

# Minutes of Video Meeting

## Held on

### Monday 15th February 2021

Present:

- Committee:
- Brian Godfrey - Chairman
  - Carolyn Frostwick - Treasurer
  - Steve Howden – Secretary
  - Lynn Easton - Parish Council Rep
  - John Young - Bookings Clerk
  - Karin Goodburn
  - Chloe Shuttlewood
  - Kelle Garner

Members of the Public - Meriel Godfrey, Becki Howden, Tom and Ann Price, Rebekah Budenberg

- |            |   |        |
|------------|---|--------|
| <b>1</b>   | <b>Apologies for Absence</b><br>None received   | Action |
| <b>2</b>   | <b>Minutes of Previous Meeting</b><br>The Minutes of the Meeting held on Monday 18 January 2021 were approved and will be signed by the Chairman. |        |
| <b>3</b>   | <b>Matters arising from the Minutes</b>   |        |
| <b>3.1</b> | Terms of Hire - being reviewed by Kelle.  | Kelle  |
| <b>3.2</b> | Fundraising Letter - Previous letter has been sent to Kelle/John. Plan is to  | Kelle/ |
| <b>3.3</b> | draft and put out a new letter once Phase 1 work is underway  | John   |

#### **4.1 Chairman's Report**

An email has been sent to the village to publicise the upcoming building work, this will also be put into the Parish Magazine and has also been added to the website.

£81 has so far been raised via Harborough Lotto

The chairman also suggested that the Hire rates for using the Village Hall should be reviewed again

#### **4.2 Treasurer's Report**

Both Preschool and Scouts are now up to date to the end of the winter term. Neither have reconvened since Christmas due to the lockdown restrictions. We have received £36.52 from the MH lottery – the highest monthly figure yet – and £10 via Smile Amazon. The Committee are pleased that people are supporting the Village Hall through these initiatives.

The income for the year to date is £15,899 including the Covid 19 business interruption grant. Expenses are currently £6,007 giving a surplus for the year to date of £9,892.

There is no news regarding further Covid 19 support grants.

The building works are proposed to start at the end of March and they will encroach into the first three weeks of summer term for Preschool and Scouts – assuming Covid restrictions are lifted and they are able to return. CF suggested that the Committee consider reducing the charges to both groups as they will be unable to operate as normal and will be affected by noise and dust.

The Committee discussed the issue and it was agreed that hire fees for both Pre-School and Scouts would be waived during the period that works are ongoing. Carolyn will draft a letter to be sent to both groups informing them of the expected timescales for the works as well as the period where hire will be free of charge.

Carolyn

#### **4.3 Restoration Fund**

There is a lot of work to do clearing the affected space and storing equipment and the Committee may be asked to assist in the lead up to the start date.

The professional fundraiser has now started work on raising funds for phase 2. It is hoped that the success of phase 1 will help illustrate the level of commitment to the project and encourage donors to support phase 2. The second phase is to demolish and rebuild the flat roof toilet extension as well as improving the small hall and kitchen. The total cost of phase two is around £250,000 so serious fundraising is required. CF asked whether anyone had any contacts or suggestions to help us reach such an ambitious target.

#### **4.4 Caretaking**

- Building continues to be checked regularly.
- Various meetings have taken place on site with regular users and the builders in order to prepare the hall for the start of building work. A number of items have been removed and stored elsewhere. Access to the defibrillator during building work has been agreed. Some help may be needed from committee members with last minute preparations for building work. The kitchen will be out of use during work.
- Outstanding work to large tree stump - MG still trying to get this scheduled. Also to obtain a cost for removing old Robinia tree roots.
- A large chest has been found and the lock needs to be broken in order to find out what lies within.
- Scouts are planning to replace their shed prior to building works
- Old well - Permanent cover is required

#### **4.5 Bookings**

- 6th May - Local Elections
- 2-4 July - Scouts Sleepover
- 10 July - Art Group
- 15 Aug - Party

All bookings are provisional

#### **4.6 Defibrillator**

- All checks up to date

#### **5 Forthcoming Events**

None organised currently

#### **6 Governance**

Brian has sent round the ACRE presentation and urged that it is the duty of the committee to take ownership for putting in place suitable policies. He volunteered to work on this with another volunteer from the committee, Chloe agreed to volunteer. Initially Policies for Health & Safety and Safeguarding will be drafted.

Brian/  
Chloe

#### **7 Any Other Business**

NONE

#### **8 Public Question Time**

Tom suggested that the Doctors surgery was kept updated regarding the schedule for Phase 1 works starting.

#### **9 Date of Next Meeting**

The next Committee meeting will be on Monday 15 March 2021 at 7:45pm. This will be a video meeting.

**There being no further business the meeting closed at 8:45pm**