

Minutes of Meeting held on Monday 20th April 2016

Present

Committee: Karl Jenkins, Chair (KJ)
Amy Hayward-Paine, Secretary (AHP)
Carolyn Frostwick, Treasurer (CF)
Bill Barrie, Bookings (BB)

Group Reps: Lyn Easton, Parish Council (LE)
Jane Boulter, Pre-School (JB) / Rebekah Budenberg
Gary Chisholm, Scouts

Members of the Public: Ann Price
Catherine Hedgecott
Dave Tyler

1	Apologies for Absence David Tuffs Mark Paine (Interim Caretaker)	Action
2	Minutes of Previous Meeting Approved by CF and seconded by BB	
3	Actions from Previous Meeting <u>Fire Service inspection</u> RB sought feedback from Ashley Village Hall. They use Smith's Fire to do the fire inspection and it was agreed by the committee that it is worth investing in this. CF suggested that Mark Paine books it direct so he can let them in (01536 484846 to book inspection). The Doctor's have requested a fire extinguisher in the surgery and Smith's can advise on this. Payment from Pre-School for its Christmas Party has now been made.	MP
4	Treasurer's Report The current financial year began on 1 April and so far we have received income of £426 and paid £52.14 to Opus Energy for electricity. This gives a surplus of £373.86 for the first three weeks of the year.	
5	Events Queen's Birthday party, 12 th June 2016 This will potentially a children's tea party. We have had a few residents volunteer their support following the Parish magazine mailshot, which the committee appreciated. AHP and LE to manage a meeting with the volunteers. Caroline Jack suggested that a Wine Safari could be organised up to two weeks after the event. The first weekend in July is not feasible as the Hall is booked. Potential dates include 25 th June and the 9 th July. BB and KJ to help manage this.	

6	<p>Defibrillator</p> <p>KJ reported that the Planning Office is open to the defibrillator being fixed on the Doctor's Surgery wall however planning has to be obtained via the Listed Planning officer.</p> <p>RB asked if the defibrillator could be installed inside until it can be fixed on the external wall. Committee agreed that it could be affixed to the end gable of the Doctor's surgery.</p> <p>The VH needs to officially write to the Surgery to state that it will be fixed onto the external wall.</p> <p>The unit can only be accessed by calling 999 to ask for the number to unlock the unit.</p> <p>CF to ask the insurers about the VH liability for the unit.</p>	<p>KJ</p> <p>CF</p>
6	<p>Maintenance and Repairs</p> <p><u>Duck</u></p> <p>We cannot do the tree works currently as a duck is nesting in the flower bed</p> <p><u>Tiles</u></p> <p>An Apex tile has been purchased; MP has advised on someone who can help fix it and mend the slipped tile. KJ is looking into privately purchasing a scaffold tower, which will help with this.</p> <p><u>Door Frame</u></p> <p>This has been fixed and the committee is pleased with the result</p> <p><u>Slabs</u></p> <p>KJ will apply for planning for the slabs at the same time as the defibrillator</p>	<p>KJ</p>
7	<p>Bookings update</p> <p>Two Elections are taking place in the Village Hall. BB has informed Scouts and Playschool of the dates.</p>	
8	<p>AOB</p> <p>Dave Tyler advised that Rockingham Village Hall benefitted from £420k from the Heritage Lottery Fund. A contractor was used to manage the process so the VH did not have to handle finances. CF will speak to a professional fundraiser in Great Easton who may be able to help.</p> <p>It was flagged that Wren Grant, Corby waste firm may be an opening for us as we would be in the catchment area.</p>	
9	<p>Scouts</p> <p>GC advised that there is a waiting list for all groups currently. Looking for more leaders then they will look to extend the number of nights Scouts runs.</p> <p>The Group as had success with shooting competitions and this led to a potential request for a gun cupboard to store air rifles.</p> <p>Duck Day takes place on 25th June; this will include a bouncy castle and band.</p> <p>Scouts want to be part of the Queen's party.</p>	
10	<p>On behalf of David Tuffs who was unable to attend the meeting, AHP gave an update on the new village Website. She ran through the homepage layout pointing out the key elements of each page (Village Hall, Village and Parish Council) and then focused on the VH elements.</p> <p>The Calendar will remain along with the most relevant elements of the current site.</p> <p>The site will be mobile compliant. There will not be an area for existing groups as they are featured on the homepage.</p>	

	<p>The Committee and members of the public agreed to the overall look and feel. DT's hard work bring this to life with support of De Montford University was acknowledged. The committee asked if the VH logo could be used somehow on the page. AHP to give feedback to DT.</p>	AHP
11	<p>AOB Cleaning The issue of cleaning was once again raised. AHP gave feedback that the interim caretaker is not always able to gain access to the Hall and this has to be taken into consideration. It will cost up to £15 per hour for a local cleaner, potentially looking at a monthly deep clean and weekly top up.</p> <p>CF to draft a letter to the Dr's highlighting that charges would have to increase if a cleaner was employed (after seeing how much money Hallaton pay for cleaning services).</p> <p>It was asked if a Hand Sanitiser could be purchased for the corridor by the Doctor's. AHP to look at costs</p> <p>It was also raised that the wrong waste has been placed in the bins. AHP to create laminated notices</p>	<p>CF</p> <p>AHP</p> <p>AHP</p>
12	<p>Public AOB GC asked if an area outside could be allocated for a garden. The Pre-School would benefit from this too. The Committee agreed that this could be created at the bottom of the lawn</p>	
	There being no further business the Meeting closed at 8:53pm	