

## Minutes of Meeting Held on Monday 18 March 2019

Present:

Committee: Karl Jenkins (Chair) (KJ)  
Carolyn Frostwick (Treasurer/Acting Secretary) (CF)  
Bill Barrie (BB)  
Lynn Easton (LE)

Members of the Public - Mr David Tuffs (DT), Mrs Rebekah Budenberg (RB),

### 1 Apologies for Absence

Stacey Brindle, Brian Godfrey, Meriel Godfrey, Tom Price, Ann Price

### 2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 25 February 2019 had been circulated. It was agreed that the Minutes were a true and correct record of the Meeting. Proposed LE  
Seconded BB

### 3.1 Matters arising from the Minutes

KJ waiting for responses from the tree wardens for the tree work and is liaising with the tree warden.

CF had asked SB if she would research the First Aid/Defibrillator training courses available. SB had advised KJ she was working on it.

### 4 Chairman's Report

KJ had nothing to report that was not covered elsewhere.

### 4.2 Treasurer's Report

CF reported that the accounts currently show a surplus of £2,699 on ordinary activities thanks to the Preschool bringing rent payments up to date.

The total balance across all bank accounts and cash is £51,781

This is broken down as follows:-

Defibrillator funds	2,373
Money raised for restoration	19,801
VH reserves – Pledged to restoration fund	15,000
Balance	<u>14,607</u>
Total monies held	£51,781

### 4.3 Restoration Fund

RB and CF are working on the HLF Grant Application and are liaising with specialists in Lincolnshire recommended by HLF.

Action

Currently we are in initial discussions and if appropriate we may need to engage the consultants on a formal basis. Their rate is £350 + VAT (£420) per day. The Committee agreed a budget of 2 days initially. Proposed KJ Seconded BB

#### **4.4 Caretaking**

##### **Maintenance**

MG had provided a report to the Committee in her absence as follows:

- The last few weeks have gone relatively smoothly.
- The mice are still visiting and being caught which at the moment is manageable.
- The leaking roof is more of a concern and this must be monitored. MG suggested asking a roofer to assess the situation, as over time it will undoubtedly get worse. The refurbishment work is not in the diary and unlikely to happen for at least 18 months at the earliest. The hall must be kept in an acceptable state for letting to maintain income levels.
- There was a very nasty smell in the main hall reported by RB which luckily went so no idea what it was!
- MG is away from 15th. April to 7th May. Someone will need to do the bins and check the hall after bookings during this period. MG can provide a check list for whoever takes this on. RB and BB volunteered to share the duties.
- The extra bookings are District and Parish elections and an art exhibition on 3/4/5 April

DT advised that the double glazing had been replaced on the most dangerous window and the top part of other units had been screwed shut to prevent the falling out and causing injury

CF reported that she and BG had reviewed the Risk Assessment and Fire Audit Reports. It became evident that a number of issues could be cleared by engaging an electrician for half a day. The Committee agreed that this should go ahead. BG was going to produce a list of works. BB has a contact working for Alden Electrics who has worked on the Hall before. BG should liaise with BB for the details.

The Committee also approved the purchase of a fire extinguisher and CO extinguisher as requested by BG.

It was also agreed to request another large green garden bin and additional permit from HDC.

#### **4.5 Bookings**

BB advised that bookings continue as normal with no issues being raised.

#### **4.6 Defibrillator**

It was assumed that MG had made the usual checks.

### **5 Forthcoming Events**

The annual plant sale will be held on 11 May 2019. Again, this year it is a joint venture with Bringhurst Primary School.

DT advised that he had raised a further £85 taking the excess items from the table top sale to a car boot sale. He suggested that the Village Hall could offer a disposal service for unwanted items. Goods to be dropped off at the Hall on designated day and he will take them to a car boot sale and sell them, with all funds going to the Village Hall. It was felt this was an excellent idea with the first sale being planned for May. DT will advertise on Village email.

### **9 Any Other Business**

A Village Hall secretary is still required.

## **10 Public Question Time**

RB asked if a fence panel could be added to the hedge at the front of the Hall to prevent children leaving the premises. The Committee are reluctant to do this as it restricts the hedge growing and knitting together. KJ will look at adding a panel as a temporary measure.

## **11 Date of Next Meeting**

The AGM will be held on 29 April 2019 at 7:30pm followed by a Committee meeting.

**There being no further business the meeting closed at 8:50pm**