

# Minutes of Video Meeting Held on Monday 28th June 2021

Present:

Committee: Brian Godfrey - Chairman

Carolyn Frostwick - Treasurer

Steve Howden – Secretary

Lynn Easton - Parish Council Rep

John Young - Bookings Clerk

Chloe Shuttlewood

Karin Goodburn

Kelle Garner

Members of the Public - Rebekah Budenberg, Meriel Godfrey, Becki Howden, Tom Price, Ann Price,

1 Apologies for Absence

None received

Action

2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 17 May 2021 were approved and will be signed by the Chairman.

- 3 Matters arising from the Minutes
- **3.1** Additional Covid booking conditions have been kept updated by Kelle and Brian and are available if needed
- 3.2 General Booking Conditions Ready to upload to website

BG

3.3 Community facilities - Guidance still in place

# 4.1 Chairman's Report

Building works - snagging items completed other than new locks

All committee members and trustees have had the opportunity to view completed works

Outside taps - one next to kitchen will be left with padlock fitted, one nearest to road will be capped off

BG

Buildings Inspector has requested certificate for emergency lighting and fire alterations

BG

A staff member from the doctors has visited but need a visit from one of the directors. Brian will make a formal request to find out what the long term plans are

CF

Restoration Fund - Carolyn to put out a statement on what has been spent and what can be carried over to phase 2

Kelle/JY

New fund-raising poster - Kelle and John to get a new poster ready for events at end of July

S

Hedges - cut today

Fire Risk Assessment - booked for 18 August

New fire call points - to be reviewed by Brian, Meriel and Rebekah

BG/MG/ RB

# 4.2 Treasurer's Report

No hire fees have been received except for HDC for the election day. Preschool and Scouts will be invoiced up to the end of the summer term when it finishes.

We have received £55 from the Harborough Lottery, £7.87 from Amazon. We also received a second Covid business interruption grant of £2,096 via HDC.

# 4.3 Restoration Fund

CF is still waiting the final invoices for phase 1 and will prepare a statement summarising the position when they are received, and the final figures are known.

Phase 2 fundraising is underway with £3,220 being received from Market Harborough Building Society for a new commercial dishwasher. Commercial dishwashers are more powerful than domestic – with cycles being completed much more quickly. If domestic appliances are used in a commercial setting the normal warranties and guarantees are invalidated so we need to install commercial standard kit in the kitchen.

A grant of £1,485 was received from the Leicestershire and Rutland Community Fund specifically for the installation of covid safe equipment.

# 4.4 Caretaking

- ICP cleaning re-scheduled to just Mondays with both Pre-School and Scouts having a tick list to get hall cleaned for next user group.
- Rear storage area covered with weeds. A date for work party to help tidy up as well as some internal jobs to be sent to committee members
- · Scouts now reluctant to dismantle old shed. Further discussion required with a mind to phase 2 development and possibility of expanding storage

Marguee has been used by a village resident and also the WI

- Urinals not flushing again, now mended. It was suggested it might be better to install an infra-red flushing system, cost £350+VAT. Application to be made to Parish Council for sponsorship
- Tables are being hired out this weekend
- Outside notice board needs a lock fitting

4.5 Bookings

• 10 July - Art Group

Quite a lot of enquiries are now being received. The web page has now been updated to take bookings Meriel is available for phone bookings John is dealing with email bookings

Weddings - John/Meriel and Carolyn to meet to discuss costs, conditions and deposits

JY/MG/ CF

BG/MG

Working

Party

BG/LE

# 4.6 Defibrillator

All checks up to date, new battery fitted and replacement purchased

### 5 **Forthcoming Events**

30 July - Wine tasting and Paella in the Marquee, space for 40 people. A raffle will also be held. Some prizes to be sourced Aug 1st - Celebration. Catering confirmed

Karin

Kelle/MG

### 6 Governance

Contact list to be put up in the hall showing Chair and Caretaker names and phone numbers

BG

# **Any Other Business**

Memories of Medbourne books still available. Caroline Jack to be approached to sell at Campsite and also to be put on sale on 1st August event

# **Public Question Time**

No questions

### 9 **Date of Next Meeting**

19 July 7:45pm back in the Village Hall

There being no further business the meeting closed at 8:45pm