

Minutes of Video Meeting

Held on

Monday 16th November 2020

Present:

Committee:

- Brian Godfrey - Chairman
- Carolyn Frostwick - Treasurer
- Lynn Easton - Parish Council rep.
- Steve Howden – Secretary
- John Young - Bookings Clerk
- Karin Goodburn
- Chloe Shuttlewood

Members of the Public - Meriel Godfrey, Becki Howden, Tom and Ann Price

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|------------|--|--------|
| 1 | Apologies for Absence
Kelle Garner, Rebekah Budenberg | Action |
| 2 | Minutes of Previous Meeting
The Minutes of the Meeting held on Monday 19 October 2020 were approved and will be signed by the Chairman. | |
| 3 | Matters arising from the Minutes | |
| 3.1 | Making VH COVID safe for opening up of the VH for additional users. Signage has been fitted. Documentation will be kept updated to latest guidelines, situation to be reviewed at January meeting. | |
| 3.2 | Fence repair - PC clerk has confirmed payment will be made once CF sends him bank details | CF |
| 3.3 | Fundraising letter from 2017 has been sent to Kelle and John for review prior to revision before next funding drive | KGa/JY |
| 3.4 | Defibrillator training - decision has been taken to leave this until situation is clearer regarding COVID. BG is looking for a volunteer from the committee to head this up! | |

4.1 Chairman's Report

The Chairman asked Chloe to feedback on the work they had both done on the Harborough Lotto - Chloe explained in detail how this worked. Basically, 50% of sales are donated to the purchasers nominated "good cause". With the purchaser having the chance to win a top prize of £25,000. The committee wholeheartedly supported making an application to join this. CS/BG will make the application and if successful, will arrange for publicity to be sent out to all villagers and hall users/other interested parties.

CS/BG

4.2 Treasurer's Report

Very little has changed in the last month. Bill Barrie has handed over details of the invoicing for various user groups. Scouts were up to date until the start of the first lockdown. CF has contacted Scouts and confirmed their usage of the Hall since term began in September. In the first half of term they were outside – despite the weather not always being good. Normally they would be paying £25 per session. CF suggested that this is reduced to reflect the non-use of the Hall. The Committee decided to offer reduced session fees for this period to £18.

CF is awaiting details of sessions held by Preschool. Both groups are aware that cleaning costs will be recharged as agreed.

Income in the year to date is unchanged at £10,675 – which includes the Covid 19 business interruption grant. Expenses total has risen slightly to £3,864 in respect of utilities, maintenance, caretaking and insurance. We therefore have a surplus of £6,810 for the year to date.

Following the last meeting CF circulated the Committee (excluding BG due to a potential conflict of interest) suggesting that the hourly rate of fees for caretaking should be reviewed. It was agreed that Meriel and her able assistant do a fantastic job looking after the Hall which is much appreciated. The Committee members agreed unanimously that the hourly rate should increase with effect from 1st October 2020.

4.3 Restoration Fund

Grant applications are continuing though the working party agreed to scale back the services of the fundraising agent to one day a month. As the project is now in a position to proceed immediately funds become available the working party are taking a break until the New Year when hopefully the Covid 19 situation may be clearer.

4.4 Caretaking

- Cleaning now reorganised with Scouts not meeting
- Pre-school and scouts are happy with COVID signage added to the hall
- Fire extinguisher checks completed
- Toilet seat to be replaced
- Plumber has serviced boiler and water heater. All OK but with some comments on report
- Guttering cleared
- Weeding/tidying outside has been done
- Outstanding work to large tree stump - MG to contact Jamie again to get this scheduled. Also to obtain a cost for removing old Robinia tree roots.
- Key holders who no longer serve on committee or user groups to be contacted to return keys
- Request was made to re-site key box from rear of building to somewhere more accessible on dark evenings.

MG

MG

4.5 Bookings

- Nothing new to report

4.6 Defibrillator

- November check completed, new adult pads fitted

5 Forthcoming Events

None organised currently

MG to purchase new Christmas lights for the front of the VH, JY volunteered to put them up.

MG/JY

6 Any Other Business

NONE

7 Public Question Time

No items this month

8 Date of Next Meeting

The next Committee meeting will be on Monday 18 January 2021 at 7:30pm.
This will be a video meeting.

There being no further business the meeting closed at 8:27pm