

# Minutes of Meeting Held on Monday 18 November 2019

Present:

Committee: Karl Jenkins - Chair (KJ)

Carolyn Frostwick - Treasurer (CF)

Lyn Easton – Parish Council Rep. (LE)

Bill Barrie – Bookings Clerk (BB)

Brian Godfrey (BG)

Steve Howden – Secretary (SH)

Members of the Public - David Tuffs (DT), Merial Godfrey (MG), Tom Price (TP), Ann Price (AP), Rebekah Budenberg (RB) Becki Howden (BH)

## 1 Apologies for Absence

Apologies were received from Stacey Brindle (SB)

Action

## 2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 14 October 2019 had been circulated and it was agreed that they were a correct record of the Meeting.

# 3.1 Matters arising from the Minutes

The quotation to produce the report on each tree - including the one that needs to be removed has been received from Jamie (tree surgeon) and has been approved by the committee. It will be discussed at the trustees meeting on 2nd December and hopefully the work can be scheduled after this if approved by the trustees.

The inspection hole was dug to check the foundations of the old toilet block and as expected, these were found to be of an insufficient depth for the main hall re-size. The Inspector has offered his support during the building project.

#### 4.1 Chairman's Report

The Chairman had no issues to raise that are not covered elsewhere in the Agenda.

KJ

#### 4.2 Treasurer's Report

Preschool have now paid their rent and are up to date. As a result, the accounts are currently showing a surplus of £2,859.

The turn-out for the evening to review the Chair options was disappointing with a profit on the night of just £28. However, we have received funds and pledges to fund 5½ chairs from village residents. This currently gives a total of £2,980 pledged or donated towards the cost of the chairs. It was agreed to email all VH user groups to ask for donations towards the cost of the new chairs.

It was suggested that posters be put up in the Village Hall/shop/notice board asking villagers who donate to charity instead of buying Christmas cards may like to consider donating this year to the Village Hall.

The missing payment from one of last summers weddings has still not been received and no reply has been received from repeated email requests. BB will check whether the contact information is still current.

The Insurance company are still being intransigent with regard to amending the policy to provide subsidence cover. This is despite the historical cover given by the original company prior to being taken over - effectively the same insurer. CL has decided to now pursue quotations from alternative insurers.

The missing electricity bills from 2019 have now been resolved. In previous years the bills were paid based on estimates rather than actual readings. This led to a very large overpayment which has meant the VH has been in credit this year so far. To prevent this reoccurring it was suggested the electricity supplier be asked to fit a smart meter.

MG

BB

#### 4.3 Restoration Fund

KJ and SS-C have now produced a plan of phased works and SS-C has costed the new plans using information from the QS report supplied previously. The total cost is still around the £500k mark (+VAT) - total of £600k overall. CF is in contact with a firm of professional fundraisers and will report back to the Committee if and when progress is made.

CF

#### 4.4 Caretaking

- The area for the new bench is ready, KJ has agreed with the donor exactly what will be put in place. Now awaiting the donor to organise and go ahead with the installation.
- BG reported the feedback on the proposed new chairs having originally obtained full quotations from 3 alternative suppliers. As the turnout for the open evening to review the chairs had been very low, BG and MG had held 'pop up ' events at the Monday Teas and WI AGM meetings and from these had secured a wider view of opinions. Following these events the feedback had been reviewed by BG and SH and the outcome was for a preference of a Green Vinyl covering. BG had then contacted what was considered to be the most appropriate supplier based on the favoured trolley design and was successful in negotiating a further discount that brought the pricing into line with the alternative quotations he had received. The sub committee put a formal proposal to the VH committee that we purchase 50 sled based chairs in vinyl fabric with chrome frame finish and 2 trolleys from the chosen supplier. The fabric colour to be either Aston Cadet Panez Zest 294 Moss or 211 Spruce as these colours best match the existing VH decor. Total cost £3202 inc VAT and delivery (5 weeks from receipt of deposit). After some discussion the purchase was formally approved by the committee. Exact fabric colour to be decided by BG on further discussion with supplier dependent on availability of fabric. 25% deposit to be paid ASAP. The BG/CF committee expressed their appreciation to BG for all his time and hard work in getting this project to a satisfactory conclusion.

- MG reported that the Fire Inspection was completed
- The re-siting of the double socket and certification has been completed by the scout group.
- The cleaning checklist has been completed.
- The mice have returned and 5 have been trapped, none during the past week though. MG will seal the gap she thinks they are using to get into the building.
- The moles have also returned, KJ will approach Maurice Stanton again to ask him if he will deal with them again.

ΚJ

- During the recent very wet conditions the leak in the corridor has let in some drops of water and the ceiling appears to be sagging. This continues to be monitored.
- The grass in the corner is growing well where the compost heap used to be situated. It is planned to remove the temporary fence soon, however checks need to be made there are no gaps in the hedge that children can get through before this can be done.

MG

A pain of glass is cracked in the front door. A quotation to replace this will be obtained, in the meantime the glass will be taped to prevent further damage.

MG

Robinia Tree replacement: The Amelanchier tree was approved by the committee and a professional company will be approached to help with making a suitable purchase and also with the planting.

KJ

#### 4.5 Bookings

 The booking has been received for the General Election on 12 December

## 4.6 Defibrillator

 Checks up to date. People have had trouble opening the unit, there is a notice missing on the which explains how to open the unit. A temporary sign has been added by BG using a sharpie pen. A vinyl stick on sign is to be purchased using funds.

MG

 The initial training was carried out over 3 years ago. A new training course is to be offered. The Sports Club are in a similar position. SB has said she will liaise to offer a joint training session.

SB

### 5 Forthcoming Events

23rd November – Wine Safari. Some of the profits will be donated to VH restoration fund

 $18^{\text{th}}$  January – Ceilidh evening with food and bar - tickets are now on sale in the village shop and the event has been publicised

7<sup>th</sup> February – Wine Tasting evening hosted by Duncan Murray of Duncan Murray Wines - tickets will be put on sale before the end of November and publicity has been organised

SH

8th May - VE Day village picnic. MG has proposed we hold this at the VH

Easter egg hunt? Needs a volunteer to organise!

## 9 Any Other Business

No items were reported this month

#### 10 Public Question Time

Christmas lights will be added to the building before the end of November Sandersons will be asked if they would like to donate a tree in a tub that can be returned after the Christmas Period

ΚJ

DT requested SH send a plan of next years VH committee meetings to be added to the web site

SH

# 11 Date of Next Meeting

The next Committee meeting will be on 13 January 2020 at 7:45pm

There being no further business the meeting closed at 8:46pm