

MEDBOURNE VILLAGE HALL COMMITTEE

MINUTES FROM MEETING HELD ON MONDAY 10th FEBRUARY 2014

PRESENT

Committee:

Karl Jenkins - Chairman (KJ)

Carolyn Frostwick - Treasurer (CF)

Amy Hayward-Paine - Secretary (AHP)

Georgina Hardman-Ward - Bookings Clerk (GH-W)

Jane Boulter (JB)

Wendy Stevens (WS)

Public:

Ann and Tom Price

Mick Garfield

David Tuffs

Jackie Cooper

Phyllis Barbour

1. Apologies for absence

Nickie Philbin.

KJ noted that Stephanie Dunkley has now resigned from the Parish Council and a replacement VH representative has not yet been identified.

2. Minutes

CF asked AHP to change her initials under the Antiques Event. Minutes approved by JB and seconded by CF.

3. Treasurer's Report

CF presented the Treasurer's Report.

Total income for the year is £6,394 with expenses of £4,664 so we currently have a surplus for the year of £1,729. Medbourne Pre-School need to pay rent for the winter and spring terms and invoices have been sent. The bank balances are currently £6086 in the current account and £46,211 in the capital account.

The soup morning raised £45.38 after taking into account expenses. We bought some paper cups, spoons and napkins for the event and two thirds of them are left over so we can use them in future. There is a tree planting morning at Leviathan Wood on 15th March so co-ordinating a soup day with that would be worth considering.

GH advised that Tiddlywinks are suffering from lack of numbers and have paid part of their outstanding invoices but currently owe £96. JB to find out what their plans are by the next meeting.

CF has looked into changing gas suppliers to save money and the Committee agreed that a change should be implemented.

KJ asked CF if the pre-school group were up to date on payment. CF confirmed they were in arrears however an invoice needs to be issued. Due to CF's involvement with the pre-school group she has requested that someone else raises it.

It was highlighted that Sara Robbins needs to tick off dates; JB will manage this

KJ pointed out that the VH Survey feedback highlighted that the Hall needs to make money.

4. Soup Afternoon

The event raised £88.50, with 27 cups of soup sold. After accounting for the cost of bowls and spoons, £40 profit was made. The next event would benefit from not having the cost outlay of bowls and spoons.

Tree planting event at Leviathan Wood 15.03.14

GHW has emailed Laurie Smith to ask whether the team planting trees at Lev. Wood on 15.03.14 would come for soup afterwards. Mrs Smith did not think those attending would necessarily go to the VH afterwards. However the VH committee felt it would be viable if we advertised it well and had prominent signage.

JB identified a cycling club that might come on a Sunday. CF to re-contact the walking group when we have our proposed date or suggest the 15th March.

5. Letter to Truck Pull organiser

Letter has been written to Gary Gardener re the potential future use of the VH.

6. Film Night

KJ keen that this is actioned. GHW has re-tried her contact; JB to speak to the contact at Ashley

CF asked if it works better in the winter rather than the summer.

7. Fundraising

Clothes Swap

Money still being raised by the Clothes Swap via sales on ebay. AHP to give a final update at the next meeting

Seed Swap

The Seed swap event was discussed with reference made to the event at Foxton. This is a time sensitive event as its planting time now. Worthy event for next year. JB to look into the event at Foxton.

Model Railway

David Tuffs suggested a model railway event would work well also in 2015 – they tend to be bi-annual. The committee could provide refreshments. Suggestion of May 2015.

8. Maintenance and Repairs

Key lock

KJ gave apologies re not asking Mick to fix a key lock. He highlighted that they retail at Screwfix for £14.95 and are insurable when affixed.

VH repairs

KJ and David Tuffs gave an update re quotes. Some door repairs have been undertaken. The panelling in the main room could be mimicked in chair stacking area after re-plastering – the system will allow the walls to breath and this solution will enable the air to circulate. Need to check if it will be painted. The cost is £560 and needs to be done within the next two weeks. This was agreed by the Committee.

