

## MEDBOURNE VILLAGE HALL COMMITTEE

MINUTES FROM MEETING HELD ON MONDAY 9<sup>th</sup> September 2013

### PRESENT

Committee:

|                                   |                             |
|-----------------------------------|-----------------------------|
| Karl Jenkins Chairman (KJ)        | Nickie Philbin (NP)         |
| Jane Boulter (JB)                 | Wendy Stevens (WS)          |
| Amy Hayward-Paine Secretary (AHP) | Georgina Hardman Ward (GHW) |

Public:

Tom and Ann Price  
Michael Garfield (Caretaker)

#### 1. Apologies for absence

Stephanie Dunckley, Carolyn Frostwick, Wendy Wilson

#### 2. Minutes

Approved by KJ and JB

#### 3. Treasurer's Report

The Treasurer advised there was not an update since the last meeting. GHW told the committee that she had received £160 from Tiddleywinks however there is still a small amount outstanding.

The playgroup asked if they were insured for money lost during last year's break in during the beer festival. KJ highlighted that the lost money had been donated however it would not have been viable to claim for it.

It was noted that Tiddleywinks is writing to the VH committee with a proposal for payments going forward.

#### 4. Caretaker's Job Description

KJ has sought feedback from a number of people regarding this and will email a draft JD to the Caretaker in advance of it being discussed at the next meeting.

#### 5. Update on Questionnaire

It was agreed that the next VH meeting will be used to meet with Running Hare consultancy to discuss the results of the questionnaire. NP will ask for a management summary to be sent to the committee in advance of the meeting.

#### 6. Village Hall Summer Party – Update

The event has unfortunately had to be cancelled. KJ advised that even with 30 more ticket sales the amount of money made would be minimal. There followed a discussion about why the event did not appeal – this could be attributed potentially to a number of factors including timing (quite soon after the Truck Pull / people still on holiday) and disengagement about raising more money for the village.

It was noted that the paella man had to be paid his deposit of £150.

The committee agreed that there are several events often taking place on the same day or similar times. Therefore it was suggested that all the village groups meet to discuss plans to maximize all fundraising activities. GHW asked if all money had been raised for sports club. NP confirmed that the Grant was just for the interior.

#### **7. Welland Valley Truck Pull – update**

The committee has not been advised how much money was raised for the event.

GHW said the WI alone raised £700.

KJ advised that if anyone has any issues they should raise them directly with the PC.

#### **8. Marketing Ideas 2014**

##### Film nights during the wintertime

KJ suggested regular film nights for children in the village.

NP advised that a license would be needed but this should not be difficult to obtain.

KJ to investigate further.

JB to find out who Great Easton uses.

It was noted that adult supervision for the children would be required and we would need to investigate that the adult to child ratio was.

GHW will speak to MH Council re a license.

##### Winter soup afternoons for walkers /older people

Following a discussion around winter activities in the VH now Sunday Tea's had ceased, there was a discussion around hot soup and roll afternoons.

GHW suggested a trial in January and AHP suggest marketing the afternoon in advance to gauge interest. Local chefs and cooks could be asked to donate home made soup.

AHP to draft notice for parish magazine and email walking groups in the local area. NP will advise of Groups following the VH on Twitter and AHP to ask CF which large group attended the recent Sunday Tea fundraiser for her daughter.

It was decided that the first event should take place from 1-3pm on Saturday 25<sup>th</sup> January.

##### Swish / Clothes Swop

AHP suggested that a clothes swop event could be a good way of fundraising. It was decided to hold it on a Thursday evening in November.

AHP to develop ideas and activity with the support of a sub-committee.

##### Treasure Hunt

AHP suggested a family Treasure Hunt in the Spring. KJ advised AHP to speak to Keith and Jenny Sanders about how this would best work.

##### Marketing ideas

KJ suggested that all activities need to be marketed in the Welland Valley and surrounding area, not just Medbourne, to maximize fundraising.

JB suggested we need to target all the local magazines and publications.

AHP to create a 'hit list'.

## **9. AOB**

### VH Cleaning

GHW suggested the committee get together to deep clean the hall (i.e. kitchen cupboards). During the meeting the committee split the clean between the following people and days:

Monday 16<sup>th</sup> 6-8pm JB WW GHW

Wednesday 18<sup>th</sup> 6-8pm AHP KJ

GHW to be given the key to the cleaning cupboard to check supplies.

### Maintenance

KJ to ask Nick to spray the weeds outside the VH. JB suggested Friday was a good day to do this. The committee asked whether this kind of activity would be in the caretaker's job description.

KJ advised that the gutters needed checking by the caretaker. MG pointed out there is a problem with a broken pipe causing water damage to an internal door.

NP commented that perhaps some minor repairs should be made; KJ agreed.

KJ suggested the roof needs looking at and guttering needs repairing.

KJ to have a meeting with David Tuffs to get quotes on gutters and roof repairs.

NP advised that the VH needs to get three quotes for the new ramp in order that the cost can be bid on.

### First Aid

NP advised that we still have the option of running a first aid course however younger people have to have a specific young persons course.

A minimum of 20 people are required for the first aid course.

AHP to send a letter around all the clubs to gauge interest – this could include the Sports Club / Bowls Club / WI / Parish Council / Playgroup Mums / Parish magazine. JB will ask Mums at the Playgroup.

NP suggested weekday evenings the best time with a potential date of Thursday 14<sup>th</sup> November.

### Fire safety talk

NP can get this organized – just need a date.

The committee decided that as long as this would not take too long it could take place before or after the First Aid session.

## **11. Public Question Time**

Tom Price asked about the results from questionnaire re fundraising.

KJ asked whether some members of the public should attend. After some discussion it was agreed that the session should take place as planned with the VH committee communicating the results afterwards.

Tom Price was concerned about the loss of funds for The Hollow fundraising in light of the Truck Pull taking place. KJ agreed that if the VH receives any monies following the event any deficit would be made up.

NP suggested that there is funding and voluntary support for areas such as the Hollow – for instance the local nature volunteering group.

Tom Price said that he would like to see the local community getting involved and KJ suggested a nature day / morning.

NP suggested having a sign at the playground directing people to the Hollow.

Michael Garfield asked that his email address to be removed from the booking form. It should be replaced with [booking@gmail.com](mailto:booking@gmail.com).

GHW advised that dog training will potentially be taking place in the VH and she will look into this.

Following feedback KJ asked if Zumba could be moved to a slot during the day. GHW to check times with organizer.

Ann Price thanked the committee for the donation for the playgroup.

### **13. Date and time of next meeting**

The next Village Hall Committee meeting will be a working party meeting and take place on Monday 14<sup>th</sup> October at 7.30pm in the Village Hall.

The next open meeting will take place on Monday 11<sup>th</sup> November.

There being no further business the meeting closed at 8.45pm