



Minutes of Meeting Held on 23rd November 2022

Present:

Committee

Brian Godfrey – Chairman
 Jenny Sandars – Bookings Clerk
 Lynn Easton – Medbourne Parish Council
 Chloe Shuttlewood – Secretary
 Karin Goodburn

Members of the Public

Meriel Godfrey, Katherine Hedgecott, Tom Price, Ann Price, Rebekah Budenberg

			Action
1		Apologies for Absence: Kelle Garner, Carolyn Frostwick	
2		Minutes of Previous Meeting The Minutes of the Meeting held on 19 th October were approved and signed by the Chairman.	
3		Matters arising from the Minutes	
	3.1	BG has applied for a grant (worth up to £5,000) for the work on the timber sash windows.	
	3.2	BG has signed the contract for the Medical Practice. Now awaiting signature, and return of contract, from the Medical Practice.	
	3.3	The alcohol licence has still not been received in writing.	
	3.4	The buzzing fluorescent lights in the main hall have successfully been replaced with energy-efficient LEDs. BG has applied to the Parish Council for a grant towards the costs. Many thanks to the Parish Council for this.	
	3.5	The position of VH Committee Treasurer has been widely advertised, but there has been no response so far. The Constitution will be checked. The position could potentially be filled from somebody outside the village.	BG, CF
	3.6	Parish Council meeting dates – it has been agreed that the PC will meet on the first Wednesday of every month (with a few exceptions), at 19:15 in the Village Hall.	
	3.7	Payment has been received from the Health and Wellbeing Roadshow which was held in the VH grounds over the summer.	

	3.8	The hedges along the pathway were trimmed for £85.	
4		<p>Chairman's Report (including governance issues)</p> <p>The Parish Council will soon be sending a survey to local residents with a view of finding out what events villagers would like to see happening in the village. The questionnaire will include a VH section. LE suggested that it would be a good idea to list the type of events that currently take place in the VH, such as Scouts, WI, pre-school etc, as well as suggesting other possible events. There is a concern that villagers may ask for events to be held at the VH which are unfeasible, as it greatly depends on the number of people willing to volunteer to run the events. Also, some events suggested by residents may, in reality, need to be run by an individual or organisation with the appropriate qualification, skill or expertise which may not be available from the Committee. BG will send a list of suggested events to the Committee to seek views and comments, before sending this back to the Parish Council by the end of the month. It will be made clear that nothing can be planned/run without volunteers, and hopefully the form will ask residents whether they are willing to support these potential new events.</p> <p>There has been a request from the Scouts to install a double socket on the outside of the VH in order for them to be able to have lighting outside, as the evenings are dark and it is not possible for the Scouts to participate in outdoor activities without this extra lighting. The Scouts will pay for this installation. The most practical position for the socket has been agreed after much discussion with the architect and electrician. KH will inform the Committee when the type of light has been chosen. The new socket will hopefully be installed before Christmas. Although the light will only be switched on during the Scout sessions, it could still be an issue for neighbours (i.e. light pollution), and so the situation will be monitored.</p>	<p>BG</p> <p>KH</p>
5		<p>Treasurer's Report (including Restoration Fund/Appeal)</p> <p>Scouts, pre-school and the WI have recently paid up to date. There were no major expenses this month, and the surplus for the year currently stands at £5,433. Electronic banking is now working. Funds from the card machine arrived on 1 November: £56.03.</p> <p>Having seen that a Village Hall in another part of the UK has a Just Giving link on their website, BG suggested having a Just Giving link for Medbourne VH, but it is unclear how many people visit the website (and therefore how useful this would be). BG to discuss with CF.</p>	BG

		<p>Restoration Fund: There are ongoing discussions with the Working Party to plan for parts of Phase 2 – cast iron windows, boiler, and kitchen.</p> <p>The work on the windows could almost go ahead now, especially as the number of windows being done has been reduced (only eight being done). There is still £5-6k needed before the work can go ahead, which will hopefully be next summer.</p>	
6		<p>Caretaking/Maintenance/Defibrillator</p> <p>There is a roof leak (unsure of exact location) in the front (pavement facing) porch. This needs to be monitored in case it gets worse.</p> <p>The boiler settings/dials have now been taped over to avoid anybody altering them. The boiler is now due for its service – MG to arrange.</p> <p>MG has altered the cleaning schedule for the Christmas period.</p> <p>MG and KH have composed a checklist for Scout groups to know what to do when leaving the building, to avoid further issues occurring when closing up.</p> <p>The fire extinguishers have been successfully tested, and the annual certificate received.</p> <p>The taps in the boys’ toilets (which were leaking) have been replaced.</p> <p>The defibrillator is fine.</p>	MG
7		<p>Bookings</p> <p>The VH has been fairly light on booking over November.</p> <p>Regarding the issue of some hirers receiving a reduced cost for making multiple bookings and then cancelling some of them, it was agreed by the Committee that the Terms & Conditions will change to state that the full amount will be required upfront for discounted multiple bookings.</p>	BG
8		<p>Forthcoming Events</p> <p>On 29th October the VH hosted a “Meet the Neighbours” event, but this was not too well attended.</p> <p>BG informed the Committee that w/c 16th and 23rd January 2023 are <i>The Great Winter Get-Together</i> (Jo Cox Foundation) and <i>Village Hall Week</i> respectively. This could be a good time to plan</p>	

		the next event at the VH. The Events Planning Team will meet to discuss this. BG to circulate details.	MG, KG, CS, Kelle G BG
9		<p>Any Other Business</p> <p>The Christmas lights will be installed outside the Village Hall (like last year) on 27th November – with thanks to John Young.</p> <p>KG will be collecting the wine glasses on rental, at 50p per glass.</p> <p>The Monday Teas in the VH are running very well. Over seven weeks, the teas have so far raised £125. The event is run by nine volunteers, and – on average – is attended by 12 people (although the maximum has been 18). The Monday Teas will pause for Christmas after 19th December, and start again on 9th January. RB asked the Committee whether the start time could be moved to 14:30, which was agreed. RB will transfer the money raised so far to the VH bank account. BG asked RB to pass on thanks from the Chairman and Committee members to all volunteers.</p>	RB
10		<p>Public Question Time</p> <p>None.</p>	
11		<p>Date of Next Meeting</p> <p>18th January at 19:00.</p> <p>DATES OF MEETINGS 2023</p> <p>18th January 15th February 15th March 19th April 17th May 21st June 19th July 16th August 20th September 18th October 15th November</p>	

There being no further business the meeting closed at 20:15.