

## MEDBOURNE VILLAGE HALL COMMITTEE

MINUTES FROM MEETING HELD ON MONDAY 11<sup>th</sup> November 2013

### **PRESENT**

#### Committee:

Karl Jenkins Chairman (KJ)  
Carolyn Frostwick Treasurer (CF)  
Amy Hayward-Paine (Secretary) AHP  
Wendy Stevens (WS)

#### Public:

Tom and Ann Price

### **1. Apologies for absence**

Stephanie Dunckley, Jane Boulter , Nickie Philbin, Georgina Hardman-Ward

### **2. Minutes**

The Minutes from September's meeting we approved by KJ and seconded by CF.

### **3. Treasurer's Report**

CF presented the Treasurer's Report.

The Accounts up to 11 November show income received of £4,530 .77 and expenses of £3703.23, giving a surplus for the year to date of £827.54. Grants received from various sources totalled £6,500 leaving the Village Hall paying the balance £728. The Grants funded the Village Hall Survey and report, a building survey, and an Energy Efficiency Audit as well as work on the Village Hall Website. The documents produced from this process will form the basis of applications for future Grants.

### **4. Caretaker's Job Description**

KJ has to formalize the job description. The role was discussed by the committee and it was decided that the Caretaker should review the role and make a decision on whether he wants to continue.

### **5. Village Hall Survey**

As NP was not able to attend the meeting, AHP gave the committee an update on her behalf, commenting that the results are now available on the VH website.

The next steps include applying for grants based on the results and recommendations.

KJ advised that he had met with David Tuff to work on brief for obtaining a new quote for the ramp. The work would include laying new bricks, relaying patio, extending the bottom of gate. The deadline for the submission is 26.11.13.

In previous talks with the PC it was mentioned that the upkeep of the hall is paramount. Now the VH has the result of the Survey, quotes should be obtained to progress the repairs of both gutter and roof as the money for the fabric of the village hall is there already. KJ to ask David Tuff to help with the tender process. Note should be taken that as a listed building repairs may require planning. KJ to investigate.

This led to a committee discussion around what the VH refurbishment could include. Ideas mooted included potentially demolishing the toilets, creating a new historical area and remodelling or adding a new kitchen.

KJ suggested creating a competition for local Universities to design the new look and feel.

WS commented that more could be done to utilise the height in the main room, potentially setting up regular indoor sports such as soft tennis / badminton.

AHP to ensure that a thank you note for all those who took part is submitted to the next issue of the Parish magazine and placed in village notice boards.

#### **6. Truck Pull Presentation**

KJ advised that he would be attending the presentation of a cheque for the Truck Pull on 16.11.13.

There followed a short discussion around the possibility of the event taking place next year. Due to the disruption encountered the committee members present were not keen to support any further events if organised.

#### **7. Film Night**

CF raised there are several film nights taking place in the local area and suggested a scalextric evening instead. KJ asked CF to look into this and report back to the committee.

KJ still keen on a film event and WS suggested that an outdoor showing in the summer might be popular. KJ to investigate further and speak to his contact.

#### **8. Winter Soup Afternoon**

AHP confirmed that an advance notice of the Winter Soup afternoon would be submitted to the Parish magazine. CF advised she has the details of a large walking group who can be contacted in advance. KJ to ask Brian Smith about the possibility of hosting a walk to the Hollow.

#### **9. Clothes Swap**

AHP gave the committee an update regarding the Clothes Swap which is taking place on 28.11.13.

An advance notice has been placed in the Parish magazine and the sub-committee is organising a local door drop. A Facebook page has been set up and overall interest is positive. KJ agreed to manage the bar which would include buying drinks and hiring the glasses via a sales and return deal at Majestic. CF agreed to manage the door, float, and sale of tokens on the night.

AHP made an appeal for clothes rails and WS confirmed she would ask a contact in the fashion industry.

KJ requested that the VH charity number should be added to the poster. WS confirmed she would help with poster printing. The toilets will be used as a changing area and KJ suggested using the porch as an additional area.

#### **10. Treasure Hunt**

AHP to move this forward after the Clothes Swap event. CF had in-depth knowledge of local treasure hunts and advised of an online treasure trails website. CF to help with developing ideas.

#### **11. Village Hall clean**

AHP advised that a local cleaner had volunteered to clean the hall for a small fee. This was agreed by the committee. A discussion took place about the possibility of this becoming a regular occurrence. AHP to check the best day for cleaning with GHW.

#### **12. Maintenance**

The committee had a discussion around urgent maintenance and repairs. CF requested that the un-sightly area of mould on the history wall be covered with hardwood. KJ to speak with the caretaker regarding this. A quote is also required to fix the middle jam in the door in the main room.

#### **13. First Aid event**

AHP gave the committee an update on the event on behalf of NP. The event which takes place on 22<sup>nd</sup> November has no more places available as a range of local groups are attending in addition to KJ and GHW.

#### **14. AOB**

WS requested that children waiting for the Brighthurst bus use the hard area of the VH for safety. This was voted for by the committee and agreed as long as there were no ball sports.

There was acknowledgement that the VH diary online needs to be updated more regularly following a comment from NP. The VH email account also needs to be checked regularly.

Following a communication from SD, AHP advised that the Parish Council had received some paperwork from R Daulby. KJ to get in touch with the Chairman regarding this.

KJ advised that HDC has a sub- committee looking at installing fibre optic broadband for rural communities. The committee agreed that Medbourne should be included in this and asked whether the VH could host the exchange.

CF raised a question around whether the VH could benefit from Section 106 of the planning law. This was in light of the proposed development in Drayton Road. This law enables the local community to benefit from local planning. It was agreed that a letter to the Ward Developers should be drafted to ask for

support. As KJ had to abstain from voting on this, the motion was carried but however by only three committee members.

AHP updated the committee on feedback from SD re the lease terms. It was noted that the lease is 48 years is because it took so long to process the agreement of the lease (it should have been 49). The solicitors of the Freeschool Charities did not want to grant a 99 year lease.

#### **15. Public Question Time**

Tom Price noted that the evening's meeting was not listed on the VH website. It was agreed that the Bookings Clerk needs to maintain this area as per the earlier discussion. This led to acknowledgment by KJ that the Bookings Clerk's JD should be clarified.

There was some confusion about where the key for the VH was kept. For simplicity, it was agreed that a Mastersafe should be bolted to the building and contain a key for bookings made. KJ to action this.

Ann Price raised the question of whether any compensation for loss of takings in light of the Truck Pull would be made. It was agreed that the £25 fee would be waived for VH hire.

It was raised that there was lack clarity around the charge for VH hire. The charges need to be placed on the VH notice board and also on the website.

#### **16. Date of next meeting**

The next Village Hall Committee meeting will take place on Monday 9<sup>th</sup> December at 7.30pm in the Village Hall.

There being no further business the meeting closed at 9.10pm