

**Minutes of Meeting  
Held on  
Monday 16 September 2019**

Present:

Committee: Karl Jenkins (Chair)  
Bill Barrie (BB)  
Brian Godfrey (BG)  
Steve Howden (SH)

Members of the Public - Mr David Tuffs (DT), Mrs Merial Godfrey (MG), Mr Tom Price (TP)  
Mrs Ann Price (AP) Mrs Becki Howden (BH)

**1 Apologies for Absence**

Lyn Easton, Carolyn Frostwick, Stacey Brindle, Rebekah Budenberg

Action

**2 Minutes of Previous Meeting**

The Minutes of the Meeting held on Monday 17 June 2019 had been circulated and it was agreed that they were a correct record of the Meeting, however the committee requested that a note giving the WIFI password be redacted prior to public filing of the minutes.

**3.1 Matters arising from the Minutes**

KJ has spoken with Jamie (tree surgeon) and he has agreed to give a brief report of each tree plus quote for the one that needs to be removed.

**4 Chairman's Report**

The Chairman had no issues to raise that are not covered elsewhere in the Agenda.

**4.2 Treasurer's Report**

We are halfway through our financial year and the accounts show a deficit of £350.00. However, we have not received any rent from Preschool yet and CF is liaising with the new Preschool Treasurer to bring the rent up to date. This will bring us in to surplus by around £2,000.

**4.3 Restoration Fund**

KJ, SS-C, RB and CF are to meet to produce a plan of phased works so that possible grant sources could be identified.

KJ, SS-C,  
CF, RB

Inspection hole needs to be dug for assessment of 1970s foundations of toilet block.

Costs for Main Hall re-size not yet obtained, a decision is needed on the toilet block first.

All avenues for funding will be approached.

**4.4 Caretaking**

- BG reported that Aldens had completed the various electrical works required approved at the previous meeting. during emergency lighting tests carried out by Aldens Electrical as a result of a previous Risk Assessment undertaken by committee members, it was found that 4 of the emergency bulkheads needed replacing and additional ones fitted. The cost for doing this is £400 and approval was given to carry out this work. BG

KJ suggested that replacement line testers be fitted. BG will investigate this and report back to the next meeting. BG
- Ian Dilkes who volunteers is now unavailable for the rest of this year due to new work commitments. He may be available next year. The committee agreed to send a suitable token of their appreciation for his hard work this year. If Ian is not available next year then a new volunteer will be needed before early March. BG
- The area for the new bench is ready, KJ is to approach the donor to find out what exactly they want to put in place so this can be put before the committee for approval. KJ
- Due to the wet weather this summer, the hedges need an extra trim. Approval was given to get this done. BG
- The offer of funding towards replacement chairs has been increased to £2,500. Over the summer BG has been investigating some potential suitable replacements. The committee agreed that this could be taken to the next stage. BG, SH and DT will meet separately to review suitable chairs with the aim of samples being presented for review at the next "Meet the Neighbours" evening. It is thought that this budget could cover 40 chairs with 1 or 2 trolleys needing additional funding. BG, SH, DT

DT had also got a reduced price of £59 for some suitable chairs.

It was unknown whether the prices quoted to BG/DT included VAT. This needs to be confirmed. BG/DT

It may be possible to re-claim the VAT via the Parish Council. CF to be consulted. BG/CF

MG to investigate ways of disposing of or storing old chairs. There is now space available in outside storage area that has been cleared. MG
- BG / DT have reconfigured the old toilet block access and security to make the space more suitable for storage.
- Mice are still being trapped. If the problem gets worse, we may need to assess other methods of curing the problem.
- Beavers and Scouts community garden idea has been well received. Funding is being looked at (needs approx. £2k). Richard Beatty will remove the compost heap. The plan is for a raised garden using sleepers. Local sources for donations of sleepers/topsoil are being investigated. MG
- The Scout group is re-starting. Additional storage is therefore needed. A new cupboard has been installed; however, this has been put in front of a double socket. The socket needs to be moved and the scouts will be asked to fund this. The re-sited socket will need to be certified. Additional storage space is to be provided by clearing the storage shed out the back. MG/BG
- During holidays the cleaning company will send in different cleaners. This means the standard of cleaning can vary. A checklist is to be made for the cleaning company. This will be used to ensure that all work required is understood and can be completed within the time allocated. MG

#### 4.5 Bookings

- BB advised that the Scout Group is re-starting. He is going to update the list of leaders for each regular group booking the hall. BB
- 'The DRET (David Ross Educational Trust) currently has no plans to re-locate Medbourne Pre-school to the Bringhurst School site. Therefore, Medbourne Pre-school will continue to operate from Medbourne Village Hall for the foreseeable future.
- The Cubs/Beavers groups are to hold a sleepover in the VH overnight 27<sup>th</sup>/28<sup>th</sup> September. WCs will need checking after. BB/MG
- MG highlighted that July was a busy month for weddings. Each wedding takes a lot of her time, particularly at start up and pack up.
- After a recent teenage party, the hall was left in an unacceptable state which meant additional clearing up and time spent by MG prior to the next day's booking to ensure the hall was left in an acceptable condition. It was agreed that the booking form would be amended so that the age group for any party can be added. The booking form will also be amended to ensure it is known that bouncy castles cannot be used indoors. BB  
Some discussion was held on whether to add a refundable deposit charge to the booking fee for the VH, particularly for weddings/parties. This would be used to cover additional cleaning costs if the hall was not left in a satisfactory condition. No firm decision was made on whether to do this.

#### 4.6 Defibrillator

MG confirmed this has been checked and the light has been repositioned.

#### 5 Forthcoming Events

SH reported he has approached Duncan Murray for cost of holding a wine tasting evening. Also, he has approached a Ceilidh band for a price for a caller for a family friendly event. The committee agreed to holding these two events over the coming months. SH is to book some dates with both parties. (Now confirmed as 23<sup>rd</sup> November for Ceilidh and 7<sup>th</sup> February for Wine Tasting) SH  
The next Meet the Neighbours event will be held on 8<sup>th</sup> November.

#### 9 Any Other Business

- Now the Robinia tree has been removed, KJ suggested that a replacement be planted. Brian/Jamie to be consulted as to what would be appropriate. KJ/BG
- DT was requested to update the VH committee list on the website. DT

#### 10 Public Question Time

TP asked if a cost was available for reducing the height of the ash tree to 9 meters. KJ will obtain a cost. The Ivy also needs cutting back. KJ

#### 11 Date of Next Meeting

The next Committee meeting will be on 14 October 2019 at 7:45pm

**There being no further business the meeting closed at 9:00pm**