

**Minutes of Meeting  
Held on  
Monday 21 January 2019**

Present:

Committee: Karl Jenkins (Chair) (KJ)  
Carolyn Frostwick (Treasurer/Acting Secretary) (CF)  
Bill Barrie (BB)  
Brian Godfrey  
Lynn Easton

Members of the Public - Mr David Tuffs, Mrs Rebekah Budenberg, Meriel Godfrey

**1 Apologies for Absence**

Stacey Brindle

Action

**2 Minutes of Previous Meeting**

The Minutes of the Meeting held on Monday 17 November 2018 had been circulated. It was agreed that the Minutes were a true and correct record of the Meeting. Proposed BB  
Seconded BG

**Matters arising from the Minutes**

- 3.1** KJ is considering what to do about the Christmas Tree. The second one has died. Despite the automatic watering system, it may be as a result of the extremely high temperatures and drought over the summer or the site may not be suitable. A smaller tree would be cheaper and may be easier to establish.

The Parish Council is considering whether to make a donation towards the Village Hall funds. No contribution has been made for several years.

**4 Chairman's Report**

KJ is currently in contact with some professional fundraisers in connection with a project at the sports club. He has asked them for comment on the Village Hall fund raising.

KJ has obtained one quote for the removal of trees in the grounds and further quotes are awaited.

**4.2 Treasurer's Report**

CF reported that the accounts currently show a deficit of £1,375 on ordinary activities. Monday teas are continuing to raise funds every week and the total raised in the current financial year to date is £165.

Cash totalling £884.80 from various fundraising events had been received recently:-

Bonfire/Beacon	£ 35.00
Meet the Neighbours	£169.00
History Book Sales	£180.80
Wine safari	£500.00

#### 4.3 Restoration Fund

No real progress has been made over the Christmas break. CF & RB had contacted an HLF recommended grant application specialist in December and sent copies of our application through for comment. We are waiting to hear back.

#### 4.4 Caretaking

Maintenance

- Shelving has been fitted in the chemical store and is a big improvement. DT has received a quote from a plumber for removing the toilet and replacing the sink.
- DT also has a quote to replace all the thermostatic valves on the radiators and repair the urinals. The total cost of the work in the chemical store, the toilets, and the Hall would be around £665. It was agreed that the work should go ahead. DT to instruct.
- DT is liaising with the double-glazing firm over the fitting of the replacement unit.
- CF to check when appliances were last PAT tested. The defibrillator and the new cooker will need to be included in the next round of testing.
- MG advised that lights are being left on after the Hall has been used. Users should be reminded to check before they leave and if any member of the Committee spots that they are left on could they go in and turn them off if possible.
- MG has spent some time resetting the boiler timer but finds that users override the settings or turn off the power. The power switch will be taped up and signs added to make clear how to use it.
- BG has bought a carbon monoxide detector for the ladies' toilet where the water heater is located.
- The Scout leader has made an offer for the scouts to help tidy up the outside of the Hall in the spring and enable them to earn a badge for doing so. The offer was much appreciated and when the weather gets warmer the work will be planned.
- The acquisition of step ladders is still under consideration.
- It was agreed that the tree surgeon should be asked to grind out the stump of the old tree and level and reseed the area

DT

CF

#### 4.5 Bookings

BB advised that the new arrangements with Scouts seems to be working and it is hoped they will be able to start again on Thursday evenings when more adult helpers are recruited.

Cycling clubs are booking regular weekends in the summer.

Mini yoga has started on Monday afternoons – there have been minor issue with access – avoiding the surgery but it is hoped these have been resolved.

#### 4.6 Defibrillator

MG confirmed the usual checks had been made. The question was raised as to the training of more users. RB will check to see who was trained previously and how long ago it was.

## **5 Forthcoming Events**

A table top sale is planned for 3 March 2019. CF will put an advert in the Paris Magazine and DT will announce the Village email.

The annual plant sale will be held on 11 May 2019. Again, this year it is a joint venture with Bringhurst Primary School.

## **9 Any Other Business**

A Village Hall secretary is still required.

## **10 Public Question Time**

RB mentioned that Preschool had added some mesh fencing in the hedges to prevent child access.

## **11 Date of Next Meeting**

Next Meeting Date 25 February 2019 at 7:45pm

**There being no further business the meeting closed at 9:05pm**