

MEDBOURNE VILLAGE HALL COMMITTEE

MINUTES FROM MEETING HELD ON MONDAY 16th JUNE 2014

PRESENT

Committee:

Carolyn Frostwick – Treasurer (CF)

Amy Hayward-Paine - Secretary (AHP)

Georgina Hardman-Ward (GHW)

Jane Boulter (JB)

Tim Gidley-Wright – Parish Council Representative (TGW)

Public:

Tom and Ann Price

Phylis Barbour

Mick Garfield

1. Apologies for absence

Karl Jenkins

2. Minutes of last meeting

Approved by TGW and JB

3. Treasurer's Report

CF Presented the Treasurer's report. No rent receipts have been passed over since the last meeting.

Setting aside the capital expenses and receipts the total income to date stands at £786.52 with expenses of £1511.17.

Several fundraising events have taken place.

The First Film Night raised £291.40 on the night although some expense claims are still awaited.

Sunday Teas on 8th June raised £73.62 following a poor turn out from customers.

Tickets for the Antiques Evening are slow moving. We have covered the cost of one Auctioneer from Gildings and they have taken some leaflets to display in their showroom.

We have now subscribed to the Parish Magazine.

We have recently received a letter from the R Daphne Plunket Foundation. We requested help with the ramp some weeks ago and were advised that their next Trustees meeting is in November and that they do not make retrospective grants. They have now written to say they have checked the website and they can see the ramp is installed and have asked how we

funded it and do we still need assistance. CF has written back explaining why we had to proceed when we did, how it was funded and the serious depletion to our reserves as a result. The rest of the necessary work to the Hall was explained. However, the general repair work would not fit within their Charitable objectives so they may be unable to assist unless they will allow a retrospective grant to be made releasing funds for the other work.

4. Caretaker Role

The job description has been completed. Committee to discuss pay and terms.

5. Broadband in Village Hall

AHP has now received feedback from BT on costs.

There is not a charity policy - the VH would come under business usage.

Initial set up would involve installing a phone line at a one off cost of £105.00.

The monthly rental cost would be £18, fixed for 24 months.

Basic broadband (50gig) would be £21 per month, rising to £27 when fibre optic is installed (and giving us 38meg).

Installation would take 9 working days from the date of order.

DT commented that broadband would be an asset for business users.

However CF added that with the VH in its current state it might not appeal to business users. With the loss of the pre-school there will be a loss of income also. This also presents an opportunity when the pre-school leaves.

JB suggested asking local businesses if they would use the facility for business use.

KJ to add his thoughts and input at the next meeting.

6. Village Hall website

Latest visitor details were highlighted by AHP

	April	May
New visitors	109 new visitors, 17 returning visitors	138 new visitors, 21 returning visitors
*Bounce rate	55%	41%
Keywords used to find the site	Medbourne Village Hall - 5 Leicestershire Village Halls - 2 Folding tables / marquee hire - 1 Medbourne Playgroup - 1 Medbourne Village - 1	Medbourne Village Hall - 9 Medbourne Leicestershire - 3 Medbourne Hall - 1 Medbourne items for sale - 1
Top referring sites	Google - 53 Leicestershire villages - 19	Google - 84 Leicestershire villages - 25

	Direct - 16 Other - 12	Direct - 9 Other - 11
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*Bounce rate (the percentage of people only visiting one page – most probably the homepage)

AHP has not been able to make website amends in the last month but will look at this as a priority.

8. Forthcoming events

Film Night 20.06.14

It was decided that due to lack of advertising and promotion the event would be postponed – also the majority of committee members were not available to support.

GHW proposed the date of Friday 18th July as it is the last day of term at Bringhurst school. She will promote the event directly with the school and position it as an end of term celebration. Film name needs to be highlighted on posters.

Antiques Event 19.05.14

CF she has sold a few tickets. DT to send another promotion email and AHP to flag it to the listings editor on the local paper.

Only a few members of the Committee will be available but as many people as possible will support, including DT.

9. Maintenance and Repairs

DT flagged that Tim Polito needs to come back to him with a start date on the work. Painting the main door will be charged in addition to the quote.

13. AOB

Christmas Tree

Suitable area has been identified; now where to purchase the tree needs to be identified. JB suggested asking Brian Smith who sources his trees through the Woodland Trust. CF to follow this up. Langton Farm shop will not offer a discount. Coles Nurseries could be approached as an alternative.

Plastering in small room

Still needs to be looked at. DT to ask Tim Polito to quote for it.

Hole in garden

GHW could supply some topsoil later in the year however KJ might be able to source some. CF to ask him and GHW to check costs on a grab bag of soil. Optimal time to do the job is at the end of the school term.

Weeds and nettles

Destroying the weeds and removing the nettles needs to be flagged to the caretaker by KJ, and also fixing the door on the compost heap, as this

constitutes part of the job role. The fire extinguisher also needs to be reaffixed.

Sunday Teas advertising

Banner would not be an appropriate way to advertise the event. We also need to ask all groups taking part what the attendance has been. Many groups have dropped out of taking part.

AHP to create a questionnaire to be completed after each event.

Crockery

JB to ask Debbie Burrows where Sports Club crockery was sourced.

War Memorial

David Tuffs highlighted that this will be managed by the Parish Council.

Display stands being sourced from a local firm however will need to be stored securely and in the VH due to the weight and size.

KJ to assess space required and removed any redundant items to make secure space – by the 3rd August latest.

CF asked if the caterers would provide crockery. TGW to investigate.

Keys

The committee needs keys for the cleaner's cupboard and notice board. KJ to pick this up with Mick and Suzie as copies are needed by the committee.

GHW to look into key lock for outside of the building.

PA System

DT flagged that a PA system would be an asset for those hiring the hall. CF responded that the timing is not quite right for this. There are also storage issues.

The purchase of such a system would be more appropriate in the Spring.

14. Public Question Time

Tom Price commented that trestle tables are stored in the VH also.

Tom Price asked if there is any further news on the Truck Pull. Meeting at the Sports Club this week but no feedback yet.

Community Council competition been entered by Tom Price. He has nominated the VH and the Sports Club to share any winnings.

AHP to try and pull together the most up to date stats for Twitter before Thursday 19th June.

15. Date and time of next meeting

The next Village Hall meeting will take place on Monday 11th August at 7.30pm.

There being no further business the meeting closed at 8.45pm