

MEDBOURNE VILLAGE HALL

Minutes of Meeting held at 7.30 p.m. on Monday 10th December 2012

Present	<u>Committee</u> – Karl Jenkins (Chairman), Keith Sandars (Secretary), Nickie Philbin, Jane Boulter.
	<u>Public</u> – None
1	Apologies: Susie Garfield, Michael Garfield, Ian Clarke, Carolyn Frostwick, Ann Price, Tom Price
2	Minutes of Meeting held on Monday 12th November
	The Secretary had received a communication from Ann and Tom Price asking that the following three topics which they had raised under Public Question Time be noted in these Minutes.
a	Tom asked Nickie Philbin whether the large capital sum shown on the accounts might adversely affect grant bids. Nickie confirmed that it might be a potential problem but that she had made attempts to minimise the risk. The Chairman then went on to explain further.
b	Tom related a proposal by the Parish Council looking at the possibility of raising awareness in the village and the need for greater participation by villagers. Tom agreed to chair a small group looking at the options and Nickie Philbin agreed to join the group as a representative of the Village Hall Management Committee.
c	Ann asked whether it was intended to have Sunday Teas next year and if so when bookings would commence. As the Committee had not discussed this matter she was referred to Susie Garfield.
	Copies of the Minutes had previously been distributed to all members. Subject to the addition of the above three amendments the Minutes were passed as a true record, proposed Jane Boulter, seconded Nickie Philbin.
3	Treasurer's Report
	In her absence the Treasurer had provided the Chairman with a copy of the latest accounts which were handed out at the meeting.
4	Grant Applications
	Nickie confirmed that two separate applications for Grants had been made to cover an Energy Audit, Structural Survey and the Village Questionnaire. She was pleased to say that our applications had been successful and that the Committee themselves would have to contribute to the "shortfall" in the costs. The Secretary was asked to write to the Parish Council to enquire as to whether they also might be able to make a contribution. Mention was made that the village questionnaire must be completed within the next six months and that this would need to be discussed at the next meeting.

5	Constitution and Policies
	The Chairman mentioned that the Parish Council had written to the Charities Commission and were waiting for further information. Jane also agreed to look into the question of Health and Safety and Signage in the Hall.
6	Signage in the Hall
	This topic was covered in paragraph five above
7	Big Society
	It was confirmed that a one off meeting of a sub committee involving members of other organisations had been held and that a report had been sent to the Parish Council.
8	Disabled Entrance
	Some concern was expressed on the lack of progress on this topic and the Chairman promised to move matters forward. Nickie mentioned that a grant might be available but that we would have to apply before February.
9	Village Hall Web Site
	Nickie mentioned that amongst villages in general there was some disquiet relating to the Leicestershire Villages site and it was agreed that we make enquiries about having our own "stand alone" site.
10	Training
	Nickie related that as a Committee we need to look into the question of training for the members. As examples First Aid and Food and Hygiene Regulations were mentioned.
11	Any Other Business
a	It was thought to be a good idea to consider having a special celebration in early autumn in respect of the forthcoming royal birth.
b	Jane confirmed that the vegetable patch for the Playgroup had been dug.
12	Public Question Time
	None – No members of the public in attendance.
13	Date and Time of Next Meeting
	Monday 14 th January 2013 at 7.30 p.m.