

**Minutes of Meeting
Held on
Monday 8 October 2018**

Present:

Committee: Karl Jenkins (Chair) (KJ)
Carolyn Frostwick (Treasurer/Acting Secretary) (CF)
Bill Barrie (BB)

Members of the Public - Mr David Tuffs, Mr Tom Price, Mrs Ann Price, Mrs Rebekah Budenberg

1 Apologies for Absence

Lyn Easton, Brian Godfrey, Meriel Godfrey, Stacey Brindle

Action

2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 17 September 2018 had been circulated. It was agreed that the Minutes were a true and correct record of the Meeting. Proposed BB
Seconded CF

Matters arising from the Minutes

- 3.1** The decorators have been booked and will decorate the main Hall, and panel and paint the small hall. The work will be completed in the two weeks of half term commencing 15 September 2018. CF will ask the decorators to avoid disrupting the Monday surgery and teas and will advise the cleaners that only the corridor, kitchen and surgery will require cleaning.

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4.1 Chairman's Report

KJ had nothing to report that was not covered elsewhere on the agenda.

4.2 Treasurer's Report

CF reported that the accounts currently show a deficit of £982 following recent settlement of some large invoices such as insurance and cleaning.

4.3 Restoration Fund

The steering group will be meeting on Friday 12 October to discuss modifying the plans in line with HLF requirements and discuss the next application of HLF funding.

CF is to write to all donors and ensure that they are happy that their donations are to be used for a slightly different project.

4.4 Caretaking

A full risk assessment is to be undertaken by BG LE and KJ on 26 October and the list of repairs required can then be prioritised.

Note: Since the meeting the decorators/builders have undertaken additional work at the Committee's request including repairing the flat roof and corridor ceiling as well as clearing the area at the back of the building which may alleviate some of the damp issues. BG/MG to be briefed on their return

CF will order a replacement cooker and DT offered to attend the delivery and installation of it. KJ reported that a village resident had donated £500 to cover the cost with any balance added to the appeal fund.

4.5 Bookings

BB reported that two weddings are booked next year. Following the complaints about a recent wedding it was discussed whether the new terms and conditions could be applied to pre-existing bookings. It was felt that an informal discussion should be had with the parties involved to remind them of the terms and conditions with regard to noise and the affect on the neighbours. Both are local families who have lived in the Village for many years.

KJ advised that a letter had been sent to the complainant via the Parish Council, apologising for the disruption caused and outlining the revisions we intend to make to the booking conditions.

BB is still in discussions with the Scouts regarding them using the Hall for a second night.

4.6 Defibrillator

In the absence of MG it was assumed the usual checks had been made.

5 Forthcoming Events

A Meet the Neighbours evening will be held on 21 November 2018. CF has drafted an advert for the Parish Magazine.

A wine safari is planned for November from which it hoped funds may be donated to the Village Hall.

9 Any Other Business

CF asked for spare key to pass to the builders/decorators. KJ issued key no 17 to CF.

10 Public Question Time

TP has drafted an advert for the Parish Magazine for Mick Cooper's history booklet.

RB enquired whether a new secretary has been found. There were no responses to the advert enclosed in the Parish Magazine in August. RB offered to draft an advert to be sent on the Village email. CF will continue to cover the role with assistance from the Committee where possible.

RB mentioned that Preschool staff had thought they could smell gas in the meter cupboard on at least one occasion. KJ asked that if it happened again they call the British Gas immediately.

DT asked if there was a smart meter installed and will investigate the position with the suppliers. CF to provide details.

11 Date of Next Meeting

Next Meeting Date 17 November 2018 at 7:30pm

There being no further business the meeting closed at 8:25pm