

Minutes of Meeting Held on Monday 16th August 2021

Present:

Committee: Brian Godfrey - Chairman
Lynn Easton - Parish Council Rep
John Young - Bookings Clerk
Chloe Shuttlewood
Karin Goodburn
Kelle Garner

Members of the Public - Meriel Godfrey, Rebekah Bundenberg

1. Apologies for Absence

Carolyn Frostwick, Steve Howden

2. Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 19th July 2021 were approved and signed by the Chairman.

3. Matters arising from the Minutes

- 3.1** Additional Covid booking conditions - Now restrictions have been lifted conditions will continue to be amended in line with latest guidelines, onus to be put onto users with regard to cleaning. Group numbers may need to be limited - committee to keep under review
- 3.2** Fundraising Poster - JY has 1st draft (ready to be circulated) to be approved by the committee.
- 3.3** Fire risk assessment being carried out on 18th August 2021, Brian and Sheelagh Shaen-Carter in attendance.
- 3.4** The Dr surgery has recently advised us that they have no plans to return in the short term. We should think of future ways to commercialise the space. Pre-school to be updated on any future letting that may affect their booking due to safeguarding and health and safety.
- 3.5** Weddings - Meriel & John met to review prices and finer details - ongoing.
- 3.6** Contact email for VH to be added to Main Street notice board

- 3.8** Committee agreed a maximum group size recommendation for hirers. This is currently 30 and will be reviewed as further guidance is issued.

Chairmans report

Thank you for the recent event to raise money, please can photographs be sent to David Tuffs for the website.

Dr Surgery - A letter has been sent, formally requesting further information on the long term plans. We are waiting for a reply. An invoice has been raised for 12 months. Dr Surgery have been asked to inform patients of the new arrangements.

Restoration Fund - CF to put out a statement on what has been spent and what can be carried over to phase.

Grant application [urinals - auto flush] to Parish Council will be sent in time for their meeting on 27th September.

Treasurer's Report

The main income this month was the proceeds from the wine tasting and family day. The net proceeds after all expenses was £666.93. A great result especially in the awful weather. Thanks to everyone who put in a huge amount of work to ensure the success of these events. The accounts show a surplus deficit of £1,091 (not including the funds raised and grants received for the restoration fund). Scouts and Preschool have not been invoiced for the summer term and these should bring us back into surplus for the year.

- **Restoration Fund**

CF is still waiting the final invoices for phase 1 and will prepare a statement summarising the position when they are received, and the final figures are known.

Phase 2 fundraising has started with a number of grant applications being submitted recently. CF is pleased to report the success of two grant claims - £1,000 was received from Hickenbotham Trust and £9,833 from the National Lottery Community Fund for the new kitchen which is part of phase 2.

There are currently a further 10 Grant applications awaiting responses.

- **Caretaking**

- Cleaning for holidays organised
- Great feedback from recent hirers
- Back to once weekly clean from 6th Sept (money saved here)
- Defibrillator, Jane Dixon adding us to her database for community volunteer.
- Outside notice board lock fitted
- Key allocation ongoing
- Light in Main hall buzzing.

4. Bookings

JY has received bank details to access booking payments. Weddings on website to be changed to POA. John has agreed to email DT to notify that we are now open for bookings again. Suggested numbers for bookings are currently advised for 30 max. Hire rates for general bookings will be reviewed in March 2022.

5. Defibrillator

Jane Dixon (Ref MG) to add us to Defibrillator Database,

6. Forthcoming Events

We hope to relaunch Monday afternoon tea, with the help and support of volunteers. Lynn and Rebekah have agreed to get the ball rolling with support and help from other volunteers. Trial for 6 months to gauge support.

7. Governance

Nothing new to report

8. Any Other Business

Possible screening for bins - thoughts and suggestions welcomed

BG to speak with SC and KG to mention to the Pub.

9. Public Question Time

No questions

10. Date of Next Meeting

20th September 7:45pm

There being no further business the meeting closed at 9:15pm