

Minutes of Meeting held on Monday 19th September 2016

Present

Committee: Karl Jenkins, Chair (KJ)
Amy Hayward-Paine, Secretary (AHP)
Carolyn Frostwick, Treasurer (CF)
Bill Barrie, Bookings (BB)

Group Reps: Lyn Easton, Parish Council (LE)
Rebekah Budenberg, Pre-School (RB)

Members of the public: David Tuffs
Tom and Ann Price
Dave Tyler

1	<p>Apologies for Absence Jane Bolter, Pre-School</p>	Action
2	<p>Minutes of Previous Meeting Approved by CF and seconded by BB</p>	
3	<p>Actions from Previous Meeting</p> <p><u>Fire Service inspection</u> The invoice has been paid; the recommendation was to provide an additional fire extinguisher. AHP to look at costs for purchasing one via RS Components for this. The fire exit sign on the door of the main room can be taken down. AHP to also print a copy of the report for reference and circulation.</p> <p><u>Defibrillator</u> This has now been affixed to the outside wall and has a light. AHP has informed EMAS of its new permanent location. The committee thanked Ivy Link for the light. Committee to provide the bill for the fixing the unit and the Part P certificate to Dave Tyler.</p> <p>We have spare battery pack and mouth-to-mouth pack.</p> <p>Lights need checking monthly and spare items needs to be stored. VH needs to create a management plan for the use of this and spare items. First Aid training session is booked for 23rd October, 9am – 12noon in the Village Hall; BB to create an invoice for this and send to Dave Tyler. The Defib committee keep any spare monies in the Defib account – currently around £2,000. It was recommended that Dave Tyler provide documentation for the Defib, forming a constitution, as there are monies involved. The Parish Council does not have any legal duty to keep this money on behalf of the Defib fund. CF to look into whether the VH can keep the money with Charities Commission. Dave Tyler to also look into this with the Defib committee before the next VH meeting in October.</p>	<p>AHP</p> <p>AHP</p> <p>BB</p> <p>CF</p>

	<p><u>Cleaning</u> There has now been a deep clean of the VH by the new cleaning company, however it looks as though they have not been to the Hall for the last two weeks. As they now have a key they should have been in to clean today (19.09.16); CF to chase them up.</p> <p><u>York Stone Slabs</u> Trustees are not keen on the fundraising idea for the slabs. CF suggested that we need to investigate if people will pay for this. KJ to get additional quotes.</p> <p><u>Tree surgeon</u> The Village Hall committee thanked Jamie from UK TREEWORk Ltd for felling the tree at no cost.</p> <p><u>Key Safe</u> This is now affixed.</p> <p><u>Main gate</u> This is still open for general access. The committee to monitor its usage and look at a solution if access is being abused.</p>	<p>CF</p> <p>KJ</p>
4	<p>Treasurer's Report The accounts currently show a deficit of £175.06. However, cash bankings not yet processed amount to £267, which would result in a small surplus. We received £245.00 from the Community Matters scheme run by Waitrose in July. Thanks to everyone who donated their green pennies to us. Overall the income is comparable with last year but expenses are higher due to essential and expensive maintenance items (e.g. door frame). Capital expenditure will be incurred when the fence is moved and the front landscaped. It is much appreciated that UK TREEWORk Ltd removed the trees and shrubs, which were in the way of the new fence free of charge, and that David Tuffs is undertaking the erection of the new fence and removal of the old, free of charge.</p> <p>Sara to provide the dates for the Summer term to allow CF can then create an invoice for last term.</p> <p>Parish Council Precept donation to the Village Hall due; BB will invoice the new Parish Council Clerk for this at a cost of £500. Rent has already been invoiced.</p>	<p>RB</p> <p>BB</p>
5	<p>Events <u>Ay Up Me Duck, 24th September</u> This a Scout's event; the Village Hall will not be having a stand.</p> <p><u>Meet the Neighbours</u> It was agreed that we should host another event. RB suggested that it is a good opportunity for people to volunteer for forthcoming events, particularly if we specify dates. We also need a visual overview of what we need to raise to bring our efforts to life. Details around a five-year plan and flyer to take away with information.</p> <p>Potential date Tuesday 15th November, from 7.30pm.</p> <p>AHP to draft a notice for the Parish Magazine, to include details of a pay bar and nibbles. Raffle would also be a good fundraiser; CF to co-ordinate. AHP to ask RS for prize.</p>	<p>AHP</p> <p>CF</p>
6	<p>Maintenance and Repairs</p>	

	<p>The Committee discussed a working party to help take garden fence down; the fence could then be used in the Hollow in the bird feeding area. Tom Price to speak to Brian Smith about this.</p> <p>The old posts would need to be dug out and the Ivy needs to be sprayed to kill off the roots.</p> <p>The new fence is being erected on Wednesday and Thursday this week. Power needs to be supplied from the Hall if possible.</p> <p>Hedge being left for the time being.</p> <p>Additional Pier and railings need to be put in; needs to be costed. David to ask Jonathan Daulby for a quote for brickwork.</p> <p>Committee will need to sign this off.</p> <p><u>Flagpole</u> RB is concerned about the angle of the flagpole. DT to ask Jonathan Daulby if he could also look at this.</p> <p><u>Cleaning</u> RB asked if there could be a notice asking people to take dirty nappies home with them.</p> <p>Fridge also needs defrosting – we don't need the icebox and this is the issue with the frosting.</p> <p>AHP to put notice in the Parish Magazine asking for a donation fridge; will need to be pat-tested. David to send a village email in the first instance. If one is not sourced the Committee will have to purchase one.</p> <p><u>Wine Safari</u> KJ to check dates with Caroline Jack when she returns from holiday</p> <p><u>Bookings</u> Series of Sunday bookings coming up for yoga teaching</p>	<p>DT</p> <p>DT</p> <p>AHP</p> <p>AHP / DT</p> <p>KJ</p>
7	<p>AOB</p> <p><u>Caretaker</u> There is someone in the village who may be interested. Job needs to be scoped out</p> <p><u>Website</u> Go Daddy log in required. AHP to re-forward details to KJ who will pick this up.</p> <p><u>Gigaclear installation</u> The lined will be installed during half term, October 14th.</p>	<p>KJ</p> <p>AHP/KJ</p>
8	<p>Public Q&A</p> <p><u>Christmas Tree</u> This has died. KJ to talk to David Fairley about replacing it FOC.</p>	<p>KJ</p>
	<p>There being no further business the Meeting closed at 8:49pm</p> <p>The date of the next meeting is: 17th October 2016</p> <p>Meeting dates for the rest of the year are as follows: 21st November 19th December</p>	