in many ways for the Hall, we now have a maintenance schedule confirming who looks at what and when in the building, which should make for a more smooth running. We have had the roofing contactors back to fix the leak in the porch roof and have freed up the porch for more formal functions. The large crack appearing in the kitchen area and three corners of the building may have caused worry for some but as the culprit (Beech Tree) has been removed, negotiations with the Insurance Company will endeavour to resolve this problem.

Inheriting an agenda from my predecessor Allan Caldwell with regard to the price review and the much awaited dilapidation report has been a challenge to both me as a new boy in the village and to the Committee as a whole. I know the price review was for its own part unfortunate, but the fees had not been reviewed for many years, whilst at the same time running costs had continued to escalate. At this point I would like to thank my fellow Committee members for their endless patience and enthusiasm.

There is still much to be done to the Hall as we are aware of the following:-

- Rear flat roof and main roof need replacing and upgrading with insulation.
- A full renovation of the guttering.
- Storage cupboards to be installed in the smaller room.
- New locks to all external doors.
- Heating and lighting needs upgrading.

We have had a better year financially and this will only get better with agreed terms for the Beer Festival and the odd wedding. We must remember that the prime function of the Hall is to serve the village not only now but for future generations, hosting functions for all age groups. We look forward to celebrating the Queen's Diamond Jubilee and I hope to see everyone on the day.

The Village Hall paperwork is slowly coming together including a Constitution which should enable us to seek funding for items such as the new roof and a disabled ramp at the entrance off Main Street.

Let me finish by saying thank you to Susie and Michael Garfield for working so hard in connection with the bookings and maintenance, the Committee for their past and future work and to other members of the community who have helped in so many ways. I would also like to thank Colin Lawson and Ian Stevens for all the hardwork they have carried out in maintaining the grounds of the Hall.

## **MEDBOURNE VILLAGE HALL**

### **Minutes of Annual General Meeting held at 7.30 p.m. on Monday 16<sup>th</sup> April 2012**

**Present:** Committee – Karl Jenkins (Chairman), Keith Sandars (Secretary), Carolyn Frostwick (Treasurer), Jane Boulter, Ian Clarke, Michael Garfield, Susie Garfield, Nickie Philbin.

Public – David Tyler, Rebekah Budenburg, Gilly Oliver, Kathy Moran, Celia Pocock, Sarah Robbins.

- 1**           **Apologies** – Kevin Thompson, Mick Cooper
  
- 2**           **Minutes of AGM Meeting held on Monday 18<sup>th</sup> April 2011**  
Copies of the Minutes had been previously distributed to all Members, the Minutes were passed as a true record, proposed Susie Garfield, seconded Nickie Philbin
  
- 3**           **Matters Arising from above Minutes.**
  - a**           The Chairman mentioned that the flag pole was now in good order.
  - b**           The Chairman confirmed that during the course of the year the Dilapidation Report had been received.
  
- 4**           **Treasurer's Annual Report**  
The Treasurer handed out a copy of the Income and Expenditure Account for the year to 31<sup>st</sup> March 2012. She mentioned that there had been two exceptionally large items of expenditure during the year, the Legal Fees in connection with the new lease and repairs to the leaking roof to the porch. Mention was also made that a substantial portion of the income for renting the Hall came from "one offs" such as the Beer Festival and Weddings.
  
- 5**           **Chairman's Report**  
The Chairman read out his Annual Report a copy of which is attached.
  
- 6**           **Any Other Business**  
Jane Boulter asked whether the Village Hall Committee would be hosting village teas this year and it was confirmed that this would be the case.
  
- 7**           **Public Question Time**
  - a**           Celia Pocock asked about the Committee's efforts at raising funds. Mention was made that until the Constitution was in place we were rather constrained in making applications for Grants. The Committee would however be hosting village teas this year.

- b** In answer to a question from Sarah Robbins Susie Garfield confirmed that the lock on the main side door remained the same but that a new lock had been fitted to the actual Doctor's surgery.
- c** Rebekah Budenberg asked what the "pecking order" was when it came to making bookings. The Chairman confirmed that it was "first come first served" and that once made any bookings would be honoured.
- d** Kathy Moran expressed grave concern about the tone of a letter the Youth Club had received relating to the possibility of dovetailing their booking with another organisation. The Chairman took on board the comments and apologised if the letter had caused offence, but mentioned that the Committee were seeking methods of trying to maximise income in difficult times.