

## MEDBOURNE VILLAGE HALL

### Minutes of Meeting held at 7.30 p.m. on Monday 12<sup>th</sup> November 2012

#### Present

Committee – Karl Jenkins (Chairman), Keith Sandars (Secretary), Carolyn Frostwick (Treasurer), Nickie Philbin, Jane Boulter, Ian Clarke.

Public – Gill Pemberton, Ann Price, Tom Price.

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**Apologies:** Susie Garfield, Michael Garfield.

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#### **Minutes of Meeting held on Monday 10<sup>th</sup> September 2012**

Copies of the Minutes had been previously distributed to all members, the Minutes were passed as a true record, proposed Jane Boulter, seconded Ian Clarke

3

#### **Village Questionnaire**

A long discussion took place on this topic but mention was made that a Working Party had been set up to help collate the paperwork with Nickie Philbin and that a first meeting had been held. It was stated that an Energy Audit would need to be carried out, together with a Building Survey and Village Consultation. Consultants would carry out most of the work, but Karl will be making a Grant application after meetings with Nickie although the committee will have to make a financial contribution. The Committee have received letters of support from various organisations in the village, together with our local County Councillor. The Treasurer mentioned that any building work carried out in the future would result in cancelled bookings and therefore we would need to ensure money was kept in reserve to cover the loss of income. The Committee were very appreciative of all the hard work and commitment that Nickie Philbin had put into this project.

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#### **Treasurer's Report**

The Treasurer handed out the current Income and Expenditure Account, including a projection to the end of the financial year at the end of March 2013. She particularly mentioned heavy expenditure on the removal of a tree and its stump and the excess paid on the recent insurance claim. At this point in the proceedings Carolyn Frostwick and Jane Boulter declared an interest, being members of the Play Group who are the source of the largest amount of rental income from regular users of the Hall. They explained that the Group were suffering severe financial constraints and their next tranche of finance from Leicestershire County Council was not due until January. After a long discussion the Committee agreed to postpone payments from the Group until January, but in the meantime the Group agreed to produce a plan indicating how they may be able to raise further funds themselves.

**5 Any Other Business**

**a** Carolyn mentioned a scheme run by the new Waitrose store in Market Harborough whereby tokens could be obtained to the benefit of the Playgroup and the Village Hall.

**b** Susie Garfield sent a message to say that after a recent Youth Club meeting some of the toilets had been blocked with paper towels.

**c** Michael Garfield sent a message to say that the new “blue top” wheelie bin will be made available and asked all users of the Hall to ensure that all relevant recyclable material was put in this bin as in the past the black bin was full to overflowing well before the collection date.

**d** The Secretary asked all members to make sure that they let him know five days before the next meeting any items they wished to add to the Agenda.

**e** Mention was made of possibly obtaining Commercial Sponsorship to help with the Hall Finances.

**f** The Chairman mentioned the leaks were still happening with the roof and that it was important to keep the gutters clean.

**g** Nickie Philbin handed out information relating to the duties of Trustees.

**h** Nickie Philbin confirmed that she had received a small supply of Parish Plans from the Parish Council

**6 Public Question Time**

**a** Tom Price asked about the £49,000 showing on the Accounts as being held in reserve. The Chairman confirmed that this was from the sale of the old Village Hall and originally had been “ring fenced” in case a new hall had to be built. However, mention was made that if the Committee apply for Grants to refurbish the Hall they will be required to make financial contributions and also money must be kept aside for future contingencies.

**b** Tom Price mentioned that we need to raise more awareness in the Village relating to the Hall, motto being “Use it or Lose it”

**c** It was generally agreed that the Committee should hold a function in the new year to help boost the finances.

**7 Date and Time of Next Meeting**

Monday December 10<sup>th</sup> 2012 at 7.30 p.m.