

Minutes of Video Meeting

Held on

Wednesday 17th June 2020

Present:

Committee: Karl Jenkins - Chair
Carolyn Frostwick - Treasurer
Lynn Easton - Parish Council rep.
Brian Godfrey
Steve Howden – Secretary

Members of the Public - Meriel Godfrey, Rebecca Budenberg, Kellie Garner, Karin Goodburn, John Young, Becki Howden

- | | Action |
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| 1 Apologies for Absence
Apologies were received from Bill Barrie, Tom and Ann Price | |
| 2 Minutes of Previous Meeting
The Minutes of the Meeting held on Monday 18 May 2020 were approved and will be electronically signed by the Chair. | |
| 3 Matters arising from the Minutes | |
| 3.1 Defibrillator training - RB has sent all information to KJ. It was agreed to set a target of October to get training course in place. Options discussed included, an online zoom training course, St. John's Ambulance to run a 1st aid course, a full first aid course with contributions from those attending to help with funding. | |
| 3.2 Additional garden waste bin has now been received | |
| 4.1 Chairman's Report
The Chairman had no issues to raise that are not covered elsewhere in the Agenda. | |

4.2 Treasurer's Report

Very little to report as the hall has been closed for almost 3 months although the Pre-school are now back.

Payments have been made to cover architects fees and fund-raiser fees.

Currently bank balance stands at approx £31,000

BG has sold 2 old towel dispensers that were stored in one of the outbuildings for £42

4.3 Restoration Fund

CF is continuing to submit funding applications along with Jimmy James

An application for section 106 funding through HDC is currently being reviewed

Andrew Granger, Paul Polito and KJ met last week with Jimmy to discuss future fundraising strategies through known trustee contacts associated with grant funding bodies. The committee would like to place on record their sincere thanks to both Andrew and Paul for their assistance, especially during the current difficult times.

Changes are being made to plans in order to ensure that refurbishment of the hall is COVID 19 safe. This takes account of the recent changes to funding being targeted specifically to projects that have this purpose.

The surgery have been approached to give their approval of planned changes.

Tom Price has indicated that KJ can expect a letter of approval from the trustees shortly.

Parish Council is shortly due to remove a neighbouring tree from the brook area. Apparently they have grant funds available within their current budget. An application will be made to see if they will fund the new fence.

KJ

4.4 Caretaking

- New gazebo needs to be put up with Karin's help at some point to ensure it has been checked before hiring out. Pricing and hire terms needs to be agreed for daily hire to villagers for use at home as well as fees for use in VH grounds.
- KG offered some additional gardening tools, BG will liaise separately on which items would be welcome
- ICP cleaners have re-started weekly cleaning (funded by Pre-school). They have given a supply of cleaning wipes to MG who will provide these to anyone who needs to go into the hall.

BG/Karin

4.5 Bookings

- Pre-school booked from 9 June to 9 July and have exclusive use of the hall during this period
- One booking for August has been cancelled
- An enquiry has been received for a booking in August 2021

4.6 Defibrillator

- Checks up to date.

5 Forthcoming Events

11th September - Gin Tasting Evening.

December? - Some form of village celebration post-covid was suggested.

9 Any Other Business

BG had 3 queries regarding minutes circulated from last working party meeting

- a. Why 2 boilers are needed? KJ advised that this had been recommended as the most cost effective method of providing hot water and heating to all areas of the hall. Especially as not all areas will be in use at the same time.
- b. Is the gas pipe going to be put around the outside wall?. KJ advised that the plan is to remove hardstanding immediately around the side wall and replace with gravel in order to prevent damp. The gas pipe will be buried under this gravel.
- c. What is happening with tendering with regard to phasing and overall project? CF/KJ responded that it is very difficult to request tenders until funding is available. SSC is talking directly to some of the building companies that we want to tender in order to maintain progress as funders are also requesting that they need to see 3 tenders in order to approve funding. Tenders are being discussed phase by phase but also with an eye to the overall project.

10 Public Question Time

No items this month

11 Date of Next Meeting

The next Committee meeting will be on Monday 13 July 2020 at 7:30pm.
This will be a video meeting.

There being no further business the meeting closed at 8:12pm

Medbourne Village Hall Trust
Income and Expenditure Account
Year to 31 March 2020

As at 18 June 2020

	2020	2019
	£	£
Income		
Hire of Hall		
Playgroup	5,175.00	4,565.00
Tiddly Winks	220.00	496.00
Scouts	942.50	1,004.00
Others	3,640.00	2,417.00
Consulting Room	600.00	1,500.00
Miscellaneous Income/Donations	-	444.00
	<u>10,577.50</u>	<u>10,426.00</u>
Rate Precept	-	-
Investment Income	498.25	-
Total Income - Ordinary activities	<u>11,075.75</u>	<u>10,426.00</u>
Less Expenses		
Electricity	260.29	435.78
Gas	1,395.15	1,360.15
Water	436.38	374.91
Insurance	1,109.89	1,142.36
Rent	-	118.23
Caretaking Incl. Materials	3,973.16	2,854.88
Maintenance		
Grounds	2,072.00	205.00
Maintenance		
Buildings	2,610.19	1,438.86
Total Expenses	<u>11,857.06</u>	<u>7,930.17</u>
	(781.31)	2,495.83
Redecorating/roof repairs	0.00	(10,302.00)
Net Surplus/(Deficit) Ordinary Activities	<u>(781.31)</u>	<u>(7,806.17)</u>
Donations for chairs and tables	6,252.50	
Cost of chairs & tables	<u>5,746.79</u>	
Balance held (Gift Aid to claim £ 517)	505.71	
Restoration Fund - B/F		
Donations Received	19,942.21	17,106.57
Fund Raising	3,802.36	164.65
Gift Aid	1,913.38	2,670.99
Expenses Incurred	(660.00)	0.00
Current Balance	<u>24,997.95</u>	<u>19,942.21</u>
Defibrillator Fund		
Transferred Jan 2017	<u>2,373.63</u>	<u>2,373.63</u>

Medbourne Village Hall Trust
Statement of Capital
Year to 31 March 2020

Brought Forward	Santander current account	19,577.33	25,126.50
	Cash Balance	452.64	11.00
	MHBS	31,659.69	31,659.69
Total		<u>51,689.66</u>	<u>56,797.19</u>
Total Surplus/Deficit in year		(275.60)	(7,835.17)
Restoration Fund Receipts/Expenses		5,055.74	2,835.64
Defibrillator Fund Receipts/Expenses		0.00	(108.00)
Balance Carried Forward		<u>56,469.80</u>	<u>51,689.66</u>
Represented by	Santander current account	23,842.66	19,577.33
	Cash Balance	469.20	452.64
	MHBS	32,157.94	31,659.69
		<u>56,469.80</u>	<u>51,689.66</u>
Designated Funds Held	Defibrillator Fund	2,373.63	2,373.63
	Pledged to Restoration Fund	15,000.00	15,000.00
	Appeal Fund	24,997.95	19,942.21
		<u>42,371.58</u>	<u>37,315.84</u>
	Balance	14,098.22	14,373.82