



Minutes of Meeting Held on 21st June 2023

Present:

Committee

Brian Godfrey – Chairman
 Carolyn Frostwick – Treasurer
 Chloe Shuttlewood – Secretary
 Lynn Easton – Medbourne Parish Council

Members of the Public

Meriel Godfrey, Tom Price, Ann Price

			Action
1		Apologies for Absence: Jenny Sandars, Rebekah Budenberg	
2		Minutes of Previous Meeting The Minutes of the meeting held on 17 th May 2023 were approved and signed by the Chairman (the cost of hiring tables and chairs was written incorrectly and will be amended).	
3		Matters arising from the Minutes	
	3.1	Advertising – the Village Hall is now listed on the <i>Venues 4 Hire</i> website. The cost for this is £35 for two years. BG and CS are still looking into the option of having a banner on the outside railings.	BG, CS
4		Chairman’s Report (including governance issues) BG in planning to send out a communication to the village, letting villagers know what is happening at the Village Hall to spark interest and perhaps gain new committee members, especially a new treasurer.	BG
5		Treasurer’s Report (including Restoration Fund/Appeal) A copy of the accounts for the first quarter of 2024 will be circulated with the Minutes. There is a surplus of £997 at the end of the first quarter.	BG/CF

		<p>Restoration Fund</p> <p>The application to the Platinum Jubilee fund was successful, resulting in a grant of £12,000 being awarded. A further anonymous donation of £5,000 has also been received recently. This means that we are extremely close to having funds to cover the three projects that we have prioritised. Work on the renovation and restoration of the Victorian cast iron windows will start on 10th July, following which the secondary glazing will be replaced. It is hoped that the boiler and heating system will be replaced over the Autumn half term and upgrading and refitting the kitchen will follow in 2024.</p> <p>The current shortfall in funding is around £13,000. We could fund this from our existing reserves but it would leave little spare for contingency costs. There are grant applications outstanding, one of which is for £9,500 and we hope to hear the outcome of this very soon. There is also the possibility of taking a loan from the Rural Community Council. In the meantime, we will be issuing an update to the Village requesting support.</p>	
6		<p>Caretaking/Maintenance/Defibrillator</p> <p>New turf has been laid where a tree was taken down. The turf is growing well.</p> <p>MG sorted out the storage cupboard, which is now very tidy. MG has also been gardening.</p> <p>Catherine Hedgecote has handed over her Scouting responsibilities to Ian Everitt who has been issued with a VH key. CH will keep her key as she also needs it for pre-school.</p> <p>MG received the quote for removing the bird cherry tree which is leaning. This is £120 + VAT. The Committee agreed that this work needs to be done – MG to go ahead.</p> <p>The defibrillator is fine; all checks completed.</p> <p>A request to hire all 80 chairs had been received which was declined. The decision has been taken by the Committee that the new chairs would not generally be hired out, as this poses too many problems (insurance, time involved in arranging pick up and delivery back and the need to check each chair individually for any damage).</p>	MG
7		<p>Bookings</p> <p>The Committee discussed whether our fees for weddings are in line with other village halls. The decision was made to wait until the new boiler and kitchen are sorted out before considering an increase in rates. The amount of time involved so far by the caretaker for the wedding in August was disproportionate to the</p>	

		fees charged for the wedding with much time being spent on communicating with the family and multiple visits to the hall regarding all the arrangements. Revisions to the form would be made to offset some of these concerns.	BG/CF
8		Forthcoming Events There is the possibility of organising an event like the pre-school fete, or a quiz evening or race night.	
9		Any Other Business Afternoon teas – RB gave an update to say that they are still going well and are really appreciated. Attendance is lower now than in the cold/dark months, which is to be expected. The rota is mainly full until the end of July. The teas will not operate during the building work. To date, £400 has been banked, with a further £80 to follow shortly.	
10		Public Question Time BG asked Tom Price for an update on the problem outside at No 10 next door which was causing a damp issue within the main hall. The matter had been raised by the MFSC Trustees with the Agent for No 10.	
11		Date of Next Meeting There will be no meeting in July, due to too many absences. The next meeting will be on 16 th August.	

There being no further business the meeting closed at 20:15.