



Minutes of Meeting Held on 15th March 2023

Present:

Committee

Brian Godfrey – Chairman
 Jenny Sandars – Bookings Clerk
 Chloe Shuttlewood – Secretary
 Lynn Easton – Medbourne Parish Council
 Karin Goodburn
 Kelle Garner

Members of the Public

Catherine Hedgecote, Tom Price

			Action
1		Apologies for Absence: Carolyn Frostwick, Meriel Godfrey, Rebekah Budenberg	
2		Minutes of Previous Meeting The Minutes of the meeting held on 15 th February 2023 were approved and signed by the Chairman.	
3		Matters arising from the Minutes	
	3.1	We are still waiting to hear back from the Integrated Care Board regarding the Medical Practice contract.	
	3.2	There has been no response so far to the advert for the vacant position of VH Committee Treasurer.	
	3.3	Promoting the hall for hire – the small advert will feature in the next edition of the Parish Magazine. Tom Price will ask the Trustees whether they are happy for us to have a temporary banner on the railings outside the VH to advertise availability to hire.	TP
	3.4	Policy updates – all have now been updated and uploaded to the website, with thanks to David Tuffs.	
	3.5	Alcohol licence – full details had not been circulated. CS was requested to chase CF. Also laminated copy needed for display at the hall. Post meeting note: The email copy has now been sent to all Committee members for reference.	CF

	3.6	Gigaclear broadband – the VH has now got the promised upgrade. The new wifi username <i>Medbourne 2</i> and password are on the notice board.	
	3.7	AGM – this will now take place in May.	
4		<p>Chairman’s Report (including governance issues)</p> <p>The Trustees of the Medbourne Charity have agreed to donate £500 to add to the £750 handed over to Medbourne Village Hall after the Jubilee; the money was suggested for a marquee, which the VH were not in favour of, given the experience with the existing VH marquee. Two members of the community have agreed to store and insure the new marquee and be responsible for it. New tables would also be bought with any surplus funds, to be stored at the VH. The VH Committee agreed to request CF to transfer the £750 to the Medbourne Charity for this purchase, but LE would write formally to CF with the request, banking details etc.</p> <p>The fundraiser working with the VH on the renovation projects had suggested approaching the Yorkshire Building Society for a small grant (up to £2,000) for the purchase of a small item of equipment, but to do this, someone in the village would need to have or open an account to be eligible. Many thanks to KG for now making this possible. Kelle G and Karin G will look at prices for projectors and a large screen to go at the far end of the main hall. If the kitchen scheme progresses, it may be that the priority would be to request white goods. BG to talk to the fundraiser about how and when to proceed with an application.</p>	<p>LE</p> <p>KG, KG, BG</p>
5		<p>Treasurer’s Report (including Restoration Fund/Appeal)</p> <p>The financial year end is on 31st March. CF will circulate full/final accounts when ready.</p> <p>Restoration Fund Following BG’s submission of an application for a stage one grant application to the Platinum Jubilee Fund, we have reached stage two. If successful, this will go towards the new kitchen and boiler/heating system. The grant would not cover the full cost of the works; the Committee would need to find the extra funds within six months of being awarded the Platinum Jubilee Fund. BG discussed the idea of applying for a Rural Communities Building Loan as a potential option.</p>	<p>CF</p> <p>BG/CF</p>
6		<p>Caretaking/Maintenance/Defibrillator</p> <p>MG has been in touch with IPC regarding the standard of cleaning, as there has been cobwebs/dust etc. MG is waiting for a response.</p> <p>The radiators in the doctors’ area were turned on during the cold</p>	

		<p>weather to prevent the water in the taps from freezing.</p> <p>The leak in the front porch has been fixed.</p> <p>The defibrillator is fine.</p> <p>MG will be away during April. JS, Kelle G and CS have agreed to all be available and help out when needed.</p>	
7		<p>Bookings</p> <p>Review of hire charges – the main user groups have been notified of the new charges, and the website will be updated to reflect the new charges as well (coming into effect from 1st April).</p> <p>The Terms & Conditions have been amended to reflect the new cancellation policy. All bookings now require an upfront payment before being confirmed.</p>	
8		<p>Forthcoming Events</p> <p>The Events Planning team are to meet again to discuss future events.</p> <p>Due to catering being unavailable, the planned Easter event has been cancelled.</p> <p>Kelle G will send a message around to the village to ask for volunteers to hold events and whether there are any ideas for events to put on at the VH.</p>	<p>MG, KG, CS, Kelle G</p> <p>Kelle G</p>
9		<p>Any Other Business</p> <p>N/A</p>	
10		<p>Public Question Time</p> <p>None.</p>	
11		<p>Date of Next Meeting</p> <p>17th May immediately after the AGM.</p> <p>Chairman not available for meeting on April 19th; no offers were forthcoming from anyone to chair the meeting, so it would be cancelled unless there was any significant new business to discuss.</p> <p>This year's AGM will be held in May not April as previously agreed.</p>	

There being no further business the meeting closed at 20:40.