

**Minutes of Meeting  
Held on  
Monday 21 September 2015**

Present:

Committee: Karl Jenkins (Chair) (KJ) Linda Easton (LE)  
Carolyn Frostwick (Treasurer/Acting Secretary) (CF) Jane Boulter (JB)  
Bill Barrie (BB)

Adviser David Tuffs (DT)

Members of the Public

Mrs R Budenburg, Mrs P Barbour, Mr T Price, Mrs A Price, Mrs C Pierce-Smith, Mrs J Sanders

**1 Apologies for Absence**

Amy Hayward-Paine

**2 Minutes of Previous Meeting**

The Minutes of the Meeting held on Monday had been circulated. It was noted that CF had been omitted from those present. Subject to this the Minutes were agreed to be a true and correct record of the Meeting. Proposed KJ Seconded JB All Agreed

**3 Treasurer's Report**

CF Presented the Treasurer's report.

Approaching the halfway point in the year the accounts are currently showing a surplus of £1312.94. BB reports that enquiries have increased and bookings are also going up. Rent has not yet been received from the Scout Group who are currently using the Hall on Thursday every week. The bank balances currently stand at £5,520.85 in the current account, £30,490.41 in the capital account and cash held of £60.04.

**4 Forthcoming Events**

**4.1** All the Tickets for the Wine Safari on 10 October have been sold.

**4.2** The Scouts are planning a Halloween Party to be held on 29 October.

**4.3** The Lighting of the Christmas Tree will take place on 5 December. CF asked if a poster could be prepared well in advance to take advantage of online printing services which should be much cheaper than high street copy shops. KJ will send CF a draft.

**4.4** Looking to the slightly longer term, a party will be held in the Village Hall to mark Her Majesty the Queen's 90<sup>th</sup> Birthday. This will be held on 23 April 2016 and all residents of the Village will be welcome to attend.

Action

KJ

## 5 Maintenance and Repairs

- 5.1 A replacement roof tile is still being sought. Mr Price suggested using one from the porch to replace the one on the roof to prevent water getting in. The lower porch roof would be easier to repair once a proper replacement is found. This was felt to be a good way forward as long as a tile can be removed from the porch intact.

KJ reported that the application to remove trees in the adjoining front garden has been submitted. LE advised that the Parish Council has made a formal response to HDC and KJ has asked for a written note of their comments.

LE

- 5.2 DT has obtained quotes for the replacement fence. A quote for the whole job has come in at £720.00. DT felt it could be done for around £500. The materials alone cost £300. Gates and fencing are also required to secure the area at the back of the hall. DT will obtain revised quotes to include this work.

DT

- 5.3 The top half of the internal door has rotted and is in need of repair.

- 5.4 KJ had received a quote for around £30,000 to renovate and refurbish the main hall. This would include sandblasting the brickwork and repainting in breathable paint, replacing the heating and electric systems removing secondary glazing. It was felt that the budget for the work should be £35,000. After much discussion the Committee agreed that £15,000 of the funds currently held should be used to start the funding of the project and a concerted fund raising effort should be started dedicated entirely to raising the rest. Proposed KJ Seconded LE All Agreed.

KJ asked the Committee for ideas for events specifically to raise funds for the project to be brought to the next meeting. Big projects such as Open Gardens tend to be best for raising large sums. A mail shot to all residents as a direct appeal for donations could be considered. Registering the Village Hall Trust for Gift Aid could enhance donations made.

All

- 5.5 DT obtained a quote of £1200 for wainscoting to be installed in the smaller room to cover the unsightly walls. It was felt that this was too high and DT was asked to source a second quote for cutting out the existing plaster and lime rendering the wall.

DT

- 5.6 The hiring of a skip was put on hold for the present time.

- 5.7 Following a recent difficulty in obtaining keys to the storage areas it was agreed that once the new key safe is installed all members of the Committee should have a key to the safe to increase the chance of one being in the village when needed.

## 6 Bookings Status

BB reported that bookings and enquiries were increasing. A dance teacher has booked Friday mornings for a period of 10 weeks. If there is sufficient interest evening sessions may be introduced.

## 7 Alcohol Licence

Following a recent enquiry it was confirmed that the Village Hall does not have a licence to sell alcohol.

## **8 Notices in the Parish Magazine**

BB asked if the Committee should consider having a permanent advert in the Parish Magazine detailing the contacts and booking process. The Village Hall Committee currently pay an annual subscription to the Parish Magazine and this offers the opportunity to report in Meetings and include advertising features. It is believed that a separate small advert would carry an additional charge. CF will investigate and advise. It was noted that there is a new Parish Secretary, Julia, who has replaced Janet.

CF

## **9 Any Other Business**

No other business was raised by the Committee

## **10 Public Question Time**

**10.1** Many complaints had been received following a recent wedding where loud music was played until very late. BB advised he had gone to the party at around midnight and asked for the volume to be turned down. It was agreed that such events are hard to police. It is the terms and conditions that music should not be played too loud, too late and it was felt that a curfew time should be included in the booking terms and conditions. The Committee will review the conditions and see if stronger wording can be included. It was suggested that perhaps those booking weddings or other such events should be asked to write to the immediate neighbours advising of their plans. It was felt that this would give more responsibility for the issue.

**10.2** Mrs Budenburg (RB) suggested to the Committee that the Village Hall should have bunting to put up for events such as the party planned next year. It could perhaps be a project for residents to each contribute a flag. Mrs Barbour mentioned that she had been part of such a project for the WI and it worked very well. Consideration will be given to how such a project could be introduced.

**10.3** RB reported that one Tuesday when opening the Hall for Preschool it was found to be very dirty. Mrs Price agreed that she had noticed the same at the Parish Council meeting the previous evening. It seems to have been as a result of the weekend booking(s). The Committee will review the deposit charged for events as this is supposed to cover additional cleaning costs when the hall is not left in a satisfactory condition. Renewed efforts will be made to appoint a cleaner and caretaker for the Hall.

**10.4** The Scouts would like to have a second meeting each week but need volunteers to assist.

**10.5** The Committee still needs additional support and it was agreed that regular user groups should be invited (again) to send a representative of their organisation to future meetings.

## **11 Date of Next Meeting**

The next open meeting will be held on 19 October 2015 at 7:30pm.

**There being no further business the Meeting closed at 9:15pm**