



Minutes of Meeting Held on 19th October 2022

Present:

Committee

Brian Godfrey – Chairman
 Carolyn Frostwick – Treasurer
 Jenny Sandars – Bookings Clerk
 Lynn Easton – Medbourne Parish Council
 Chloe Shuttlewood – Secretary
 Karin Goodburn

Members of the Public

Meriel Godfrey, Katherine Hedgecote, Tom Price, Ann Price

			Action
1		Apologies for Absence: Kelle Garner, Rebekah Budenberg	
2		Minutes of Previous Meeting The Minutes of the Meeting held on 21 st September were approved and signed by the Chairman.	
3		Matters arising from the Minutes	
	3.1	It may be a while before the timber sash windows (in the small hall) can be repaired, as more grants are needed.	
	3.2	The third draft of the Medical Practice contract is ready to send to the Medical Practice for approval. With thanks to BG, CF and KG.	
	3.3	CF is still chasing up the VH's alcohol licence, which has still not been received in writing, despite numerous attempts (email, phone and in person). CF to keep chasing up the Council.	CF
	3.4	The Harborough Lotto advert went out with the latest edition of the Parish Magazine.	
	3.5	The Monday Teas in the VH are proving a success, with 13 people attending the first session and 10 the next. The Medbourne Charity (Valentine Goodman) has very kindly given a grant to the VH to pay for heating costs during the sessions. BG gave thanks for this.	
	3.6	The money to repair the broken window has now been received.	
	3.7	Regarding the VH acquiring a card reader for payments, KG has now bought a basic model SumUp machine for £34.80 (inc VAT)	

		for the VH and it will be delivered to CF. Anyone downloading the SumUp app onto their phone, tablet or laptop and having the login details will be able to take orders split by transaction type e.g. refreshments, event tickets. Thank you to KG for organising this.	
	3.8	Lighting – BG asked whether the Committee was in favour of replacing the buzzing fluorescent lights in the main hall with energy efficient LEDs. There was a concern about brightness, but the electrician can advise. All agreed. BG to call the electrician to come out next week if possible.	BG
4		<p>Chairman’s Report (including governance issues)</p> <p>A cheque for £750 has been received from the Parish Council from the Jubilee Celebration proceeds. LE, MG and Kelle will meet to discuss how best to use this generous donation.</p> <p>The vacancy for the position of VH Committee Treasurer will soon appear in notices around the village and Parish Magazine, etc.</p> <p>We are continuing to apply for grants for the Restoration Fund, but this is not proving too successful at the moment.</p> <p>BG queried whether Parish Council meetings on Mondays clashed with the Scouts. BG to follow up with both.</p>	<p>LE, MG, Kelle</p> <p>BG</p>
5		<p>Treasurer’s Report (including Restoration Fund/Appeal)</p> <p>The surplus for the year has reduced to £749 following payment of the annual insurance premium.</p> <p>Having tried to find an alternative insurer last year with no success, CF has now found one with a far more competitive renewal premium. The renewal offered was at a premium of £1,314 and the replacement policy premium is £743, so a major saving. The cover remains broadly the same, but most excesses are reduced to £100 from £250. Following evidence of the roof repair, storm damage is now covered, but subsidence is not. Insurers do not like to cover subsidence where there has been a previous claim. We made a claim back in 2012 when the large overgrown tree outside the kitchen was causing cracks in the walls. Despite being removed, we won’t be able to get cover unless we have a structural survey undertaken. Sheelagh Shaen-Carter will be consulted as to whether subsidence is still a risk.</p> <p>We are still waiting for Santander to amend the mandate to allow electronic banking.</p> <p>Restoration Fund</p> <p>No news regarding fundraising, but the Working Party is to meet</p>	CF

		w/c 24 th October to discuss whether we have sufficient funds to cover any of the smaller projects in Phase 2.	
6		<p>Caretaking/Maintenance/Defibrillator</p> <p>MG thanked JS for looking after the VH while she and BG were away.</p> <p>The key to the VH that had previously gone astray has now been returned.</p> <p>MG will call a plumber to hopefully come next week to fix two issues: 1) The leaking taps in the boys' toilets. 2) The leaking radiator in the main hall. The Committee agreed that this work needs to take place.</p> <p>All the various missing marquee parts have now safely been returned to their owners.</p> <p>MG will do a fire alarm check.</p> <p>The defibrillator is fine.</p>	<p>MG</p> <p>MG</p>
7		<p>Bookings</p> <p>There is an issue of hirers cancelling their bookings at the last minute. This raises concerns about the current booking system (no way of charging a deposit, or issuing a cancellation fee).</p> <p>There has also been confusion with hirers getting the VH mixed up with the one in Medbourne – Milton Keynes. The Committee discussed whether better wording on the booking form could make the location clearer, to avoid confusion.</p> <p>BG has since added the What3words address for the VH (What3words: snippet.sharper.carpentry) to the Location tab on the VH website, and is also now mentioned on the booking form in the hope that it will help.</p> <p>JS reported that there has been a lack of bookings for the VH recently. The Committee discussed ways to advertise the hiring of the VH, including:</p> <ul style="list-style-type: none"> ➤ Advert in the Village Shop notice board ➤ Large banner on railings (like outside Wing village hall) ➤ Better notice board outside the VH (potential to use the money received from the Parish Council for this, instead of/as well as tree planting) ➤ Hand-delivering leaflets around the village to make people aware the VH can be hired (simple flyer) ➤ Permanent advert in the Parish Magazine, like Great Easton VH 	All

		<p>The Committee will think about these options and how best to proceed.</p> <p>The VH's bank details need to be put on the VH booking form, subject to the Committee's approval at the next meeting.</p>	
8		<p>Forthcoming Events</p> <p>29th October – “Meet the Neighbours” event at the VH. This will be a low-key event with wine, beer and nibbles. 7pm start.</p>	
9		<p>Any Other Business</p> <p>The VH is now set up on Easy Fundraising (www.easyfundraising.org.uk). East Fundraising “partners with over 7,000 brands who will donate part of what you spend to a cause of your choice. It won't cost you any extra. The cost is covered by the brand”. This is another easy way (like Smile Amazon and the Harborough Lotto) to receive money for the Restoration Fund. Thanks to KG for finding this.</p> <p>This now needs publicising, which could be done next time an advert goes in the Parish Magazine.</p> <p>KG asked whether she could rent the wine glasses from the VH. This was agreed.</p> <p>BG to look into whether the hedges along the pathway can be trimmed.</p>	BG
10		<p>Public Question Time</p> <p>None.</p>	
11		<p>Date of Next Meeting</p> <p>23rd November at 7pm.</p> <p>DATES OF MEETINGS 2023</p> <p>25th January 22nd February 22nd March 19th April 24th May 21st June 19th July 23rd August 20th September 25th October 22nd November</p>	

There being no further business the meeting closed at 20:25.