



**Minutes of Meeting**  
**Held on**  
**Monday 18th October 2021**

Present:

Committee:

Brian Godfrey - Chairman

Carolyn Frostwick - Treasurer

Steve Howden – Secretary

Lynn Easton - Parish Council Rep

Chloe Shuttlewood

Kelle Garner

John Young - Bookings Clerk

Members of the Public - Meriel Godfrey, Tom Price, Ann Price,

**1 Apologies for Absence**

Rebekah Budenburg

Action

**2 Minutes of Previous Meeting**

The Minutes of the Meeting held on Monday 20 September 2021 were approved and signed by the Chairman.

### **3 Matters arising from the Minutes**

**3.1** Additional Covid booking conditions - committee to keep under review

**3.2** Fundraising Poster - A few final adjustments are required before printing and drop off of leaflets

JY

**3.3** Grant approved by Parish Council - Urinal Flush

**3.4** Screen for bins - Review ongoing

Kelle

**3.5** Alcohol Licence - Committee decided to apply for this (£100 initial year then £70 per year thereafter) so that it is in place before 19th November

??

### **4.1 Chairman's Report**

Doctors - noting to report yet

Fire Risk Assessment - work has started on easier items identified in the report

BG/CS

Last full wiring safety Inspection was 2017 - a quotation has been requested for this to be carried out again

Gas safety record - being checked with plumber to ensure this meets requirements

LPG storage is being sited onto slabs within a cage

### **4.2 Treasurer's Report**

The accounts currently show a deficit of £979 from ordinary activities not including the funds raised and grants received for the restoration fund. CF has not had time to invoice Scouts and Preschool up to date but these will bring us back into surplus for the year.

### **4.3 Restoration Fund**

CF is still waiting the final invoices for phase 1 and will prepare a statement summarising the position when they are received, and the final figures are known.

Phase 2 fundraising is continuing with a number with more grant applications being submitted in the last month. Now that we have raised over £40,000, the Working Party and the Fundraising specialist are meeting on 8th November to consider a strategy for applying for much large grants.

CF is pleased to report that the J Corah Foundation has just paid us £750 towards the project.

#### 4.4 Caretaking

- Lots of bookings coming in now that we have opened up again
- Pre-school/scouts still using checklist to wipe down
- Weddings - 2 for 2023, 1 booked and 1 likely to book soon
- Scouts want to open another group on Mondays and have requested a 7:45 finish. After discussion it was decided that Brian will write to the scouts to advise that they must finish by 7:30 and complete clearing and leave the building by 7:45 as the Parish Council and Village Hall Committee meetings need to start at 7:45 latest. In return attendees for both PC and VH meetings will be reminded that they should not arrive before 7:30pm.

BG

#### 4.5 Bookings

Terms for wedding hire will be completed shortly

JY

Plenty of bookings coming in

New booking system is working smoothly and cash is being received faster than was happening on the old system

#### 4.6 Defibrillator

- All checks up to date. Still trying to register on the national database

MG

#### 5 Forthcoming Events

The following events have been planned;

**Photo Exhibition** - November 19-21. Friday - Meet the Neighbours, Saturday/Sunday - Tea/Coffee and Cakes. Flyers to be produced by 26th October for delivery with the Parish Magazine

CS

Feb - Gin Tasting dependent on Duncan Murray availability

SH

April - Easter egg hunt/cake decorating/Duck race in brook

August - Summer Soiree with wine and food

October - Halloween/Beer tasting

December - Christmas Party

Additional events yet to be scheduled:

Musician of the Year

Photographic competition

Art Exhibition

#### 6 Governance

Nothing new to report

#### 7 Any Other Business

Ask David Tuffs to send message requesting anyone who may have photos they are willing to loan for the exhibition in November

SH

#### 8 Public Question Time

No questions

**9 Date of Next Meeting**  
15 November 7:45pm

**There being no further business the meeting closed at 9:20pm**