



Minutes of Meeting Held on Monday 13th October, 2014

PRESENT

Committee:

Karl Jenkins – Chairman (KJ)

Carolyn Frostwick – Treasurer (CF)

Amy Hayward-Paine - Secretary (AHP)

Jane Boulter (JB)

Public:

David Tuffs (DT)

1. **Apologies for Absence**
Georgina Hardman-Ward

2. **Treasurer's Report**

CF Presented the Treasurer's report.

Since the last meeting we have received a few letting fees bringing the total income for the year to £2,893.50. With expenses incurred of £3,446.86 we still have a deficit for the year of £553.36. However, the preschool rent is still outstanding for the summer 2014 term and the Autumn Term will also be due shortly. Invoices for the earlier rent were issued but seem to have gone missing. CF will ask GH-W to issue copies and will follow up with Pre-school. The amount outstanding to the end of the current term will be in the region of £1,400 bringing us back into surplus for the year.

We managed to pay for much of the £7,765 costs of the roof repair work done in the summer from accumulated surplus funds held in the current account and only needed to transfer £3,500 from the MHBS account to cover the shortfall.

3. **Points arising from September meeting**

Pre-School cupboard

The cupboard needs to be cleared asap. JB raised that the majority of the items are needed by the Pre-School. It was agreed that one cupboard will be cleared to allow the VH to have space for items.



The logo for Medbourne Village Hall features a decorative green flourish at the top. Below it, the word "MEDBOURNE" is written in a large, green, serif font. Underneath "MEDBOURNE", the words "VILLAGE HALL" are written in a smaller, grey, sans-serif font, with each letter of "VILLAGE" and "HALL" on a separate line.

Meet and Greet (Thursday 23rd October)

The event needs to be posted on the VH website and on Twitter (Action AHP).

TGW to organise leaflet drop reminders. KJ, JB, TGW to help with posting. DT asked to add the Broadband meeting date. Also to add a raffle prize request. AHP to create a 'save the date' A5 flyer.

AHP to ask GHW to leaflet in Nevill Holt.

KJ to ask Café Nevill for a voucher for a raffle prize. KJ and TGW to check for prizes. JB to donate a bottle of wine. CF to buy a credit from the shop.

TGW to go to place a sale and return wine order with Majestic – case of red / white and glasses.

TGW to manage the bar.

CF to arrange savoury nibbles; AHP to buy crisps and nuts

AHP and JB to tidy and clean up

DT to bring leaflets to promote the Village website and JB for the pre-school. Committee to ensure there are leaflets for forthcoming events and extension plans.

Distribution of leaflets to take place on Saturday 18th October, 11am, meeting at the Village Hall.

Christmas Party, Saturday 6th December 2014

CF suggested a jukebox for the music. It was decided that the committee was currently not large enough to manage a party so the evening would now centre around having an event around the planting of the Christmas Tree with soft drinks and alcohol served.

It was suggested that it should start at 6.30pm with Mulled Wine, Mince Pies, Hot Dogs available.

AHP to organise getting this posted in the Parish Magazine by 6th November.

The tree has a two week lead time. KJ has submitted plans for removing other trees.

Committee agreed that £500 would be sufficient budget allocation.

Consideration needs to be given to how to fund the lights. Sandersons could be approached; JB to ask Jan Sanderson. DT suggested asking Grangers; KJ to approach.

Film Night

This was planned for Friday 14th November. Was not advertised in the Parish Magazine so it has been decided to postpone on this occasion.



4. Maintenance and Repairs

DT reported that the roof is leaking above the porch. Tim Polito is looking into this and will repair. Payment to be withheld until issue sorted out. On investigation on the night of the meeting (when it was raining again, there were no leakage issues).

5. Website update

There have been a number of updates made to the website via the Wordpress system. This includes updating all the pages including the homepage Introduction, removing the Volunteering guides and About Us area. The What's On Guide is still being updated after the various groups have been contacted to ensure the information listed is correct.

Some of the updates required, such as removing the Calendar on the home page and the Donate buttons will incur a charge. The estimate is under £200.00. In light of the potential changes to the Bookings system this costing to be confirmed and circulated to the Committee.

The site continues to drive a good level of traffic each month:

Month	August	September
Visitors	233 x new x returning	177 131 new 16 returning
Time on site	1:22	2:01
Average pages	2	2
Keyword	Medbourne VH search: 3	Medbourne VH search: 3
	Truck Pull: 2	Medbourne Village site: 1
	Medbourne Village site: 2	Standard conditions of hire: 1
	Frozen Film: 1; images 1	Insurance needed: 1
Refers	Leicestershire Villages: 26	Leicestershire Villages: 15
	Google: 145	Google: 118

6. Bookings

To ensure that the VH has a more robust booking system, the committee to trial a system showcased that the recent Rural Community Awards event. The cost would be £130 per year and £180 with the invoicing system. AHP to look at trial with GHW.



7. AOB

TGW requested a summary of the Running Hare report at the next Parish Council meeting. DT to manage this.

Cheque raised for AHP to pay for the VH cleaning.

CF to arrange for the window cleaner.

CF to arrange servicing of the boiler.

We need more volunteers – this must be highlighted at the meet and greet.

8. Public Question Time

No questions raised

9. Date and time of next meeting

Monday 10th November 2014, 7.30pm.