Door frame jamb will also be replaced

Quote for ramp

Three quotes have been received; one was extremely high at £17,000. Tim Polito's quote was the lowest cost.

Due to Charity Commission rules we would have to ask Tim to subcontract this locally.

Committee approved this. Build will take place during the Easter holidays. It was noted that it must be completed before the Plant Fayre.

Gutters / roof

David Tuffs has received three quotes for these jobs. To date one quote has been received. Deadline for submissions is 14.02.14.

KJ confirmed we would aim to ask for grants for this work.

Cleaning

Still needs a blitz clean.

Couple who are getting married in May will be cleaning pre-wedding.

AHP's husband will bring her cleaner to VH one Wednesday.

Caretaking

KJ to still sort out JD. First draft written; will be ready for the next meeting.

CF questioned whether there would be an issue using a local person / someone connected to the VH to carry out works. Charity Commission states that we cannot do this. CF to investigate further.

9. Extension Design Brief

KJ has highlighted that it might be easier to get a grant for a larger build such as an extension. For instance the Sports Club achieved a high level of funding. NP and KJ have met regarding this. KJ has already drawn up some plans. This was put to an Architects firm but there has not been any feedback as yet was a pro-bono request.

KJ suggested a competition for students at DeMontfort to design it.

NP to give an update on other funding streams – grants are available for build funding.

We need a versatile building that suits the needs of the village and those groups / people that use it. Would include a historical room as per the results of the VH Survey.

KJ to catch up with NP on the design brief and grant status
KJ to approach DeMontfort and CF suggested approaching the two architects in the village.

CF asked how detailed the plans should be – we need to keep costs low
DT commented that both meeting rooms need to have access to toilets and kitchen.

NP flagged in a note to the Committee that the Doctor's Surgery can only be used as a medical facility.

CF flagged that Capital fund could be utilized to getting the ball rolling.

10. Possible new helper

Joy Brankin-Frisby has volunteered to join the Committee and will be invited to next meeting.

AHP to send background information to her.

14. AOB

KJ flagged that the Constitution has something around 'education for the village'. Therefore he has asked local teacher Lisa McKillen about the possibility of heading up a prep / after school club. She is keen to get involved however would need a support team in case she cannot attend.
KJ to work up the idea

The question of installing rural broadband was raised. 250 houses need to be signed up. MH council running this scheme and Paul Polito is looking into it.

David Tuffs suggested installing broadband in the VH; VH would be classed as a business.

AHP to investigate.

Gas

CF has looked into changing supplier – much better option in place now.

TableTop Sale

GH-W is running a Table Top sale on 29.03.13. Each table costs £10 – bring anything to sell – seller keeps any money made.

Refreshments to be served so volunteers needed.

David had copy of poster for website

Sunday Teas

GHW to advertise that dates are still available on the VH notice board.

15. Public Question Time

David Tuffs highlighted that some emails have not been answered. AHP will check contact details on website and email to check they are working.

Mick Garfield flagged that water is dripping by the strip light near to the Doctor's surgery. He also noted that the frame repair kit was ready. Mick complained to the Committee about builders preparing quotes using his garden.

He also mentioned that someone had spoken to his Father regarding the VH acquiring the strip of land to the right of the entrance path to the Hall, and would not agree to this.

He asked if a better sign could be affixed to the fire exit door. GH-W to action.

Jackie Cooper from the WI raised a number of concerns about the Hall. These included that the main door was not fit for purpose; that the door was often locked before meetings so could a key be obtained; the heating needed to be switched on in advance of meetings (second Wednesday of each month). The VH will ensure that a new key is cut and will document who has a key for security purposes (WI / Pre-School / Tiddlywinks (but who?) / GHW / Mick / KJ / Doctor. David Tuffs to also have a key to enable builders to enter the building).

Ann Price formally thanked the VH committee for its donation for loss at last year's bank holiday following the cancellation of the Sunday tea.

16. Date of next meeting

The next Village Hall Committee meeting will take place on Monday 10th March at 7.30pm in the Village Hall.

There being no further business the meeting closed at 9.05pm