

Minutes of Meeting Held on Monday 19 March 2018

Present:

Committee:	Karl Jenkins (Chair) (KJ)	Linda Easton (LE)
	Carolyn Frostwick (Treasurer/Acting Secretary) (CF)	Rebekah Budenburg (RB)
	Bill Barrie (BB)	Stacey Brindle

Members of the Public - Mr David Tuffs

1 Apologies for Absence

Apologies were received from Amy Hayward-Paine and Tom and Ann Price

Action

2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 19th February had been circulated. It was agreed that the Minutes were a true and correct record of the Meeting. Proposed CF Seconded BB All Agreed

3 Matters Arising (not covered on the Agenda)

DT has fitted a fire door bolt on the kitchen door. KJ thanked DT for an excellent job.

It has proved impossible to recruit a caretaker for the Hall. Meriel Godfrey has offered to act as an overseer but we need to have a designated "handy man" who we can call on for minor repairs and maintenance. It was agreed that we should rework the poster advertising for a handy man rather than caretaker, circulate it and include it in the Parish Magazine. RB and DT are to try and contact anyone advertising such services locally.

AHP

The urinals are still not working. The Committee decided that a sign should be put up saying "Temporarily out of Order"

AHP

RB advised that she had planted Hollyhocks and Verbena Bonariensis in the garden at the front of the Hall.

BB has not yet had time to remove the old carpet from the shed store area.

BB

RB reported that there were bags of old clothing being stored in the shed used by the Scouts. She was concerned about attracting vermin. BB to mention to Scouts.

BB

Mick Cooper has sent copies of his draft booklet to RB and CF. Concern was expressed about the legal position with regard to copyright and libel. KJ is to seek legal advice.

KJ

4 Treasurer's Report

CF Presented the Treasurer's report.

We are almost at the end of the financial year and are currently showing a deficit of £865 due to the heavy maintenance expenditure we have suffered this year.

The Easter Meet the Neighbours raised ££164 after taking account of the drinks costs. CF provided the raffle prizes.

Restoration Fund Appeal

We are due to hear from the Heritage Lottery Fund by the end of the month.

5 Repairs and Maintenance

DT advised that the wind had blown the main door open and the latch is now detached and bent. He will see if it can be repaired.

DT

The cord to the light in the disabled toilet has broken. DT will repair it.

DT

RB has donated a bag of salt for use on snow and ice. A discussion was held as to whether clearing the outside space and treating it with salt put the Committee at risk of being sued if someone was subsequently injured by slipping over. By turning visible snow into black ice would the committee be liable for an injury claim? CF is to check with the insurer.

CF

6 Defibrillator

RB confirmed that the defibrillator has been checked in February and March.

7 Appeal Update

As stated we should hear from HLF at the end of the month as to the success or otherwise of our application.

If we are successful, the next stage will be to appoint a project manager who will start to bring the action plan together – appointing architects and obtaining quotations. KJ suggested that in readiness for that the Committee should all revisit the plans and make sure they are happy with them. The grant of Planning Permission means that nothing in the existing listed building can be changed but the new build could be modified internally if required. KJ pointed out that since the initial plans were drawn up we had received feedback concerning for example the placement of toilets and the size of the kitchen. Before handing over to a project manager the Committee should consider whether any modifications should be made.

8 Forthcoming Events

A coffee morning is planned for 21 April. AHP is to lead on this and advertise the event.

AHP

The plant sale is in hand. Bringhurst School is organising the kitchen/teas etc and RB is in charge of the plants. Any one with any plants available should contact RB.

All

9 Any Other Business

RB advised that Pre-school are meeting on Monday for an update on their move to Bringhurst. As yet a moving ate cannot be ascertained.

The cleaners were unable to gain access today to clean. BB checked the key safe and found it had iced up. It was agreed to allocate a key to the cleaners. AHP will be asked to log one out to the cleaners, leave it in the Hall and advise CF when it is available. CF will then advise the cleaning company.

AHP/CF

There was a discussion as to whether we should charge for the use of the projector. It was decided that this was not appropriate at the present time but would be considered when the Hall is improved.

10 Public Question Time

No questions were raised

11 Date of Next Meeting

Next month the Annual General Meeting will be held immediately before the main Committee meeting. This needs advertising two weeks in advance – with a poster in the Hall and on the noticeboard. This should include an appeal for new Committee members.

AHP

Next Meeting Date – 16 April 2018. AGM 7:00pm followed by the Committee Meeting.

There being no further business the meeting closed at 9:15pm